

# 2016 ANNUAL REPORT



*Bedford Public Library  
1996-2016*

BEDFORD  
NH



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## TOWN DIRECTORY

## TOWN OFFICES

24 North Amherst Road, Bedford, NH 03110

[www.bedfordnh.org](http://www.bedfordnh.org)

Hours: Monday – Friday 8:00 am – 4:30 pm

Tuesday – 7:00 am to 4:30 pm

Assessing, .....	472-8104
Planning and Zoning .....	472-5243
Auto/Dog/Voter Registration .....	472-3550
Birth, Marriage and Death Certificates .....	472-3550
Finance and Personnel .....	472-9869
Parks and Recreation .....	472-5242
Public Works: Highway and Sewer .....	472-3070
Tax Collector/Town Clerk .....	472-3550
Town Manager's Office .....	472-5242

## SAFETY COMPLEX

55 Constitution Drive, Bedford, NH 03110

[www.bedfordnh.org](http://www.bedfordnh.org)

Hours: Monday – Friday, 8:00 am – 4:30 pm

Building/Health Code Official/Inspector .....	472-3838
Fire Department – Business Line .....	472-3219
Police Department - Business Line .....	472-5113
FIRE AND POLICE EMERGENCY LINE .....	911

## BEDFORD PUBLIC LIBRARY

3 Meetinghouse Road, Bedford, NH 03110

[www.bedfordnhlibrary.org](http://www.bedfordnhlibrary.org)

Hours: Monday-Thursday, 9:00 a.m.- 8:30 p.m.

Friday, 9:00 a.m. - 5:00 p.m.; Saturday, 10:00 a.m. - 3:00 p.m.

Sunday, 1:00 p.m. -5:00 p.m.

Summer Hours: Saturday, 10:00 a.m. - 1:00 p.m.

Closed Sundays.

Telephone .....	472-2300
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## OTHER TOWN DEPARTMENTS

Town Pool, 20 County Road (summer only) .....	472-7331
Transfer Station/Dump, Chubbuck Road .....	472-4563
Hours: Tuesday – 7:00 am - 5:00 pm Thursday 7:00 am - 7:00 pm Wednesday through Saturday - 8:30 am – 5:00 pm (Closed Sunday and Monday)	
BCTV – Channels 16, 22 & 23, 10 Meetinghouse Road .....	472-8288



## ELECTED OFFICIALS

## TOWN COUNCILORS

Kelleigh Murphy, Chairwoman .....	2019
Jim Aguiar, Vice Chairman .....	2017
Chris Bandazian .....	2017
Bill Duschatko .....	2018
John Schneller .....	2018
Melissa Stevens .....	2018
David Gilbert .....	2019

## TOWN CLERK

Lori Radke .....	2017
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## MODERATOR

Brian Shaughnessy .....	2018
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## SUPERVISORS OF THE CHECKLIST

Joan McMahan, Chairperson .....	2020
Ellen Bostwick .....	2022
Susan Fahey .....	2018

## TRUSTEES OF THE TRUST FUNDS

Ken Peterson, Chairman .....	2018
Larry Cheetham .....	2017
Mac McMahan .....	2019

## LIBRARY TRUSTEES

Edward Moran, Chairman .....	2019
Anthony Frederick .....	2017
Walter Gallo .....	2018

## STATE ELECTED OFFICIALS

Governor .....	Maggie Hassan
US Senators .....	Kelly Ayotte
.....	Jeanne Shaheen
US Representatives .....	Ann Kuster
.....	Frank Guinta
Executive Councilor .....	Christopher C. Pappas
State Senator .....	Andy Sanborn

REPRESENTATIVES TO THE  
GENERAL COURT

Bart Fromuth  
Linda Gould  
Dave Danielson  
Keith Murphy  
Ken Peterson  
Laurie Sanborn  
Terry Wolf

## APPOINTED OFFICIALS

Town Manager .....	Rick Sawyer
Executive Assistant .....	Dawn Boufford
Assessor .....	William Ingalls
Building Code Official .....	Wayne Richardson
Environmental Coordinator .....	Jeremy Spooner
Finance Director/Tax Collector .....	Theresa Young
Police Chief .....	John Bryfonski
Fire Chief .....	Scott Wiggin
Library Director .....	Mary Ann Senatro
Planning Director .....	Rebecca Hebert
Public Works Director .....	Jim Stanford
BCTV Station Manager .....	Bill Jennings
Town Treasurer .....	Cyndi Livermore
Recreation Manager .....	Jane O'Brien



## APPOINTED BOARDS AND COMMISSIONS

## PLANNING BOARD

Jon Levenstein, Chairman.....	2018
Harold Newberry, Vice Chairman.....	2017
Karen McGinley, Secretary.....	2017
Philip Cote .....	2019
Bill Dermody .....	2017
Mac McMahan .....	2018
Charles Fairman, <i>Alternate</i> .....	2019
Jim Scanlon, <i>Alternate</i> .....	2017
Rene Pincince, <i>Alternate</i> .....	2018
Rick Sawyer, Town Manager	
Jim Stanford, Director of Public Works	
Rebecca Hebert (Planning Director, Staff Liaison)	
Chris Bandazian, Town Councilor	
Melissa Stevens, Town Councilor Alternate	

## ZONING BOARD OF ADJUSTMENT

John Morin, Chairman .....	2017
Bill Duschatko, Town Council/Vice Chairman .....	2017
Christopher Swiniarski.....	2017
Sharon Stirling .....	2019
Gigi Georges .....	2018
Kevin Duhaime, <i>Alternate</i> .....	2019
Bill Jean, <i>Alternate</i> .....	2017
Leonard Green, <i>Alternate</i> .....	2018
Karin Elmer (Planner I, Staff Liaison)	
Kelleigh Murphy, Town Councilor Alternate	

## CONSERVATION COMMISSION

Beth Evarts, Chairman .....	2018
Michelle Salvatore, Vice Chairman .....	2019
Thomas Sauser .....	2017
James Drake.....	2018
Sarah Thomas.....	2018
Dave Gambaccini, <i>Alternate</i> .....	2019
Lisa Kammer, <i>Alternate</i> .....	2017
Jonathan Benjamin, <i>Alternate</i> .....	2018
Karin Elmer (Planner I, Staff Liaison)	
Philip Cote, (Planning Board Liaison)	
Jim Aguiar, Town Councilor	
Dave Gilbert, Town Councilor Alternate	

## TRUSTEES OF CEMETERIES

Lori Radke, Chairman.....	2017
David Bailey .....	2018
Melinde Lutz Byrne, Secretary .....	2019

## HISTORIC DISTRICT COMMISSION

Janet Tamulevich, Chairman.....	2017
Jeff Oxman .....	2019
Courtney Gray.....	2019
Judy Perry .....	2018
Rebecca Durrell, <i>Alternate</i> .....	2017
VACANT, <i>Alternate</i>	
VACANT, <i>Alternate</i>	
Mark Connors (Assistant Planning Director, Staff Liaison)	
Charles Fairman (Planning Board Liaison) .....	2017
Melissa Stevens, Town Councilor	
Kelleigh Murphy, Town Councilor Alternate	

## PARKS AND RECREATION

Michelle Casale, Chairman .....	2019
Dennis Tokac, Vice Chairman.....	2017
Diane Phelps .....	2018
Shaun Oparowski .....	2018
Christine Donati, <i>Alternate</i> .....	2019
Susan Fahey, <i>Alternate</i> .....	2017
Jane O'Brien, Recreation Manager	
Dave Gilbert, Town Councilor	
John Schneller, Town Councilor Alternate	

## BEDFORD COMMUNITY TELEVISION

Richard Rawlings, Chairman .....	2019
Bill Greiner, Vice Chairman .....	2017
Doug Pearson.....	2019
Robert Thomas.....	2019
Mike Sills.....	2019
Rebecca Durrell .....	2017
Peter Macdonald .....	2018
Bill Foote, School Board Liaison	
Bill Jennings, Station Manager	
Coleen Richardson, Assistant Station Manager	
Melissa Stevens, Town Councilor	
Chris Bandazian, Town Councilor Alternate	

## WBNH-LPFM

Bob Thomas, Chairman .....	2018
Dave Danielson .....	2017
Richard Barr.....	2019
Jay Taft.....	2017
Donald Byrne.....	2017
Phil Bruno .....	2018
Scott Winslow .....	2018
Bill Foote, School Board Liaison	
Harry Koslowski, Station Manager	
John Schneller, Town Councilor	
Dave Gilbert, Town Councilor Alternate	



### HIGHWAY SAFETY COMMITTEE

Police Chief John Bryfonski, Chairman

Fire Chief Scott Wiggin

Madonna Lovett Repeta ..... 2017

Bill Jean ..... 2018

Gerry Gagne, *Alternate* ..... 2018

Ken Peterson, *Alternate* ..... 2019

Jim Stanford, Director of Public Works

Anne Wiggin, School Department

Jim Aguiar, Town Councilor

Kelleigh Murphy, Town Councilor Alternate

### WATER & SEWER ADVISORY COMMITTEE

Paul Arnold, Chairman ..... 2017

Bruce Thomas ..... 2019

Mike Sills ..... 2017

Richard Moore ..... 2018

Jeremy Spooner, Environmental Coordinator

Rebecca Hebert, Planning Director

Kelleigh Murphy, Town Councilor

Bill Duschatko, Town Councilor Alternate

### ENERGY COMMISSION

Shana Potvin, Chair ..... 2019

Courtney Gray ..... 2019

Andrew Gillis ..... 2019

Cathy Champagne ..... 2019

Kevin Flynn ..... 2018

John Russell ..... 2018

Alexander Joy ..... 2017

Bill Foote, School Board Liaison ..... 2017

Chris Bandazian, Town Councilor

Jim Aguiar, Town Councilor Alternate





# BEDFORD PUBLIC LIBRARY

*The Cornerstone of the Community*

Bedford's library history begins over 225 years ago in 1789. The History of Bedford from 1903 mentions a document in the possession of John A. Riddle:

“At a meeting held at the dwelling house of Isaac Riddel, Innholder in Bedford, by a Number of Subscribers for the purpose of erecting a Library to be kept in sd Bedford held according to the appointment of sd subscribers on Thursday, the 28th day of May 1789.”<sup>1</sup>

The original books were all covered in leather and kept at the house of Deacon John Houston. The original thirty-eight subscribers were active in civic affairs and some of the names are familiar to us today from the names of roads in town such as: Zechariah Chandler, David Patten, and Isaac Riddel. The list of original subscribers and the catalogue of books was recorded in a leather bound accession book which chronicled the library books owned by the subscription library and their activities from 1789-1848. They were incorporated as the Proprietors of the Social Library in Bedford.<sup>2</sup> The 1903 history mentions that the accession book was removed to Ellsworth, Maine and destroyed in a fire there.

In 1980, the original accession book was discovered not to have been lost in the fire but located at the University of Michigan Library, Department of Rare Books. The university contacted the N.H. Historical Society and it was eventually returned to Bedford.<sup>3</sup> In 2006, the accession book was deemed of historic significance and it was preserved with funding from the Bedford Library Foundation and the Moose License Plate Grant Program. The accession book is periodically on display in the library in a custom designed case. Viewers can see the original leather book and the entries written in cursive longhand.

In 1872 another subscription library was started by George W. Goffe. A case for the books was placed in the church vestry and it was a free circulating library with about 150 books. The first librarian was Silas A. Riddle and the books were in considerable demand and the library was well patronized.<sup>4</sup>

Many towns in NH had begun to set up their own libraries similar to Bedford's, but in Peterborough, in 1833, the first Free Public Library in the world to be supported by the community was established. The library spirit proved to be so compelling that by 1849 a law was passed permitting towns to appropriate money for the purchase of

1-History of Bedford, New Hampshire from 1737: being statistics compiled on the occasion of the one hundred and fiftieth anniversary of the incorporation of the town, May 15, 1900.. Bedford, N.H.: The town, 1903. p.570.

2- Ibid., p. 571.

3- Harris, Martha. 1980. Bedford Library Receives Rare Book. Bedford-Merrimack Bulletin, July 9.

4- History of Bedford, New Hampshire from 1737: being statistics compiled on the occasion of the one hundred and fiftieth anniversary of the incorporation of the town, May 15, 1900.. Bedford, N.H.: The town, 1903. p.571.



books and the maintenance of a building for the use of its people. New Hampshire was the first state to pass such a law to establish libraries to receive financial support from the town and offer materials and service to the public without charge.

## PUBLIC LIBRARY

At the town meeting in March of 1892, Bedford accepted the provision of Public Statutes and voted to start a public library and elect trustees. The subscribers of the old library transferred 137 volumes to start the free public library. The library first opened in February of 1893 with Jasper P. George serving as librarian. The town report from that year lists all of the books available at the library including literary classics such as: *The Last of the Mohicans*, *The Scarlet Letter*, and *Little Women*, as well as books on history, farming and animal husbandry. By the next year there were 321 books in the library and 151 people had used the library.

In 1910, the books were moved from the Presbyterian Church to a building owned by Mrs. Frances E. Woodbury, which she loaned for use as a library. It became known as the Woodbury Memorial Library. The building was formerly the home of Oliver Kendall built in 1846. Minnie King was the librarian in the new quarters until June 1922. Mrs. Frances Wiggin served as acting librarian in 1956 and was appointed librarian in June of 1957.

Mrs. Frances Woodbury left the building which she had loaned for a library to her niece, Martha Woodbury, in trust for the continuance of the library. When Miss Woodbury died in 1944, the library officially became the property of the town and was renamed the Bedford Public Library.

Originally, the library was open 5 hours per week and the total budget for the year was \$155.14. There was no running water and there was an outhouse. The library was heated by a wood-burning furnace. It wasn't until 1959 that the library had running water and a toilet.

## GROWTH OF THE COMMUNITY

In 1964 the population was estimated at 4,500. The Summer Reading Contest for Young People had 55 participants and 800 books read. The NH State Library offered the services of a "Book Mobile" for loaning books and Bedford was the highest borrower. The library was open three days per week from 2 to 5 and 7 to 9.<sup>5</sup>

In 1965 the voters appropriated \$500 to secure an architect to design a new library. The plan for a new brick colonial-style building was presented at the 1966 town meeting and voted down.

The following March the voters approved \$20,825 to design and construct an addition. This appropriation, together with a federal grant of \$13,751 paid for a two-story wing at the rear, twenty by thirty-five feet in size, and interior renovations.

The following year an additional appropriation was approved to complete a community room called the Bedford Room and install electric heat.<sup>6</sup>

Ten years later, in 1977, the librarian reported that as the town population has grown the library is greatly in need of more space. The town voted to raise and appropriate the sum of \$85,000.00 to design and construct an addition to the Bedford Public Library. The architect chosen was Michael Ingram.<sup>7</sup>

5- Bedford (N.H. :Town) Annual report for the Town of Bedford, New Hampshire, 1964. p. 78-79.

6- Bedford (N.H. :Town) Annual report for the Town of Bedford, New Hampshire, 1967.

7- Bedford (N.H.:Town) Annual report for the Town of Bedford, New Hampshire, 1978. p. 72.





In 1988, Bedford was the first town library in the state to install an automated circulation system.<sup>8</sup>

By 1992, Bedford became one of the founding members of GMILCS, Inc. (Greater Manchester Integrated Library Consortial System) along with Manchester, Merrimack, Milford, Amherst, Hooksett, UNH Manchester, and the Shapiro Library at Southern NH University. That same year, a professional assessment was done and a recommendation made to construct a library of 20,000 sq. ft.<sup>9</sup>

In 1993, Article 6 of the town warrant was a proposal for a new library costing \$2.2 million dollars. The article failed. It was noted at that time that the Library Trustees pledged to raise a half a million dollars privately to “furnish and equip a new library”. The Bedford Library Foundation was established and started the Library Capital Campaign. In March of 1994, the new library was on the warrant again and the article passed. The Library Foundation exceeded their goal of raising \$500,000 with the help of over 1,300 donors. The new library construction began in 1995.

Although Bedford had a library for over 200 years, this was the first time the Town had a facility expressly designed as a library. During the transition, the old firehouse across the street operated as a temporary library during construction. The original section of the old library known as the Kendall House was moved to the lower area of the library property to be used by the Craftworkers’ Guild.<sup>10</sup>

On June 23, 1996 over 1,000 people attended the dedication of the new Bedford Public Library. The \$2.7 million building was completed on time and within budget. The architect for the project was Dennis Mires. “The new library blends traditional New England architecture outside with modern technology inside to create a public information center, rooted in tradition, yet designed and equipped for the 21st century. Clearly the new library is much more than a place to borrow books. It is the information center of Bedford. But, the new library is even more. It is the community center for Bedford: a place for citizens to come together, where lives touch other lives.”<sup>11</sup> Circulation soared 33% in the first year and over 1,000 new library cards were issued.

In 1997, the library designers were awarded a Gold S.A.M Award for Commercial and Municipal Projects.

The library celebrated along with the town the 250th anniversary in the year 2000 and installed a time capsule in front of the library to be opened in 2025.

In 2001, Frances Wiggin retired as Library Director after 44 years of dedication and devotion to the town. Shirley Barron was hired as the new Library Director and served from 2001 to 2005. Mary Ann Senatro, Assistant Director, was appointed the new Library Director in December, 2005.

In 2006, The Friends of the Library hosted a celebration to mark the 10th anniversary of the opening of the new library building. Bedford is one of the first libraries to participate in the NH Downloadable Audio Books Consortium making access to over 1,000 audiobooks available to our patrons.

In 2007, the Library meeting room use reached an average of 100 meetings per month. Wireless Internet access was made available and patrons are able to initiate their own requests for materials through the online catalog from anywhere.

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8- Bedford (N.H.:Town) Annual report for the Town of Bedford, New Hampshire, 1988. p. 40

9- Bedford (N.H.:Town) Annual report for the Town of Bedford, New Hampshire, 1993. p. 42.

10- Bedford (N.H.:Town) Annual report for the Town of Bedford, New Hampshire, 1995. P.36.

11- Bedford (N.H.:Town) Annual report for the Town of Bedford, New Hampshire, 1996. p. 2-3.



Materials available to patrons including books, DVDs, music and more reach 1.2 million items through the shared GMILCS catalog in 2008. The Bedford Library reached number one in the state of NH for the most participation of any community for the children's Summer Reading Program with 1,232 participants reading 21,674 books!

In 2010 circulation continued to soar and we had an average of 400 people per day visit the library for a total of 153,070 visits per year. Express check out units were donated to the library and e-books for download were available for check out. Municipal water was introduced at the library and a new fire suppression system was hooked up to the existing sprinkler system.

In 2011, we reached a milestone in circulation topping the 300,000 items checked out! A standby generator was installed making the library a warming location in the winter and a cooling location in the summer during emergency power outages.

Highlights of the next few years included: a weatherization project with insulation and roof replacement, a new website design [www.bedfordnhlibrary.org](http://www.bedfordnhlibrary.org), extending evening hours until 8:30 p.m. Monday through Thursday and a new 3-D printer donated by the Foundation and Friends of the Library.

In 2016 the Geothermal HVAC system was installed and the Library bond paid off.

To honor the 20th anniversary of the new library, five enthusiastic library volunteers, many of whom helped with 1996 library project, installed a Memory Wall on the lower level of the library showing the history of the library. Please stop in to see it. It is stunning!

The Bedford Public Library is very fortunate to have talented and dedicated staff serving throughout its long history. Most importantly, now, just as 20 years ago when the new library was built, it is fortunate to serve a community which recognizes the value of an outstanding, free, public library.





TOWN OF BEDFORD  
BUDGETARY TOWN MEETING  
March 9, 2016

The Bedford Budgetary Town Meeting was held on Wednesday, March 9 2016 at the Bedford High School auditorium. Moderator Brian Shaughnessy opened the meeting at 7:00pm and led the Pledge of Allegiance. Present on the stage were: Jim Scanlon (Chairman), Kelleigh Murphy (Vice Chairman), Rick Sawyer – Acting Town Manager, Theresa Young – Finance Director, Lori Radke – Town Clerk, and Councilors Chris Bandazian, Melissa Stevens, and Bill Duschatko.

Moderator Shaughnessy invited Councilor Murphy to make some presentations. She thanked Judy Scanlon for all she did to help Jim Scanlon during his term as Town Council Chairman and presented her with flowers. She also talked about Jim's year as Chairman and thanked him for all he did on the Council. She presented him with a plaque.

Town Council Chairman Jim Scanlon came forward and gave some farewell remarks, which included thanking his wife Judy and talking about the rewards of being a public servant. He thanked the people of Bedford, the people he's worked with, and the Town Council.

Moderator Shaughnessy thanked the people that worked at the elections and helped it run smoothly, especially Town Clerk Lori Radke. He also thanked Assistant Moderators Bill Kline and Gloria Macvane, and others that helped him out.

Moderator Shaughnessy explained they would be voting on three articles.

Article 4.  
Collective Bargaining Agreement - Firefighters

MOTION by Town Councilor Chris Bandazian that the Town vote to approve the cost items included in the collective bargaining agreement reached between the Council and the Bedford Professional Firefighters Association, Local 3639, IAFF, AFL-CIO, CLC for calendar year 2016, which calls for the following es-

timated increases in salaries and benefits at the current staffing level:

<i>Year</i>	<i>Estimated Increase</i>
2016	\$70,353

Seconded by Town Councilor Chairman Jim Scanlon.

There was no public comment.

Vote taken on the motion to approve Article 4.

**Motion Passed. Article 4 was approved.**

Article 5.  
Collective Bargaining Agreement - Police

MOTION by Town Councilor Chris Bandazian that the Town approve the cost items included in the amendment to the collective bargaining agreement reached between the Council and the Bedford Police Union, State Employees' Association of NH, Inc., SEIU Local 1984, Chapter 64 calendar year 2016, which calls for the following estimated increases in salaries at the current staffing level:

<i>Year</i>	<i>Estimated Increase</i>
2016	\$75,000

Seconded by Town Councilor Chairman Jim Scanlon.

There was no public comment.

Vote taken on the motion to approve Article 5.

**Motion Passed. Article 5 was approved.**

Article 6  
Town Operating Budget

MOTION by Chris Bandazian that the Town vote to raise and appropriate such sums of money as may be necessary for the Town to defray Town charges for the ensuing year in the following amounts:



General Fund.....	\$26,350,309
Special Revenue Funds .....	158,000
Recreation Day Camp .....	85,000
Bedford Comm. TV .....	407,149
Sewer Fund .....	1,713,434

**Total Appropriation .....\$28,713,892**

Seconded by Town Councilor Chairman Jim Scanlon.

There was no public comment.

Vote taken on the motion to approve Article 6.

**Motion Passed. Article 6 was approved.**

MOTION to adjourn at 7:22 pm. Seconded by Town Council Chairman Jim Scanlon. Vote taken –

**Motion Passed.**

Submitted by:

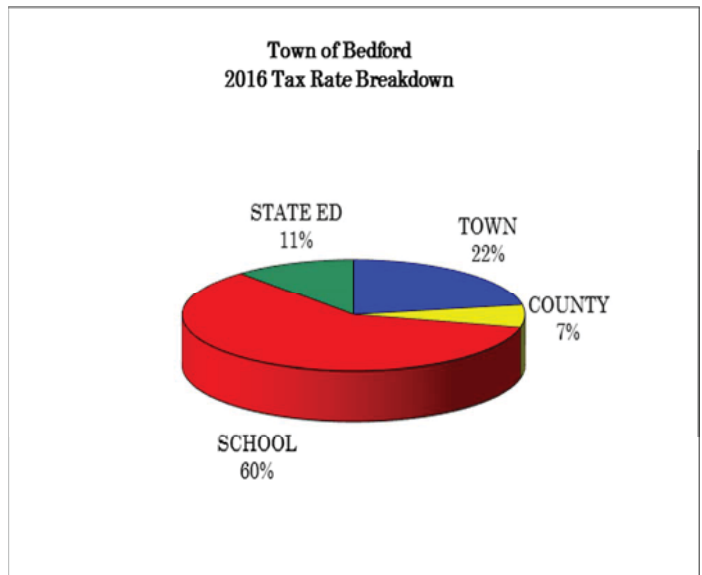
*Dawn Boufford, Executive Assistant*  
*Lori Radke, Town Clerk*

## 2016 TOWN POPULATION AND TAX RATE INFORMATION

POPULATION – 22,236 (per SNHP)

2016 ASSESSED VALUATION: \$3,266,304,042

TOWN	\$4.97
COUNTY	\$1.47
LOCAL SCHOOL TAX	\$13.36
STATE EDUCATION TAX	\$2.57
COMBINED TOTAL TAX RATE	\$22.37

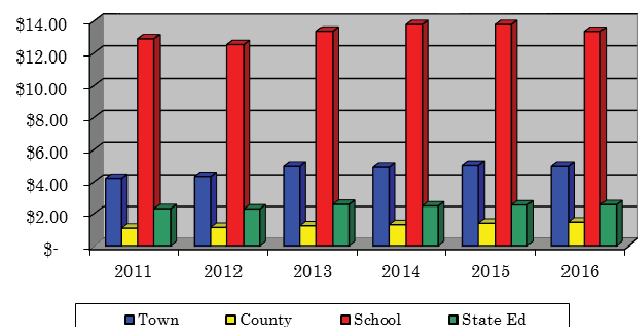


## Percent Increase/(Decrease) Over 2016 Tax Rate

TOWN	(1.00%)
COUNTY	4.80%
LOCAL SCHOOL TAX	(3.20%)
STATE EDUCATION TAX	.78%

**COMBINED TOTAL TAX RATE 1.72%**

**Town of Bedford  
Tax Rate History 2011 - 2016**





BALLOT 1 OF 2

**ANNUAL TOWN ELECTION  
BEDFORD, NEW HAMPSHIRE  
MARCH 8, 2016**

*L. Radke*  
TOWN CLERK

**INSTRUCTIONS TO VOTERS**

- A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this: ☒
- B. Follow directions as to the number of candidates to be marked for each office.
- C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.

**ARTICLE 1: ELECTION OF TOWN OFFICES****TOWN COUNCIL**

For Three Years ☐ Vote for not more than two (2) ☒

**KELLEIGH MURPHY** **2448** ☒

**DAVID GILBERT** **2345** ☒

(Write-in) ☐

(Write-in) ☐

**LIBRARY TRUSTEE**

For Three Years ☐ Vote for not more than one (1) ☒

**EDWARD P. MORAN** **2803** ☒

(Write-in) ☐

**TRUSTEE OF THE TRUST FUNDS**

For Three Years ☐ Vote for not more than one (1) ☒

**MAC McMAHAN** **2711** ☒

(Write-in) ☐

**TOWN MODERATOR**

For Two Years ☐ Vote for not more than one (1) ☒

**BRIAN C. SHAUGHNESSY** **2841** ☐

(Write-in)

**SUPERVISOR OF THE CHECKLIST**

For Six Years ☐ Vote for not more than one (1) ☒

**ELLEN BOSTWICK** **2793** ☐

(Write-in)

**ARTICLE 2: ZONING AMENDMENTS**Amendment No. 1

Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Bedford Zoning Ordinance to amend Article 275-6 Definitions to include the definition for Alternative Treatment Center, to amend Article 275-21 Use Regulations, and to amend Article 275-61 Performance Zone permitted uses, summarized as follows:

**To establish use categories and local criteria to further limit Alternative Treatment Centers in accordance with state law.**

**2583**  
**YES** ☒  
**NO** ☐  
**828**

[This amendment is intended to create a new use category and local standards for Alternative Treatment Centers for the dispensing and cultivation of medical marijuana as permitted under state law. Without the proposed amendment, the facility would continue to be permitted in all non-residential zoning districts as required by state law. The complete text of the 3-page amendment is on file for public viewing at the Town Clerk's Office and on the Town's Website]

Amendment No. 2

Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Bedford Zoning Ordinance to delete Article 275-21C(2) in its entirety and to amend Article 275-21 to add a new subsection I, Accessory Attached Apartment, and to amend Article 275-21 Use Regulations and Table 2 - Table of Uses to list Accessory Apartment as a permitted use in the Residential Agricultural (R&A) District and General Residential (GR) District summarized as follows:

**To remove the requirement for a Special Exception and allow Accessory Apartments by right in residential districts subject to the same standards that exist today.**

**2442**  
**YES** ☒  
**NO** ☐  
**895**

[This amendment is intended to remove the Special Exception requirement for accessory apartments and permit accessory apartments in residential districts subject to the same standards that exist today. The complete text of the 1-page amendment is on file for public viewing at the Town Clerk's Office and on the Town's Website]

**TURN BALLOT OVER AND CONTINUE VOTING**

**RESULTS**





## ARTICLE 2: ZONING AMENDMENTS CONTINUED

### Amendment No. 3

Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the Bedford Zoning Ordinance to amend Article 275-68A Definitions by deleting the words shown in the strikethrough and adding the words in bold below and to Amend Article 275-6 Definitions to add the same SIGN AREA definition.

SIGN AREA – The entire face including the surface and any molding, framing, and projections, but not including the base, wall or column supports. Individual letters and logos mounted on a building **without any distinguishing border, panel or background**, shall be measured by the area of the **smallest rectangle enclosed by four straight lines outlining enclosing each all of the words, symbols and logos. If the symbol or logo is irregularly shaped or taller than the text, the sign area shall be the area of the smallest rectangle enclosing the text plus the area of the smallest rectangle enclosing the logo or symbol.**

YES ☒ 3017  
NO ☐ 285

[This is a housekeeping amendment intended to clarify how sign area is measured.]

### Amendment No. 4

Are you in favor of the adoption of Amendment No. 4 as proposed by the Planning Board for the Bedford Zoning Ordinance to amend Article 275-68 Attachment 6, Table 6, Table of Performance Zone Sign Standards, under *Maximum Number and Maximum Sign Area and Maximum Sign Height* as summarized as follows.

**To amend the Performance Zone sign standards to allow first floor tenants with their own exterior public entrance a 32 square foot building sign and to allow upper story tenants or tenants without first floor public entrances to share up to four 32 square foot wall signs on a building and to remove the 12 foot height restriction on building signs.**

YES ☒ 2278  
NO ☐ 1005

[This amendment is intended to increase allowable sign area for multi-tenant buildings and to remove the 12-foot height limitation for building signs in the Performance Zone. The complete text of the 1-page amendment is on file for public viewing at the Town Clerk's Office and on the Town's Website.]

### Amendment No. 5

Are you in favor of the adoption of Amendment No. 5 as proposed by the Planning Board for the Bedford Zoning Ordinance to amend Article 275-73, Signs, General Provisions, Subsection F and Article 275-74A(1) by deleting the words shown in the strikethrough and adding the words in bold below.

Advertising signs indicating the coming of a development and permanent subdivision identification signs shall not be allowed until final approval of the project by the Planning Board, ~~and the Planning Board may approve the signage specifications on an individual basis.~~

Allowable businesses, professions, or service enterprises, **and residential subdivisions or developments approved by the Planning Board**, shall be permitted one outdoor advertising sign on the premises, ~~advertising goods or services sold on the premises.~~ This sign shall not total over eight square feet for said sign.

YES ☒ 2656  
NO ☐ 644

[This amendment removes the requirement for the Planning Board to approve temporary signs advertising the coming of a development or permanent subdivision identification signs.]

### Amendment No. 6

Are you in favor of the adoption of Amendment No. 6 as proposed by the Planning Board for the Bedford Zoning Ordinance to amend Article 275-73, Signs, General Provisions, by adding new subsection T, as listed below.

In all zones allowable sign area for a building sign may be split into two signs and may be located on the same or different walls as the initial sign.

YES ☒ 2745  
NO ☐ 528

[This amendment is intended to allow the permitted building sign area to be split between two signs.]

### Amendment No. 7

Are you in favor of the adoption of Amendment No. 7 as proposed by the Planning Board for the Bedford Zoning Ordinance to amend Article 275-22 Dimensional Regulations by adding new subsection D as listed below.

Accessory Structures shall comply with front, side and rear yard setbacks in accordance with Table 1 - Table of Dimensional Regulations: except within the General Residential (GR) District, one (1) accessory structure of 120 square feet or less, may have a minimum setback of 5 feet from the side or rear property line, provided the structure is not higher than twelve feet (12 feet).

YES ☒ 2690  
NO ☐ 564

[This amendment is intended to allow lots within the General Residential District to have one accessory structure that is 120 square feet or less to have a setback of 5 feet from the side or rear property line.]

GO TO NEXT BALLOT AND CONTINUE VOTING

# RESULTS



BALLOT 2 OF 2

**ANNUAL TOWN ELECTION  
BEDFORD, NEW HAMPSHIRE  
MARCH 8, 2016**

*L. Radke*  
TOWN CLERK

**ARTICLE 2: ZONING AMENDMENTS CONTINUED**

Amendment No. 8

Are you in favor of the adoption of Amendment No. 8 as proposed by the Planning Board for the Bedford Zoning Ordinance to amend Cluster Residential Development Article 275-34F(2)(a) Buffer Zone by deleting the words shown in strikethrough and adding the words in bold below.

All single detached dwellings, together with any accessory buildings, structures, ~~driveways,~~ and other man-made improvements, shall be located a minimum of 50 feet from the external boundary of a cluster residential development. The fifty-foot perimeter buffer shall be comprised of existing vegetation and shall be included in the square footage of each lot area. **The Planning Board may permit roads, driveways and utilities to cross through the buffer as needed to access lots within the development.**

YES ☒ 2875  
NO ☐ 487

[This is intended as a housekeeping amendment to clarify that roads, driveways and utilities may cross through the buffer to access lots within the cluster residential development.]

Amendment No. 9

Are you in favor of the adoption of Amendment No. 9 as proposed by the Planning Board for the Bedford Zoning Ordinance to delete Cluster Residential Development Article 275-32, Subsection D Bedroom Limitation in its entirety as shown in the strikethrough below:

~~Bedroom limitation. In the absence of municipal sewer system to service the cluster development, the number of bedrooms per unit shall be determined by the Soils and Steep Slope Regulations within the Bedford Subdivision Regulations.~~

YES ☒ 2866  
NO ☐ 449

[This is intended as a housekeeping amendment to correct an existing conflict within the ordinance which states that cluster residential development have no minimum lot size but must comply with the New Hampshire Department of Environmental Services Subdivision and Individual Sewerage Disposal Systems Design rules.]

Amendment No. 10

Are you in favor of the adoption of Amendment No. 10 as proposed by the Planning Board for the Bedford Zoning Ordinance to amend Cluster Residential Development, Article 275-34G(2) by adding the words in bold below.

The road frontage for individual building lots within clusters shall be negotiated between the Planning Board and the developer in the interest of encouraging flexibility in site design, **but road frontages on individual lots shall not be less than 25 feet.**

YES ☒ 2366  
NO ☐ 994

[This is intended to provide a minimum road frontage requirement for lots within cluster residential developments.]

Amendment No. 11

Are you in favor of the adoption of Amendment No. 11 as proposed by the Planning Board for the Bedford Zoning Ordinance to amend Article 275-62A(1) Table 3, Table of Performance Dimensional Standards, to amend footnotes 7 & 8, and to amend Article 275-62, Dimensional Performance Standards, Subsection B(3)(d) summarized as follows:

**To reduce the front setback for structures in the Performance Zone from 1:4 to 1:2 (building height to setback ratio), to create a maximum required side setback of 20 feet and to remove the 50-foot minimum front setback along South River Road and the 30-foot minimum setback along local roads.**

YES ☒ 2251  
NO ☐ 1045

**RESULTS**  
**TURN BALLOT OVER AND CONTINUE VOTING**



### ARTICLE 3. CHARTER AMENDMENT PROPOSED BY THE TOWN COUNCIL

#### CURRENT CHARTER PROVISION

##### Article IV, Section C4-2 Qualifications of Town Manager

The Manager shall be chosen solely on the basis of educational, executive and administrative qualifications and need not be a resident of the Town or the state at the time of appointment. The Manager shall establish residence in the Town as soon as practicable in a period that shall not exceed eighteen (18) months from the time of appointment. During that period, the Manager shall reside within a reasonable response time. The Council may agree to partially or fully reimburse the Manager's reasonable costs in connection with establishing residence in the Town.

#### PROPOSED CHARTER PROVISION

##### Article IV, Section C4-2 Qualifications of Town Manager

The Manager shall be chosen solely on the basis of educational, executive and administrative qualifications. The manager shall devote full time to the office, and shall not hold any other elected or appointed public office, except as authorized by this Charter, and shall not engage in any other business or occupation unless approved by an affirmative vote of five councilors.

*THE TOWN COUNCIL RECOMMENDS PASSAGE OF THIS ARTICLE.*

**Purpose** - Bedford is substantially disadvantaged in recruiting, hiring, compensating, and retaining Town Managers by the Charter's residency requirement. Municipalities that Bedford competes with in the labor market do not impose residency requirements. The Charter requirement dates back to the era before cell communication, smart phones, and widely available email and internet service, all of which greatly diminish the importance of a residency restriction. The proposed amendment will allow a newly hired Town Manager to maintain a residence in a municipality other than Bedford. The purpose of the proposed amendment is to enhance Bedford's recruitment, hire and retention of Town Managers based on qualifications and merit, and to avoid excessive compensation necessary to compete successfully with municipalities that do not require residency.

**2502**  
**YES** ☒  
**NO** ☐  
**699**

# Total Ballots Cast 3,558

# 21%

**YOU HAVE NOW COMPLETED VOTING**

# RESULTS



2016 served as a landmark year on the Bedford Town Council, and it kicked off with a council retreat which sought to address the need for long-term planning in the town. Bedford remains a premiere community with a AAA bond rating and a nationally-recognized education system and has been recognized by Forbes Magazine, Time Magazine, and a number of other nationally respected publications. That being said, the town was faced with a number of significant issues this year, including but not limited to the contamination of wells throughout the town and a severe drought that affected all of New Hampshire and caused a number of water-supply issues throughout the town.

At the beginning of the council's year, we bid farewell to outgoing Chairman Jim Scanlon and thanked him for his service to the town, and elected Chairwoman Kelleigh Murphy and Vice Chairman Jim Aguiar. Murphy was the third female Town Councilor ever elected in Bedford, after Jeanine Procopis and Lori Radke, and is the first female to ever serve as Chairwoman of the Council. Melissa Stevens marks the 4th female ever elected to the Town Council, which has been our chartered form of government since December of 1987 – nearly thirty years.

Rather than set goals for the upcoming year, this year's retreat focused in great part on the need to look ahead to the next years, to determine the needs of the town from a number of different angles, be it staffing, facilities, philosophy, etc. With a new Town Manager at the helm and the knowledge that many of our department heads may be retiring in the next five years, it became critical to shift the focus of the council to one of long-term planning and the big picture, so to speak.

One of the first actions of the council this year was the approval of a 5-year contract with then acting Town Manager, Rick Sawyer, to serve as the Town Manager. This was made possible by the success of a hard-fought campaign. It was a longer-term contract than had been entered into before, for several reasons. Rick had been the Planning Director for the town, as well as the Acting Town Manager since 2015, and has worked in Bedford for 10 years. In addition, the council felt that it was important to have a manager at helm who would see the town through the anticipated department head retirements, development and redevelopment for consistency with both succession planning and future development of the Town. As I stated in an e-mail sent to the staff shortly before his appointment as Town Manager, it remains an honor to work with Rick. He is an inspiration and the truest reflection of an effective and respected leader who, together with the rest of the town staff, brings a sense of community and teamwork to the table every day.

In March of 2016, it became known that the water supplied by the Merrimack Village Water District had become contaminated with Perfluorooctanoic Acid, or PFOA, a chemical that is largely dispersed into air and which then leaches, over a period of years, into groundwater. The initial Provisional Health Advisory (PHA) of 0.4 micrograms per liter ( $\mu\text{g/L}$ ) or 400 parts per trillion for PFOA gave way to the United States Environmental Protection Agency's May 2016 Drinking Water Health Advisory for PFOA, which set a lifetime exposure level at 70 parts per trillion, and which stated in summary:

The U.S. Environmental Protection Agency (EPA) is issuing a lifetime drinking water Health Advisory (HA) for PFOA of 0.07 micrograms per liter ( $\mu\text{g/L}$ ) based on a reference dose (RfD) derived from a developmental toxicity study in mice; the critical effects included reduced ossification in proximal phalanges and accelerated puberty in male pups following exposure during gestation and lactation. PFOA is known to be transmitted to the fetus in cord blood and to the newborn in breast milk. This lifetime HA is based on the latest health effects information for noncancer and cancer effects for PFOA as described in EPA's 2016 Health Effects Support Document for Perfluorooctanoic Acid



(PFOA), which was revised following external peer review. Because the developing fetus and newborn are particularly sensitive to PFOA-induced toxicity, the RfD based on developmental effects also is protective of adverse effects in adults (e.g., liver and kidney toxicity). The lifetime HA is therefore protective of the population at large.

Since that initial discovery, the scope and impact of the contamination (which originated with the Saint Gobain plant on the Daniel Webster Highway in Merrimack) has increased from the 64 homes originally affected in the south east to several hundred homes. Bottled water is being supplied by the state to affected homes.

I want to thank the New Hampshire Department of Environmental Services, former Governor Maggie Hassan and others for their dedication to digging deep to address resident concerns. We will continue to aggressively watch the issue and advance the interests of our residents in reaching an acceptable outcome. Water is one of our most valuable resources, and it is critical that the council continue to work to protect that resource and the interests of our residents in negotiations with Saint Gobain.

I am pleased to report that in April the Town entered into a lease with the Educational Farm at Joppa Hill for a period of thirty years, with four 5-year renewal options. Such a lease had been discussed at length since 2013, but had not been finalized due to a number of changes in the position of Town Manager. A working group of myself and then Acting Town Manager Rick Sawyer met repeatedly with the Educational Farm's Board in order to arrive at very agreeable lease terms that emphasized the educational and community impact of the farm. We are thrilled that it will continue to be a driving force in the community. This year in February, the Educational Farm at Joppa Hill kicked off their premiere Snow Ball, to be held annually around Valentine's Day weekend, as a large fundraiser to support their impact in the community each year. A special thanks goes to Board Chairman Drew Cline and the members of the board for their efforts on the ball, as well as their hard work and dedication throughout the year.

Road work continues under the thirty million dollar road bond approved by the voters in 2015. A special thanks to Public Works Director Jim Stanford, as well as Assistant Public Works Director and Town Engineer Jeff Foote and all of the staff at the Public Works for their gargantuan efforts here. The amount of work undertaken to date has been laudable, and has been executed seamlessly.

Much success has come out of the council's decision in late 2015 to increase minimum staffing at the Fire Department, and the department raised its billing rates for the first time since 2013 in an effort to bring its charges in line with neighboring and similarly sized communities. The Police and Fire Departments have done a phenomenal job of providing citizen services, despite rapid growth in the town – particularly on the Route 3 corridor.

One of the other major issues that faced the town this year was a severe drought that resulted in a number of wells drying up across town. Members of the council and Town Manager Sawyer met with representatives from the state on a number of occasions to discuss what the best approach should be. In addition to a comprehensive educational and informational effort undertaken at every council meeting on this and the PFOA issue, the council passed a Voluntary Watering Ban, asking residents throughout the town to cease watering their lawns, and to curb recreational water usage in light of the drought. Despite fall rains, it was estimated that a significant and prolonged rainfall would have to occur to even reach traditional levels of rainfall. Bedford was in a race against time to achieve further precipitation results before the ground froze for the winter. At the time of the writing of this report, Bedford has been re-classified from an area of Extreme Drought to one of Severe Drought. However, when the warmer months are again upon us we risk the very real danger of being in the extreme zone absent drastic conservation efforts on the part of our residents.

With a Presidential election in November, the Town Clerk's office and related departments were put to full utilization. In fact, in 2016 Bedford had four elections, and all ran in an efficient and effective manner as a





result of the hard work and dedication of Town Clerk Lori Radke, Town Moderator Brian Shaughnessy, and the countless staff members and volunteers who participated. I am deeply grateful for your service.

In 2016, the Town Council passed a budget onto the voters that resulted in zero increase to the tax rate. In 2017, the council has proposed a budget that reduces that tax rate by \$.04. The council is pleased and proud to have been able to deliver budgets that provided necessary and desired services while remaining fiscally sound. As we look to the future, there are a number of factors that will likely affect next year's tax rate, including the road bond payments and the 5-year reassessment of all properties within the town.

Perhaps one of the greatest achievements of this year's council and Town Manager is prioritizing two studies. The first was a comprehensive pay and benefits analysis which would ensure that Bedford remains competitive through all ranks of employees in not only recruiting, but retaining qualified individuals to helm and staff our departments. The second is a comprehensive, town-wide facilities study that was funded in the 2017 budget. These studies support council and manager goals of looking ahead to the future of this town, and planning accordingly.

My most sincere thanks goes to my fellow councilors for their work over the past year. Vice Chair Jim Aguiar was instrumental in working through and achieving town council goals this year, and though he is stepping down this March, I would be remiss if I did not thank him for his commitment to the town over the past three years. Councilor Chris Bandazian is due to celebrate his ten-year anniversary as a councilor this year. The unofficial Mayor of Bedford, or so I call him, Chris is the backbone of the council and town government. He is a wealth of knowledge on issues facing the town, and we are exceedingly fortunate to have him on the council. In a year where we faced a number of very serious issues, such as the drought and PFOA crisis, I am very grateful for the work of the aforementioned councilors, as well as councilors Melissa Stevens, Dave Gilbert, Bill Duschatko and John Schneller.

I would also like to thank each of the Department Heads as well as all of the employees of the town of Bedford. The town council is the elected, governing body, but the heart and soul of this town lies with the commitment and dedication of each and every one of you. Bedford is a premiere community as a direct result of the energy and output of the town employees, and I am honored to work with all of you. To outgoing Public Works Director Jim Stanford, to say that you will be missed would be a vast understatement. Your contributions to this town, which have included a complete overhaul of the water and sewer ordinance and massive infrastructure changes through development as well as several phases of implementation of the thirty million dollar road bond, have been invaluable and are simply unmatched. Any community would be very fortunate to have you, and North Andover's gain is most certainly our loss. Thank you for everything you have given to the town over the past 14 years.

I want to thank the members of our state delegation: Executive Councilor Chris Pappas, Senator Andy Sanborn and Representatives Terry Wolf, Keith Murphy, Dave Danielson, John Graham, Laurie Sanborn, Linda Gould and Bart Fromuth for their efforts in working collaboratively with the council to advance legislation beneficial to the town. Finally, I would like to thank each and every one of the citizens of this town. We are merely a reflection of you, and I am honored to be a part of such an outstanding community. Thank you for attending the meetings, for your correspondence, and for your collective desire to ensure that the future of Bedford is bright for years to come.

Respectfully Submitted,

*Kelley Murphy, Chairwoman*



### **RICK SAWYER, TOWN MANAGER**

I must start this review of 2016 with a big thank-you to the Town Council, the town employees, and the citizens of Bedford for providing me with the privilege of serving as your Town Manager. The Council choose to place a Charter change on the March 2016 ballot to see if for the first time Bedford would allow it's Manager to live outside of the community. The amendment passed overwhelmingly and in April the Council chose to have me serve as Town Manager giving up the role of Acting Town Manager and Planning Director. While I continue to reside in Exeter, so to not impact my family, I have a very strong commitment to maintain and grow this incredible community. I will be forever grateful for my nearly ten years serving as a Planning Director in Bedford due to all of the relationships made with board members, the development community, and citizens, and because planning is so highly respected in the community. I am also so happy to have left the Planning Department in the hands of such a talented planner in Rebecca Hebert, who grew up here in Bedford providing her with a passion for the community that is evident every day. I cannot thank the staff enough, especially the Department Heads and Town Executive Assistant for their dedication to their jobs and support for me during this last two years of transition. Lastly without question I must thank former Town Council Chairman Jim Scanlon and current Chairwoman Kelleigh Murphy for their never ending encouragement and leadership both personally and professionally.

As noted 2016 saw a change in the Council leadership with the retirement of Jim Scanlon and Kelleigh Murphy being re-elected for a second term and moving up from Vice Chairwoman to Chairwoman in March. Councilor Scanlon along with his wife Judy dedicated countless hours to the community constantly mak-

ing Bedford and those that they came in contact better for having known them. I wish the Scanlon's all of the best and thank them for their service. In March we also welcomed Dave Gilbert to his first term on the Council.

No one could have predicted the environmental challenges that developed in 2016, first with Perfluorooctanoic Acid (PFOA) found in our drinking water and wells, and second extreme drought. New Hampshire is a state that prides itself on clean and plentiful drinking water so to have both the quality and quantity impacted in the same year is unsettling and unprecedented. In March the NH Department of Environmental Services (NHDES) notified us of the existence of PFOA in the water supplied to Greenfield Farms, Cabot Preserve, Parker Ridge, Brick Mill, and Jenkins Road by Pennichuck sourced from the Merrimack Village Water District. Later it would be explained that the likely source of the contamination was the Saint-Gobain factory in Merrimack where the chemical was released into the air and deposited onto the ground all over the region where it eventually leached into our groundwater. Since March perfluorochemical (PFC) investigations have taken place all over the State and have been discovered at levels exceeding federal and state guidelines in many private and public wells within three miles of the Saint-Gobain factory as well as near the Bedford and Merrimack landfills. By the end of 2016 approximately 100 properties were having to utilize bottled water for consumption while a long term solution is developed by Saint-Gobain and approved by NHDES.

On September 14, 2016 the Town Council adopted a voluntary outside watering ban when all of Bedford became classified as in an area of extreme drought. Bedford and much of the state started being classified as being abnormally dry as early as May which grew into moderate drought in June, then in July it became severe drought. In mid-August about half of Bedford was experiencing extreme drought which grew to the whole community by the first week of September and lasted until November 1st. At the end of the year Bedford remained in severe drought with hopes of winter snow and spring rain in 2017 bringing an end to the drought conditions that have impacted many residents with dry wells or reduced water supply.



Our commercial landscape continues to see encouraging changes and growth highlighted by the opening of the Whole Foods Market and The Provident Bank on the former Wayfarer Hotel and Conference Center site, the completion of the Bedford Grand Hotel at the Bedford Village Inn, Hannaford's relocating and upgrading the former Stop & Shop site, and the continued renaissance of Route 101 with projects like, Members First Credit Union, Millennium Running, and Komma Veterinary Clinic all being completed. Other projects that started construction in 2016 will also show that our economy continues to be strong such as the Murphy's Restaurant on Route 101 and the demolition of the former Macy's which gained approval to become a mixed use development with a hotel, an office building, several restaurants, a movie theater, and retail space. Overall our town wide evaluation grew by over \$36 million in 2016.

During 2016 the staff worked diligently to develop and bring live a new website and for the first time provide for online payment of taxes and the use of credit and debit cards. Watch for the announcement of a Town of Bedford mobile application in early 2017 for both Android and Apple devices. Public Works completed an impressive amount of work again in 2016 highlighted by the near completion of the \$5 Million project along South River Road and Wallace Road south of Route 101. The final pavement on South River Road from Kilton Road to Meetinghouse Road has been delayed to 2017 to coordinate with improvements proposed as part of the Macy's redevelopment. We thank-you for all of your patients during all of the detours throughout the construction season. In 2017 we are going to be completing a facilities study and master plan to set the stage for building and space needs for the next decade and beyond in a similar manner as we have had with the Roads Program.

Looking forward to 2017 and the March 15th Budgetary Town Meeting the proposed general fund operating budget reflects slightly less than a \$200,000 or a 0.01% increase over the 2016 budget, but comes with a \$0.04 expected reduction in the tax rate due to increased revenue from development, car registrations, ambulance service, and through the one time use of \$550,000 of unassigned reserves.

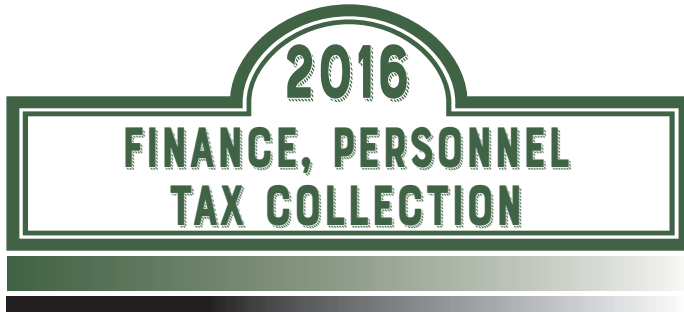
Overall, this has been an exciting year and a year of many challenges. I am always impressed by our employees desire to provide a positive experience for the citizens of Bedford when they come in contact with Bedford's town government, their non-stop willingness to deliver high quality services, and their support of each other as a team. Lastly I would like to thank the Town Council for their support and encouragement of all of our employees during the year which truly helps us accomplish everything outlined in the department reports in 2016.

Respectfully Submitted,

*Rick Sawyer, Town Manager*



Chairwoman Murphy cutting the ribbon in celebration of the completion of the South River Road improvements



**THERESA YOUNG**

FINANCE DIRECTOR/TAX COLLECTOR

## OFFICE OF THE TAX COLLECTOR

During the 2016 budget process the tax rate was expected to be equal to the 2015 rate of 5.02. However, the Town portion of the tax rate decreased \$0.05, or 2.2% from \$5.02 to \$4.97 per \$1,000 of assessed valuation. The difference in the actual tax rate is a result of the change in valuations, use of unassigned fund balance and excess revenues over budget realized in 2015, mainly in motor vehicle registrations, building permits and ambulance revenues. A decrease in the Town portion of the tax rate was last realized in 2014.

It is important to note that property taxes are due each July and December. Payments received subsequent to the due dates are subject to statutory interest charges of 12% APR on delinquencies and 18% APR on liens. Properties which remain delinquent after two years from the lien execution date are eligible to be deeded to the Town.

The Tax Collector's office is also responsible for all motor vehicle registrations. In 2016 the Town enhanced our online renewal process. In addition, to renewing online and receiving instant quotes for motor vehicle state and town fees, residents have the ability to pay online using ACH, debit and credit card payments for Motor Vehicle registration, Dog Licensing and Property Tax payments.

## FINANCE AND PERSONNEL

The Finance Department prepared its 12th Comprehensive Annual Financial Report (CAFR) during 2016 for the 2015 calendar year. This report continues to meet the strict reporting standards of the Government Finance Officers Association (GFOA) and as such has received a Certificate of Achievement for Excellence in Financial Reporting for each year of compilation, 2004 through 2015.

I sincerely want to thank the Finance staff for all their concerted efforts during 2016. They are an amazing group of people and a pleasure to work with. In 2016 the staff in this office showed an immense amount of flexibility and strength. Overall, the staff is young in years of service with the Town but displayed an incredible ability to cover, learn and cross train in new areas during staffing shortages. By Fall 2016 we were finally fully staffed and are looking forward to 2017.

There is no longer a division between Tax and Finance, instead our workflows are intermingled and allow more flexibility. Our goal in 2017 is to provide great reporting, customer service and department support. 2017 will prove to be a busy year as we begin negotiating the three union contracts and complete an \$11 million bond borrowing.

For further information regarding this office and/or motor vehicle registrations, including frequently asked questions, please visit the Finance and Tax Collector pages, listed under Town Offices on our website, [www.bedfordnh.org](http://www.bedfordnh.org)

Respectfully submitted,

*Theresa Young*





The following schedules are preliminary based upon the information available at the time of report printing. Final schedules may be obtained in the Town's CAFR once our financial audit is complete in the spring of 2017.

**2016 Appropriations Budgeted**

Town General Fund	\$26,350,309
Other Governments:	
Direct – Local School	51,909,086
Overlapping – County	4,798,723

**2015 Revenues Budgeted:**

Town General Fund	\$26,350,309
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*Escrow Accounts Various Depositors*

Balance January 1, 2016	\$1,470,627
Receipts/Deposits	134,390
Disbursements/Withdrawals	(412,803)
Interest Earned	155

Balance December 31, 2016	<b>\$1,192,369</b>
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**Tax Collector's Report - Unaudited**

Fiscal Year Ended December 31, 2016

	<b>2016</b>	<b>2015</b>
<b>Uncollected Taxes,</b>		
<b>January 1, 2015:</b>		
Property Taxes	-	1,774,006
Current Use	-	75,907
Yield Taxes	-	0
Sewer Rents	-	411,664
<b>Taxes Committed,</b>		
<b>Fiscal Year 2016:</b>		
Property Taxes (net)	72,818,794	-
Current Use	196,561	-
Yield Taxes	4,996	-
Sewer Rents	1,411,520	-
Overpayments:		-
Interest/Penalties on		
Delinquent Taxes:	175,531	-
<b>Totals:</b>	<b>\$74,607,402</b>	<b>\$2,261,577</b>
<b>Collections During</b>		
<b>Fiscal Year 2015:</b>		
Property Taxes	71,025,431	1,405,419
Current Use	106,003	75,907
Yield Taxes	4,587	
Sewer Rents	958,319	106,035
Interest/Penalties	175,531	-
Liens Executed	-	368,581
Abatements:		
Property Taxes	-	-
Sewer	-	-
<b>Uncollected Taxes,</b>		
<b>December 31, 2015:</b>		
Property Taxes	1,793,363	-
Current Use	90,558	-
Yield Taxes	409	-
Sewer Rents	453,201	15,804
<b>Totals:</b>	<b>\$74,607,402</b>	<b>\$2,261,577</b>

## Summary of Tax Lien Accounts

Fiscal Year Ended December 31, 2016

	<b>2015</b>	<b>2014</b>	<b>2013</b>	<b>Prior</b>
Unredeemed Liens				
January 1, 2016		260,083	124,219	86,499
Liens Executed				
In 2016	368,587			
Collections During				
Fiscal Year 2016	164,817	120,274	65,366	53,817
Deeds Executed (2)				
Unredeemed Liens				
December 31, 2016	\$203,770	\$139,808	\$58,853	\$32,682





## STATEMENT OF BONDED DEBT 12/31/16

	Principal	Interest	Total		Principal	Interest	Total
<b>1995 Library Bond (2004 refinance)</b>				<b>2014 South River Road TIF (issued August 2014)</b>			
2016				2016			
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	2017	385,000	67,200	452,200
<b>1999 Landfill Closure Bond (2013 refinance)</b>				2018	395,000	59,500	454,500
2016	100,000	6,600	106,600	2019	405,000	51,600	456,600
2017	95,000	4,650	99,650	2020	415,000	43,500	458,500
2018	95,000	2,750	97,750	2021	425,000	35,200	460,200
2019	90,000	900	90,900	2022	435,000	26,700	461,700
<b>Total</b>	<b>\$ 380,000</b>	<b>\$ 14,900</b>	<b>\$ 394,900</b>	2023	445,000	18,000	463,000
<b>2005 Road Reconstruction Bond (issued 2006)</b>				2024	455,000	9,100	464,100
2016				<b>Total</b>	<b>\$ 3,360,000</b>	<b>\$ 310,800</b>	<b>3,670,800</b>
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>2015 Infrastructure Bond (issued June 2015)</b>			
<b>2011 Infrastructure Bond (issued October 2011)</b>				2,016			
2016				2,017	810,000	206,800	1,018,817
2017	665,000	62,344	727,344	2,018	835,000	174,400	1,011,418
2018	665,000	49,043	714,043	2,019	860,000	149,350	1,011,369
2019	665,000	35,744	700,744	2,020	885,000	123,550	1,010,570
2020	665,000	22,028	687,028	2,021	915,000	97,000	1,014,021
2021	665,000	7,481	672,481	2,022	940,000	78,700	1,020,722
<b>Total</b>	<b>\$ 3,325,000</b>	<b>\$ 176,640</b>	<b>\$ 3,501,640</b>	2,023	970,000	59,900	1,031,923
<b>2011 Infrastructure Bond (issued May 2013)</b>				2,024	1,000,000	40,500	1,042,524
2016				2,025	1,025,000	20,500	1,047,525
2017	720,000	93,600	813,600	<b>Total</b>	<b>\$ 8,240,000</b>	<b>\$ 950,700</b>	<b>\$ 9,190,700</b>
2018	720,000	79,200	799,200	<b>Grand Total Bonded Debt:</b>			
2019	720,000	64,800	784,800	<b>\$ 20,345,000</b>	<b>\$ 1,805,840</b>	<b>\$ 22,150,840</b>	
2020	720,000	50,400	770,400				
2021	720,000	36,000	756,000				
2022	720,000	21,600	741,600				
2023	720,000	7,200	727,200				
<b>Total</b>	<b>\$ 5,040,000</b>	<b>\$ 352,800</b>	<b>5,392,800</b>				



**MELANSONHEATH**  
ACCOUNTANTS • AUDITORS

102 Perimeter Road  
Nashua, NH 03063  
(603) 882-1111  
melansonheath.com

**Additional Offices:**

Andover, MA  
Greenfield, MA  
Manchester, NH  
Ellsworth, ME

**INDEPENDENT AUDITORS' REPORT**

To the Town Council  
Town of Bedford, New Hampshire

**Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Bedford, New Hampshire, as of and for the year ended December 31, 2015, and the related notes to the financial statements, which collectively comprise the Town of Bedford, New Hampshire's basic financial statements as listed in the Table of Contents.

**Management's Responsibility for the Financial Statements**

The Town of Bedford, New Hampshire's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

**Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

**Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Bedford, New Hampshire, as of December 31, 2015, and the respective changes in financial position and, where applicable, cash flows thereof and the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

**Other Matters***Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis, the Schedule of Funding Progress, the Schedule of Proportionate Share of Net Pension Liability, and the Schedule of Contributions be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the *Governmental Accounting Standards Board*, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with evidence sufficient to express an opinion or provide any assurance.

*Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Bedford, New Hampshire's basic financial statements. The accompanying supplementary information appearing on pages 67 through 86 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town's basic financial statements. The other information, such as the introductory and statistical sections, is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

*Melanson Heath*

July 6, 2016



**TOWN OF BEDFORD, NEW HAMPSHIRE**  
**Statement of Net Positions**  
**December 31, 2015**

	Governmental Activities	Business-Type Activities	Total
<b>ASSETS AND DEFERRED OUTFLOWS OF RESOURCES</b>			
Assets:			
Current:			
Cash and short-term investments	\$ 47,828,109	\$ 2,776,143	\$ 50,604,252
Investments	3,781,060	864,478	4,645,538
Receivables, net of allowance for uncollectibles:			
Property taxes	2,237,152	-	2,237,152
User fees	-	647,636	647,636
Departmental and other	527,969	26,513	554,482
Intergovernmental	1,249	-	1,249
Prepaid items	1,022,616	-	1,022,616
Inventory	48,224	-	48,224
Total current assets	55,446,379	4,314,770	59,761,149
Noncurrent:			
Capital assets:			
Capital assets not being depreciated	15,365,591	15,000	15,380,591
Capital assets being depreciated, net of accumulated depreciation	70,526,339	5,928,745	76,455,084
Total noncurrent assets	85,891,930	5,943,745	91,835,675
TOTAL ASSETS	141,338,309	10,258,515	151,596,824
DEFERRED OUTFLOWS OF RESOURCES	858,257	12,539	870,796
<b>TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES</b>	<b>\$ 142,196,566</b>	<b>\$ 10,271,054</b>	<b>\$ 152,467,620</b>
<b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND NET POSITION</b>			
Current:			
Accounts payable	\$ 705,925	\$ 159,625	\$ 865,550
Accrued liabilities	85,292	-	85,292
Tax refunds payable	8,924	-	8,924
Due to other governments	24,578,701	-	24,578,701
Other current liabilities	300	-	300
Current portion of long-term liabilities:			
Bonds payable	3,959,953	-	3,959,953
Landfill liability	20,000	-	20,000
Capital leases	38,826	-	38,826
Accrued employee benefits	622,709	26,408	649,117
Total current liabilities	30,020,630	186,033	30,206,663
Noncurrent:			
Bonds payable	20,484,622	-	20,484,622
Landfill liability	240,000	-	240,000
Capital leases	15,773	-	15,773
Accrued employee benefits	1,156,460	29,133	1,185,593
Net OPEB obligation	2,421,441	35,379	2,456,820
Net pension liability	16,271,568	237,734	16,509,302
Total noncurrent liabilities	40,589,864	302,246	40,892,110
TOTAL LIABILITIES	70,610,494	488,279	71,098,773
DEFERRED INFLOWS OF RESOURCES	897,997	13,120	911,117
Net Position:			
Net investment in capital assets	69,244,455	5,943,745	75,188,200
Restricted for:			
Grants and other statutory restrictions	992,096	-	992,096
Permanent funds:			
Nonexpendable	25,274	-	25,274
Expendable	3,912	-	3,912
Unrestricted	422,338	3,825,910	4,248,248
TOTAL NET POSITION	70,688,075	9,769,655	80,457,730
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND NET POSITION</b>	<b>\$ 142,196,566</b>	<b>\$ 10,271,054</b>	<b>\$ 152,467,620</b>

*The accompanying notes are an integral part of these financial statements.*



# 2016

## IMPACT FEE REPORT

In accordance with RSA 674:21V(l), the following report is being provided for both the Town's recreation and school impact fees collected under the provisions of Town ordinance Section 275-20. A full detailed report of individual impact fees assessed and collected is available upon request.

### School Impact Fees:

Account Balance as of January 1, 2016.....	\$457,188.55
2016 Net Fees Billed .....	333,572.00
2016 Interest Earned .....	30.32
2016 Transfers Out (1).....	(356,000.00)

Total Balance as of December 31, 2016 .....	434,790.87
Accounts Uncollected at 12/31/2016 .....	(236,490.00)

Bank Balance at December 31, 2016 .....	\$198,300.87
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### Recreation Impact Fees (2):

Account Balance as of January 1, 2016 .....	\$356,170.97
2016 Net Fees Billed .....	87,434.00
2016 Interest Earned .....	36.37

Total Balance as of December 31, 2016 .....	443,641.34
Accounts Uncollected at 12/31/2016 .....	(62,956.00)

Bank Balance at December 31, 2016 .....	\$380,685.34
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### Notes:

- (1) Transfers of School Impact fees have been used for the purpose of paying the high/middle school bond principal according to the Bedford School District.
- (2) Town Council obligated Recreation Impact funds in 2016 for a pool splash pad. A contract has been awarded in early 2017.





## 2016 TAX INCREMENT FINANCE DISTRICT REPORT

**PREPARED BY:****THERESA YOUNG,**

FINANCE DIRECTOR/TAX COLLECTOR

**REBECCA HEBERT,**

PLANNING AND ZONING DIRECTOR

**JIM STANFORD, P.E.**

PUBLIC WORKS DIRECTOR

Also during 2016, the reclaim and overlay of Eastman Avenue, Wathen Road, Beaudoin Street, Park Drive and Hull Road were completed. In addition to road improvements, the Eastman Avenue Bridge over McQuesten Brook was constructed and the brook bank was restored to a natural state with removal of the several hundred feet of Wathen Road. The final wearing course of asphalt along the majority of South River Road was completed, however a section of the road was delayed in order to coordinate offsite improvements with the Macy's site redevelopment.

During 2016 the South River Road TIF District saw the completion of the 40,000 square foot Whole Foods grocery store, with an additional 8,800 square feet of retail space and a 2,900 square foot Provident Bank at the former Wayfarer Inn & Conference Center. Hannaford's grocery store also completed extensive interior and exterior building renovations at the former Stop & Shop and relocated their store from Colby Court to 7 Kilton Road. An existing 3,830 square foot house at 32 South River Road was also converted to a hair salon and spa.

The Planning Board also approved the site plan for the redevelopment of the former Macy's site at 125 South River Road into a mixed use lifestyle center. The project consists of nine buildings comprising a total of 355,708 square feet, with the following uses: 55,796 square foot cinema (1200 seats); 33,391 square feet of restaurant space; 112,791 square feet of retail space; 49,750 square feet of general office; 51,300 square feet of medical office; and 52,680 square foot hotel (125 rooms). The Macy's building was demolished this year in preparation for the new Market and Main development. Approvals remain in place for future phases of the Goffe Mill Plaza development which include two restaurants, a 7,564 SF spa/personal training space, and a four-story, 73-unit apartment building at 121 South River Road.



### Town of Bedford, NH --South River Road TIF District

<b>General Information:</b>					
Date of Declaration:	12/15/2010				
Base (OTV) Year:	2010				
Duration:	Until Debt Paid (maximum 30 years or 2/1/2041)				
Date of Initial Indebtedness:	n/a				
First Year of Increment Retained:	2012				
	<b>TIF</b>	<b>Town</b>	<b>% of Town</b>		
Acres	183	19,174	0.96%		
Parcels	99	8,161	1.21%		
Base Taxable Value (OTV)	112,500,800	3,355,937,627	3.352%		
					to date
<b>Value, Revenue Generation and Distribution:</b>					
	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015**</b>	<b>2016</b>
TIF District Taxable Value:	\$ 118,179,300	123,856,200	128,562,500	124,918,200	126,502,100
Total Incremental Valuation Generated:	5,678,500	11,355,400	16,061,700	12,417,400	14,001,300
Tax Rate for Ensuing Year:	\$ 20.32	\$ 22.17	\$ 22.50	\$ 22.76	\$ 22.37
Total Incremental Tax Revenue:	\$ 115,387	\$ 251,749	\$ 361,388	\$ 282,620	\$ 313,209
<b>Debt Service:</b>	<b>Principal</b>	<b>Interest</b>	<b>Total to Date</b>	<b>Total to Date</b>	<b>Total to Date</b>
GF Infra Bond Reallocated \$900k	900,000	90,900	990,900	990,900	990,900
GO Bond Issued 8/27/14 - 1.59%	4,100,000	465,678	4,565,678	4,565,678	4,565,678
<b>Balance of Available Funds:</b>					
	<b>2012</b>	<b>2013 *</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>
<b>Revenues</b>					
Existing Developer Fair Share Funds	\$ 96,781	\$ -	\$ -	\$ -	\$ -
Fair Share Collections During FY	-	63,125	-	-	-
Developer TIF Payments		112,000	(112,000)	170,710	370,200
Incremental Tax Revenue (from above)	115,387	251,749	361,388	282,620	313,209
Bond Proceeds	-	-	4,100,000	-	-
Bond Premium - Net			88,415	-	-
Transfers from Other Funds			1,024,840	-	-
Interest Earnings	-	39	163	356	116
<i>Subtotal District Revenues</i>	\$ 212,168	\$ 426,913	\$ 5,462,806	\$ 453,686	\$ 683,525
<b>Expenses</b>					
Surveying/Inspection/Engineering	20,625	113,656	529,257	177,830	64,554
Construction	-	-	718,060	2,376,518	943,087
Other District Expenses	-	-	80,643	146,623	490
Debt Service Principal	-	-	90,000	455,000	465,000
Debt Service Interest	-	-	18,000	95,478	88,200
<i>Subtotal District Expenses</i>	\$ 20,625	\$ 113,656	\$ 1,435,960	\$ 3,251,449	\$ 1,561,331
<b>Balance of Funds as of 12/31:</b>	<b>\$ 191,543</b>	<b>\$ 504,800</b>	<b>\$ 4,531,646</b>	<b>\$ 1,733,884</b>	<b>\$ 856,078</b>
<i>* adjusted balance</i>					

\* \$900,000 reallocated from Road bond, \$96,340 from traffic signal capital reserve, \$28,500 from sewer for non-participating items.

\*\*2015 reported low in error to DRA on MS1 by \$4million. Correction made in 2016



# 2016 TRUSTEES OF THE TRUST FUNDS

**KEN PETERSON, CHAIRMAN**  
**MAC MCMAHAN**  
**LAWRENCE CHEETHAM**

We, the Trustees of the Trust Funds, offer these comments for the Town's 2016 annual report:

The Trustees are responsible for two types of funds: (1) Capital Reserve Funds, which have been established by the Town or School District in anticipation of specific capital improvement projects (CIP), and (2) Private Purpose Trust Funds, which have been created to support on-going projects such as scholarships, the library, and cemeteries. At the end of 2016 the Capital Reserve Funds made up the majority or 98.7% of the fund balances at \$4.865M, leaving \$66.3K or 1.3% attributable to the remaining Private Purpose Trust Funds.

The Capital Reserve Funds are invested in investment grade corporate bonds and Federally guaranteed investment vehicles. Citizens Private Bank and Trust (our investment adviser) uses the CIPs of the Town and the School to determine the maturity dates of the investment vehicles and to ensure the required funds by the Town and School are available during the year. The Private Trusts Funds are required by law to be invested more aggressively to maintain their purchasing power over the long term.

For several years the funds return on investment (ROI) was approximately a 0.02% annual percentage yield (APY) due to being invested solely in a money market fund. Through the use of new investment vehicles the ROI has increased to an approximate APY of 1.4% for 2016. This equates to approximately \$60,000 of net income.

In June 2016 Mr. Peterson attended a day-long seminar in Concord run by the Attorney General's office as a means to update trustees from all over the State. The Trustees' website continues to be updated. The Orientation Guide has been updated to include a list of annual items to be accomplished and a guide on how to read MS-9 and MS-10 reports. These reports are annual spreadsheets showing where the money under the care of the Trustees is allocated.

In 2017 the Trustees will continue to seek the best returns available consistent with our investment policy.

Respectfully submitted,

*Ken Peterson, Chairman*



### Trust and Capital Reserve Fund Totals for Year Ending December 31, 2016

*unaudited and estimated*

#### Capital Reserve Funds (Principal and Accrued Interest)

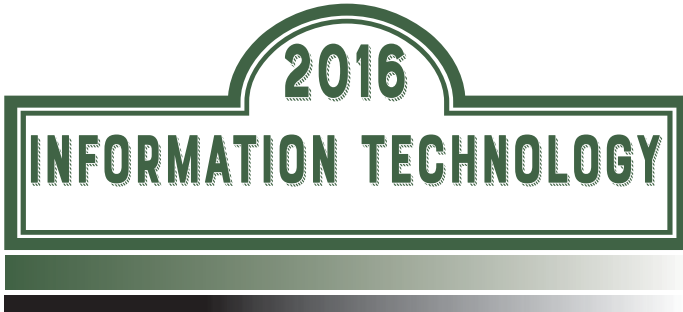
School Building Fund	9,612
School Building Maintenance	2,313
School Tuition	156,308
School District Land Fund	319,326
Conservation Commission	342,354
Town Office Restoration	80,909
Land Reserve	38,480
Commercial Reassessment	138,401
It Infrastructure Upgrade	17,474
IT Software Licensing	394
Document Imaging	40,564
Safety Complex	41,871
Safety Complex Generator	9,985
Police Portable Radios	60,510
Police Communications Network	45,207
Police Communications Infrastructure	75,488
Police Weapon Replacement	22,651
Police Taser Replacement	25,077
Fire - Ambulance Replacement	202,034
Fire - SCBA/Equipment Rplc	78,628
Fire Engine Replacement	4,264
Fire - Ladder Truck Replacement	380,098
Rec - Vehicles/Equipment	27,407
Rec - Field Development & Repairs	95,119
Rec- Pool Building/Equip	29,014
Rec - Heavy Equipment	119
Library Septic System	54,076
Library Parking Lot	75,881
Library Improvements	103
Planning - Master Plan	142,455
Planning - Route 3 Improvements	10,763
Planning - Impact Fee Update	16,623
PW - Solid Waste Backhoe	98,342
PW - Transfer Station Improvements	441,957
PW - Traffic Signal Improvements	10,031
PW - Pick Up Truck Reserve	30,718
PW - One-Ton Trucks	81,687
PW - Six Wheel Dump	683
PW - Ten Wheel Dump Truck	81,571
PW - All Purpose Tractor	47,836
PW - Kubota Tractor Replacement	42,982
PW - Front End Loader Replacement	38,413

PW - Loader/Backhoe Replacement	84,613
PW - Sweeper Replacement	48,044
PW - Roadside Mower and Jacobsen Mower	35,564
PW - Compressor Replacement	57,744
PW - Chipper	33,267
PW - Grader	247,125
Sidewalk/Pedestrian Reserve	84
Building Addition	39,554
System Improvements - Sewer	647,525
Wastewater Capacity Reserve - Sewer	223,642
BCTV Digital to HD	20,223

<b>Total Capital Reserves</b>	<b><u>4,855,114</u></b>
-------------------------------	-------------------------

	<u>Trust Funds</u>	
Principal		59,955
Accrued Interest		<u>6,284</u>
<b>Total Trust Funds</b>		<b><u>66,239</u></b>

	<u>Grand Total</u>	
Capital Reserve Funds		4,855,114
Trust Funds		<u>66,239</u>
<b>Grand Total</b>		<b><u>4,921,353</u></b>



**NATE GAGNE, IT MANAGER**

Information Technology (IT) remains a critical asset essential for the day-to-day operations of virtually every town department. Nearly every essential public service is either entirely or extremely dependent upon information technology. Moreover, our residents have come to expect a level and quality of service from all town departments that cannot be met without exceptionally reliable, quick, efficient and up to date technology that virtually all town employees rely upon to perform their work.

Information technology encompasses the operation, maintenance, and security of the town's network, servers, workstations, software applications, and telephone system including the supportive administrative functions such as licensure and system maintenance contracts. Additionally, it serves as a critical link with hosted applications that rely upon the connectivity of our internal network to seamlessly deliver applications to our employees.

**Website:** During 2016, IT was responsible for the upgrading and replacement of the town's legacy website ([www.bedfordnh.org](http://www.bedfordnh.org)). IT organized and supervised the efforts of staff members from various town departments, who, working together, contributed design, content and other elements that ultimately led to the delivery of the town's new website powered by Civic Plus in September. Expanded features include online forms, optional notifications for alerts and content changes, and a cleaner interface. We encourage residents to sign-up for news from town departments that you select delivered directly to your device by email. The new website includes department-specific content for our larger departments to ensure unique content and service information is easily accessible.

Residents and visitors should know that special information will be prominently displayed in an "Alert" banner across the top of the website when special news becomes available. Our new website will also offer a mobile device application that expands your access when on the move to all town departments with information crafted for you when "on the go." Our new mobile application is expected to be released in early 2017. We encourage our residents, visitors, and business alike to explore and become familiar with our traditional and mobile website applications as the portal for information, services and business in the Town of Bedford.

**Administrative Cost Reductions:** While we become more reliant upon information technology as it expands into virtually all facets of government service delivery, we must be cognizant of increased costs as well as assuring the most efficient and effective utilization of our IT funds. During 2016, we conducted a thorough analysis and review of existing IT services and platforms. As technology and systems change and as we change with it, the requirement is to assure our legacy systems and infrastructure reflect industry standards and the best utilization of tax dollars. This analysis of internet, cellular and traditional telephone services led to the identification of lines and services that were ultimately discontinued or reconfigured, which produced significant cost savings in several IT areas. Additionally, the audit revealed the town was inappropriately taxed that led to the recovery of approximately \$5,500 as well as future savings. We also migrated our business telephony to a new provider that consolidated billing and led to additional cost saving as well as improved service availability.

**Systems Support:** Throughout the year, IT responded to, mitigated or resolved a myriad of systems support issues or employee related problems. From continual staging and deployment of new machines for employee use to specific department upgrades or enhancements such as IT's work with the FBI on the Police Department's integration of the National Data Exchange Network linking law enforcement agencies across the U.S. to make information sharing more efficient and effective. Whether the problem, issue or planned system evolution was employee or depart-





ment specific or town-wide, IT coordinated, reviewed and assured timely resolution.

**Network Operations:** To deliver technology and services, the network is the backbone and as such, significant resources and effort are expended assuring network uptime, reliability and performance. As part of our multi-year effort to improve network operations, we initiated a major project in 2016 that includes the replacement of critical network equipment at the town offices and library. This new hardware will enable IT to configure our network consistent with industry standards and bring us into compliance with external regulations that affect specific departments. The first phase of this project was completed in the fall of 2016 with second phase completion due in 2017.

IT will continue to ensure our employees and residents enjoy the benefits of efficiency and effectiveness derived from the assiduous utilization of superior technology that allows our employees to deliver the very best in total quality service to our residents.

Respectfully submitted,

*Nate Gagne, IT Manager*

*John Bryfonski, Police Chief*



# 2016 PLANNING AND ZONING

**REBECCA HEBERT**  
PLANNING AND ZONING DIRECTOR

The trend of significant commercial investment in Bedford continued throughout 2016 with nearly 392,693 square feet of new commercial space approved by the Planning Board. The most notable project was the redevelopment of the former Macy's site to "Market and Main" a 355,708 square foot mixed use development with a cinema, parking garage, retail, office, medical office, hotel, and restaurant uses. This is likely the largest single site plan application the town has received and required countless hours of staff time. Please see the Planning Board report for a description of the major projects that received final approval and or started construction in 2016.

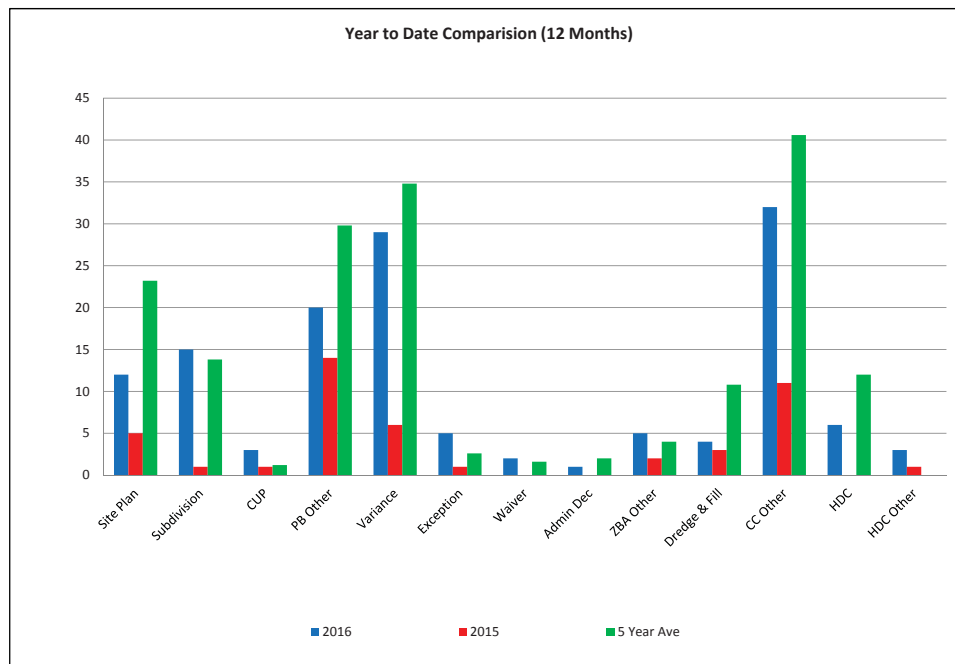
As illustrated in the table below, activity of the four major land use boards was generally greater than 2015 but less than the five year average, which is not unusual given the growth Bedford has seen over past

several years. The Planning Staff worked with the developers of the Bedford Hills apartments, The Bedford Grand Hotel, Goffe Mill Plaza, Murphy's Taproom, Koma Veterinary Clinic, Calamar, Apartments, Meetinghouse Apartments, Members First Credit Union, and several others to see their projects either break ground or finish construction in 2016.

Staff worked to draft eleven zoning amendments in 2016 which were all approved by the voters at Town Meeting in March. The amendments included new zoning for alternative treatment centers and changes to the Performance Zone sign standards and building setbacks.

The Department assisted the Conservation Commission with the completion of a \$22,300 trail grant to construct a new bridge on the Heritage Trail. The Commission continued work on a Land and Water Conservation Fund grant for the construction of a new bridge at the Pulpit Rock Conservation Area.

Planning Staff in conjunction with a subcommittee of the Planning Board continued their review of the South River Road Performance District to evaluate its past effectiveness and make recommendations for modifications to the ordinance that will help to achieve the economic development goals of the Master Plan and encourage the highest and best use of the





developed and underdeveloped land within the district. The committee coordinated economic development consultant's review of the economic trends in the Performance Zone and also recommended several zoning amendments to increase flexibility in the sign standards and building layout. All of the proposed amendments were approved in March.

The Department continued to provide assistance with transportation planning with a focus on reviewing final plans for the Route 101 widening from Route 114 to Wallace Road. The project is anticipated to start in early 2017. The Route 101 widening will bring much needed safety improvements and relief to traffic congestion on Route 101. Staff also prepared a Transportation Alternative Program grant for a pedestrian/bicycle overpass over Route 101 at the Nashua Road/Bell Hill Road intersection, although the grant was not selected for funding.

Staff continued to assist with resolving code enforcement complaints related to a variety of issues including illegal apartments, work without permits, sign violations, wetlands violations, and issues of non-compliance with site plan approvals. Over one hundred illegal temporary signs were removed from the public street rights-of-way.

This year was a time of transition for the Planning Department. The year began with Rick Sawyer, the Planning Director also serving as the Acting Town Manager. Becky Hebert, Assistant Planning Director assumed the majority of the Planning Board responsibilities and Karin Elmer, Planner I took on Historic District Commission in addition to the existing responsibility of providing staff support to the Zoning Board and Conservation Commission. In April, Rick Sawyer accepted the position of Town Manager and Becky Hebert was promoted to Planning Director. In August, the Department welcomed Mark Connors as the new Assistant Planning Director. He came to us with five years of professional planning experience and holds a Master Degree in City/Metropolitan Planning with a concentration in Transportation and Land Use Planning.

I would like to take this opportunity to thank the dedicated members of the Boards and Commissions who volunteer their time to make Bedford a great place to live and work. I would also like to thank the Planning Department staff for their dedication and support; together the staff was responsible for assisting our land use boards and committees with approximately 57 public meetings and over 100 applications in 2016.

Respectfully submitted,

*Rebecca Hebert, Planning and Zoning Director*



**JON LEVENSTEIN, CHAIRMAN**

Commercial investment in Bedford continued to be strong in 2016. Single-family residential growth also increased with 16 new building lots approved, nine of which will be located on a new town road. Several commercial projects were approved in the South River Road Corridor and Performance Zone. The most notable project was the redevelopment of the former Macy's site to "Market and Main" a 355,708 square foot mixed use development with a cinema, parking garage, retail, office, medical office, hotel, and restaurant uses. A site plan was also approved for a 22,265 square foot restaurant and function center for Murphy's Taproom at the former Weathervane site on Route 101.

The Planning Board heard a total of 48 applications this year, many of which were site plans, site plan amendments, sign waivers, lot line adjustments, conditional use permits, or residential subdivisions.

Several of the major site plans that were approved in 2015 began construction this year and some of the newly approved site plans also broke ground in 2016.

The first phase of the Goffe Mill Plaza opened this year. This included the demolition of the former Wayfarer hotel and conference center and construction of Provident Bank, Whole Foods Supermarket, as well as the renovation of the historic John Goffe Mill and trail system along Bowman Brook. Construction at the Bedford Hills mixed use site on Old Bedford Road also continued throughout the year with the completion of the fourth apartment building. The medical office building broke ground in late 2016, which is the final phase of the Bedford Hills project. The Bedford Village Inn Grand Hotel and Sullivan office building

at 258 South River Road also completed construction and opened for business in 2016.

The Members First Credit Union at 136 Bedford Center Road, Hannaford's façade and site renovations at 7 Kilton Road, and the Komma Veterinary Clinic on Route 101 also completed construction in 2016. Construction is ongoing at the Maple Ridge Estates, a 116 unit age-restricted (62 and older) apartment building on Technology Drive, with an opening anticipated in early 2017.

The Meetinghouse Apartments (43 workforce housing units) on Kensington Lane; Bluebird Storage (102,525 self-storage facility) on South River Road and Murphy's Taproom on Route 101 began construction in 2016. Work is on-going at all three sites with anticipated completion dates in 2017.

The Planning Board Performance Zone Subcommittee continued to meet in 2016 with the goal of improving economic development along the South River Road corridor. The committee met eight times in 2016. The committee hired a New Hampshire economist to review the current economic conditions in the Performance Zone (PZ) and present a summary to the Planning Board. The committee also completed a review of existing sewer and water utilities in the southern portion of the PZ District. The committee includes the following Planning Board members: Phil Cote, Karen McGinley, and Mac McMahan, along with residents Bill Dermody and Chris Riley. It is anticipated their work will continue into 2017.

In 2016, the Board recommended eleven changes to the Zoning Ordinance which were all approved by the voters at the March town meeting:

1. To create a new use category and local standards for Alternative Treatment Centers for the dispensing and cultivation of medical marijuana as allowed under state law;
2. To remove the Special Exception requirement for accessory apartments and permit accessory apartments in the Residential Agricultural District and the General Residential District subject to the same standards that exist today;
3. To clarify how sign area is measured;
4. To modify the Performance Zone sign standards;



5. To remove the requirement for the Planning Board to approve temporary signs advertising the coming of a development or permanent subdivision identification signs;
6. To permit the allowable sign area for wall signs to be split into two signs which may also be located on the same or different walls as the initial sign;
7. To allow lots within the General Residential (GR) District to have one accessory structure that is 120 square feet or less to have a side or rear yard setback of 5 feet;
8. To clarify that roads, driveways and utilities may cross through the buffer to access lots within the cluster residential development;
9. To remove the bedroom limitation section for cluster residential developments to correct an existing conflict within the ordinance which states that cluster residential developments have no minimum lot size but must comply with the New Hampshire Department of Environmental Services Subdivision and Individual Sewerage Disposal Systems Design rules;
10. To establish a minimum road frontage of 25 feet for new lots in cluster residential developments; and
11. To reduce the front setback for structures in the Performance Zone from 1:4 to 1:2 and to set a maximum side setback of 20 feet.

Membership on the Board saw a few changes this year; Regular Members Chris Riley, Bill Dermody, and Alex Rohe stepped down along with Alternate Member Jim Scanlon. The Planning Board welcomed Rene Pincince as a new Alternate Member, Rick Sawyer as the new Town Manager and Melissa Stevens as the Town Council Alternate. In May, the Planning Board re-elected Jon Levenstein as Chairman, Hal Newbury as Vice-Chairman, and Karen McGinley as Secretary.

I would like to thank all of the members of the Planning Board who dedicate their time to attend the meetings, visit the sites, review the materials and keep up with changes in the laws; they provide a great service to the community and help to keep Bedford a great place to live, work and raise a family.

Statistics for 2016: (48 applications):

- 12 Site Plans for a total of 392,693 square feet of new commercial space;
- 6 Site Plan Amendments;
- 5 Residential subdivisions (creating 16 new residential building lots);
- 2 Condominium subdivisions;
- 8 Lot Line Adjustments;
- 4 Conceptual Reviews;
- 5 Performance Zone Waiver Requests;
- 2 Conditional Use Permits for Signs;
- 1 site plan amendment for a school project for review and comment of a governmental land use; and
- 2 Home Occupation Permits.

Major developments reviewed or approved included:

- Residential Subdivisions – Five subdivisions were approved including: four new lots on County Road; one new lot on Wallace Road; one new lot on Nashua Road; one new lot on Pulpit Road; and nine new lots in the Hampshire Ventures cluster subdivision off of Stowell Road.
- Murphy's Taproom – Final site plan for a 22,265 square foot restaurant and banquet facility, with a 142 seat restaurant, 120 outdoor seats and a function hall with 240 seats at 393 Route 101.
- Market and Main – Final site plan for the redevelopment of the former Macy's site into a mixed use lifestyle center. The project consists of nine buildings comprising a total of 355,708 square feet, with the following uses: 55,796 square foot cinema (1200 seats); 33,391 square feet of restaurant space; 112,791 square feet of retail space; 49,750 square feet of general office; 51,300 square feet of medical office; and 52,680 square foot hotel (125 rooms).
- Vibe Salon – Conversion of an existing house to a 3,830 square foot hair salon off of South River Road.
- Eversource Emergency Marshalling Area – Expansion the Bedford Work Area Center to include a five-bay 2,975 square foot garage facility and a one-acre gravel emergency marshalling area off of Bellemore Drive.
- Hampshire Venture Subdivision – A cluster subdivi-





vision with nine new residential lots and one open space lot off of Stowell Road.

- BVI Salon – A change of use of the existing 3-bedroom guest house at the Bedford Village Inn to a salon and day spa off of Olde Bedford Way.
- MGM Realty – Conversion of an existing 2,741 square foot structure to retail, office and warehouse uses at 6 Wathen Road.
- Concept Plan Apartments at Wayfarer Redevelopment Site – 150 unit multi-family apartment building at the Goffe Mill Plaza off of South River Road.

Respectfully submitted,

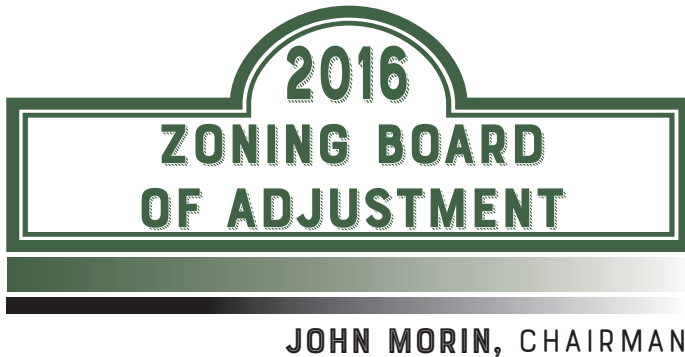
*Jon Levenstein, Chairman*



The 'Market & Main' mixed-use development, at the site of the former Macy's in Bedford, was conditionally approved by the Planning Board in 2016. When complete, the development will include over 355,000 square feet of retail, restaurant, cinema, office, and hotel uses, as well as a village green, in a pedestrian-friendly environment.



A pedestrian trail surrounds Bowman Brook in the area of Goffe Mill Plaza where Whole Foods opened in 2016. Interpretive historical signs were also installed along the trail that pay tribute to several facets of Bedford history, including the John Goffe Mill, the former Wayfarer Inn, and the Dunfey Family, who developed and owned the Inn for many years and helped make it a destination during the New Hampshire Primary.



Members of the Board of Adjustment are appointed by the Town Council. The Board of Adjustment is comprised of 5 regular members, one of whom also is a member of the Town Council, and 3 alternate members with one member of the Town Council serving as an alternate member of the Board. Karin Elmer, Planner I, of the Planning Department, attends all ZBA meetings and provides background and other information to the Board.

Applications to request a Zoning Board of Adjustment hearing and the meeting schedule of the Board (usually the 3rd Tuesday of each month) are available at the Town Offices and also are available online at the Town website, [www.bedfordnh.org](http://www.bedfordnh.org). Completed applications are due no later than 21 days prior to the desired hearing date. The Zoning Administrator handles all public inquiries regarding zoning questions and assists individuals with application procedures.

I would like to express my thanks to all of the members of the Town Council, my fellow Zoning Board members and members of the other boards that serve the Town of Bedford for volunteering their time and talent to improve our community.

Respectfully submitted,

*John Morin, Chairman*

The Zoning Board of Adjustment conducts hearings on applications for relief from land use regulations. The most common applications for relief are:

1. Variances from use or dimensional requirements;
2. Special Exceptions;
3. Equitable Waivers from dimensional requirements; and
4. Appeals from decisions of Administrative Officials.

Where there are unique or extenuating circumstances, the Board of Adjustment provides an avenue for relief from restrictions and for local resolution of land use issues. The Board of Adjustment can grant an application if the legal requirements for relief are met. The Board of Adjustment cannot grant relief, however, if it would be the equivalent of re-zoning or amending a zoning ordinance. After hearing evidence for and against an application, the Board of Adjustment deliberates and votes on all requests in public session.

In 2016, the Board of Adjustment heard 31 applications for Variances, 1 application for a Special Exception, 3 applications for Equitable Waivers, 1 application for Appeal, and 3 requests for rehearing, with 1 rehearing. The majority of the applications filed in 2016 were for variances seeking relief from building and wetland setbacks, lot size and frontage requirements. The distribution of applications is reflective of the maturing status of development in Bedford.

Of the applications decided in 2016, 27 were approved in whole, or in part, 5 were denied or denied in part, and 3 were withdrawn.



TITLE LXIV  
PLANNING AND ZONING - CHAPTER 674  
LOCAL LAND USE PLANNING AND  
REGULATORY POWERS  
Regulation of Subdivision of Land  
Section 674:39-aa

674:39-aa Restoration of Involuntarily Merged Lots.

I. In this section:

- (a) “Involuntary merger” and “involuntarily merged” mean lots merged by municipal action for zoning, assessing, or taxation purposes without the consent of the owner.
- (b) “Owner” means the person or entity that holds legal title to the lots in question, even if such person or entity did not hold legal title at the time of the involuntary merger.
- (c) “Voluntary merger” and “voluntarily merged” mean a merger under RSA 674:39-a, or any overt action or conduct that indicates an owner regarded said lots as merged such as, but not limited to, abandoning a lot line.

II. Lots or parcels that were involuntarily merged prior to September 18, 2010 by a city, town, county, village district, or any other municipality, shall at the request of the owner, be restored to their premerger status and all zoning and tax maps shall be updated to identify the premerger boundaries of said lots or parcels as recorded at the appropriate registry of deeds, provided:

(a) The request is submitted to the governing body prior to December 31, 2016.

(b) No owner in the chain of title voluntarily merged his or her lots. If any owner in the chain of title voluntarily merged his or her lots, then all subsequent owners shall be estopped from requesting restoration. The municipality shall have the burden of proof to show that any previous owner voluntarily merged his or her lots.

III. All decisions of the governing body may be appealed in accordance with the provisions of RSA 676.

IV. Any municipality may adopt local ordinances, including ordinances enacted prior to the effective date of this section, to restore previously merged properties that are less restrictive than the provisions in paragraph I and II.

V. The restoration of the lots to their premerger status shall not be deemed to cure any non-conformity with existing local land use ordinances.

VI. Municipalities shall post a notice informing residents that any involuntarily merged lots may be restored to premerger status upon the owner’s request. Such notice shall be posted in a public place no later than January 1, 2012 and shall remain posted through December 31, 2016. Each municipality shall also publish the same or similar notice in its 2011 through 2015 annual reports.

Source. 2011, 206:4, eff. July 24, 2011.



**BETH EVARTS, CHAIRWOMAN**

In 2016, the Conservation Commission continued to focus its efforts with an eye toward the future by welcoming new members, implementing exciting grant programs, supporting Eagle Scout projects, providing Dredge and Fill application recommendations and expanding conservation efforts with the Piscataquog Land Conservancy. We thank our supporting members from the Town of Bedford, Town Council, Town Planning Board, Town Zoning Board, Valerie Emmons, BCTV and the community for your ongoing support. We extend a thank you to our commission volunteers: Beth Evarts (Chairman), Jim Aguiar (TC ex-officio, Vice Chair), Melissa Stevens (Town Council Alternate), Phil Cote (Planning Board Liaison), Thomas Sauser, Ken Peterson, Sarah Thomas, James Drake, Jonathan Benjamin, Michelle Salvatore (Alternate), Lisa Kammer (Alternate), Karin Elmer (Planner), Dave Gilbert (Town Council Alternate), Phil Cote (Planning Board Liaison), and Dave Gambaccini (Alternate).

## Grants

In support of the two major grants awarded to the Town at the end of last year, several subcommittees were formed to provide the necessary leadership and guidance required to meet the specific obligations of each grant. The successful completion of these two grants, combined with the experience gained by our volunteer members, forms the basis for future Conservation Commission grant programs. Grants provide the Town and the community a way to focus efforts on conservation improvements within our neighborhood lands. This ultimately leads to the long-term preservation and protection of our natural resources right here in Bedford, and provides a recreational basis of enjoyment and enrichment for current and future generations.

The Heritage Trail Improvements project led by Thomas Sauser and Michelle Salvatore kicked off at the beginning of the year. This project focused on the rehabilitation of the trail system, the construction of a pedestrian bridge for drier and safer passage, trail maintenance and widening. External footings for the bridge were installed on September 11, by a team of volunteers led by Eagle Scout candidate Devon Ouelette. We also thank Philip Shwachman, President of First American Realty, for allowing us to use his property for the staging area, and Brian Harjula for bridge design and installation. Much to the hard efforts and delight of everyone who supported the Heritage Trail Grant, the project was completed in October 2016. The Heritage Trail is part of the broader New Hampshire Heritage Trail Network which provides trail links between New Hampshire communities. We encourage everyone to get out and walk the Heritage Trail to experience firsthand these amazing changes! Congratulations to everyone who helped make this happen.

The Pulpit Rock Grant subcommittee was led by Conservation Commission members James Drake and Lisa Kammer, had begun project preparations earlier in the year. With a project completion date at the end of 2017, the preliminary work for this grant has included Phase 1 Archaeological work, trail widening research and specifications, and slope adjustment recommendations. We look forward to the continued work of this project in 2017. Please check the Town of Bedford website and local newspapers for more information as this project moves into additional work phases. As always, we welcome your involvement and additional volunteer members from our community to support this project.

## Eagle Scout Projects

Eric Juliano successfully completed his Eagle Scout project for the improvement of the Muller Park Nature Trail. Eric led a team of scouts, family members and friends to clear the trail of overgrown vegetation and debris, as well as fallen trees inhibiting trail passage with help from the Bedford Department of Public Works. In addition, Eric created maps of the trail system using GPS, posted the maps at the kiosk and





physically marked the trails to correspond with the trail colors on the maps. Lastly, Eric constructed and installed a new sign at the entrance of Muller Park. Eric has helped the Conservation Commission with preservation and recreation improvements of the Park. Help us congratulate Eric on this outstanding project and be sure to visit Muller Park to help celebrate the work of Eric and his team.

Mac Chen successfully completed his Eagle Scout project for the reconstruction of eleven bog bridges at the Van Loan Preserve, a challenging project indeed that quickly grew in scope. Mac worked through several design and research phases to ensure the best outcome of the project. Mac also worked closely with the Bedford Land Trust for final inspection of the bridges. Both the Conservation Commission the Bedford Land Trust appreciate the hard work that Mac and his team performed to complete this project. The bridges were installed in June and July and provide the community a way to continue to enjoy the Van Loan Preserve for many more years. Visit the Van Loan Preserve to experience and enjoy the hard work of Mac and his team. We congratulate Mac Chen on the success of his project.

We also congratulate Devon Ouelette for the successful completion of his Eagle Scout project to construct and install a pedestrian bridge on the Heritage Trail. Devon's project directly supported the Heritage Trail subcommittee development work and included wetlands permitting, bridge design and construction, all within a condensed project timeline. Devon led a team of volunteers which included members from the Conservation Commission and Bedford Land Trust, the community, family members and friends over four days of physical work to construct and install the bridge. The bridge design provided 15 feet of width clearance and a steel support system, allowing continued access for all project stakeholders. Walking the Heritage Trail and traversing the newly built pedestrian bridge is not something to miss and now it can be down anytime of the year. The importance of this project to our community, the Town and the greater Heritage Trail system in New Hampshire is not to be understated. A hearty congratulation to Devon Ouelette for the successful completion of this project.

The Conservation Commission and the Town of Bedford presented all Eagle Scouts with a certificate of appreciation for their efforts in 2016. We look forward to working closely with the Eagle Scouts on similar projects in the coming years.

### Workdays and Talks

The Conservation Commission would like to thank William Coder, Bedford Land Trust Trustee for his talk on "350 Years of New Hampshire Wildlife", Richard Moore, Pulpit Rock Subcommittee Chairman, for another successful annual workday on April 16, and Jo Hendry, Bedford Land Trust Trustee for leading the Pulpit Rock Nature Walk on May 14th. Thank you to all our Bedford Land Trust and Pulpit Rock committee members for your continued support and efforts!

### Piscataquog Land Conservancy Collaborative

The Conservation Commission, in addition to reviewing dredge and fill applications and leading grant projects, looks to partner with landowners to restore, improve and maintain waterways, wildlife habitats and land. As such, when Chris Wells, Executive Director of the Piscataquog Land Conservancy approached the Conservation Commission to collaborate and provide conservation support for the former Florence Tarr Trust Sanctuary lands, we were more than ecstatic. Realizing the efforts required for a successful public trust for our community that will hold several hundred acres of land as a wildlife sanctuary, the commission members did not approach this request lightly. Approximately 318 acres (~80%) of the Trust's land are in Bedford, with the remaining acres in Goffstown. The Piscataquog Land Conservancy was founded in 1970, and is a private not-for-profit land trust. The Conservancy holds real estate interests in 103 properties, totaling about 6,300 acres, no stranger to land conservation in New Hampshire. The Conservancy has had a service area in Bedford for the last 45 years, yet this project would be their first within the Town. The Conservancy provides conservation support to 23 towns. This 3-way collaborative will provide benefits that far outweigh the work necessary to develop and sustain a Trust of this size for the communities of Bedford and Goffstown and the Piscataquog Land





Conservancy. The Conservation Commission voted unanimously to support the Conservancy's efforts in securing its proposed conveyance and will continue its efforts with the Conservancy, our community and the community members of Goffstown to preserve, protect, and restore the Wildlife Sanctuary. We realize that this will truly "take a village" and welcome as much involvement from our community members as possible. Please continue to follow the Town of Bedford website and the Conservation Commission section for additional information on this project as it moves forward.

### **Dredge and Fill**

The Conservation Commission reviewed and recommended several Dredge and Fill applications in 2016. The Commission discussed alternative solutions with applicants to minimize wetlands impacts for each proposed project. Dredge and Fill applications (overall impact to wetlands) included: 1,327 sq. ft (Worthley Road reconstruction); 2,664 sq. ft. (Nashua Road sidewalk improvements); 7,595 sq. ft (parking reconstruction); 1,850 sq. ft. (driveway culvert). The largest consideration for Dredge and Fill came before the Conservation Commission in November. The State of NH DOT requested the fill of approximately 178,665 sq. ft of wetlands with temporary impacts to 56,389 sq. ft in support of the Route 101 Widening project which will improve safety, expand capacity and facilitate smoother flow of traffic. The Conservation Commission recognizes this multi-year project and the work the State of NH DOT has conducted with the Department of Environmental Services, U.S. Army Corps of Engineers, the NH Department of Fish and Game, the Town of Bedford Planning and Zoning Boards, the Bedford Land Trust and our community members. The State of NH DOT decided to direct payment to the NH Aquatic Resource Mitigation fund (ARM fund) for future mitigation efforts. It is the goal of the Conservation Commission to look for projects within our community that can be submitted to the ARM Fund for potential award. Continue to follow the Town of Bedford website for updates to this project.

support our wide-range of projects. We hope to continue the momentum of all these terrific projects into the New Year. The success of these projects rely on you and it is our hope their positive impacts will continue to benefit our community, protect and preserve our natural resources while balancing recreational use in our own backyard into the following year and beyond. Please check the Town of Bedford website and local newspapers for more information about all of these efforts. As always, we welcome your involvement and look forward to a great year ahead.

### **Pulpit Rock Subcommittee Report**

The Pulpit Rock Subcommittee of the Conservation Commission invites you to visit your wonderful conservation area. It is a great choice when you are looking for a hike that is close to home and that has more than 4 miles of moderate to difficult trails. If you are looking for a longer hike, you can take the Pulpit Rock Conservation Area trails and continue southward on connecting Amherst trails that lead back into Bedford at Bedford's town-owned Joppa Hill Farm.

The Pulpit Rock Subcommittee is charged with overseeing and managing Bedford's Pulpit Rock Conservation Area. Subcommittee members include Richard Moore, Clark Gott, Doug Pryce, William Coder, Eric Soederberg, Anthony Clark, Bill Ewing, Peter Delano, and representative from the Conservation Commission, Lisa Kammer. Activities of the subcommittee include, for example, our annual workday. This year the Bedford Land Trust (BLT) continued monitoring the property for infractions of the conservation easement. Thank you BLT!

Projects for the upcoming year include the updating of the Pulpit Rock Master Plan, and work on improvements to the trail system near the old mill site thanks to a grant from the NH Land and Water Conservation Fund.

As always, the Conservation Commission welcomes volunteers, leaders and community members to help



Plans for the upcoming year also include a spring work day in late April or early May. Please check the Bedford newspapers in April for the date. Our thanks are extended to those who have helped out at the Pulpit in past years on our annual workdays. We always welcome your help.

Respectfully submitted,

*Beth Evarts, Chairwoman*



### JANET TAMULEVICH, CHAIRWOMAN

The Historic District Commission's charge is to safeguard the heritage of the Town of Bedford by providing for the protection of structures and landscapes important to Bedford's history and to foster public appreciation and community pride of the beauty of the Historic District. These duties are outlined in Article VII of the Bedford Zoning Ordinance. According to a 2012 report by Plymouth State University, Bedford is one of 56 communities in New Hampshire with a locally-designated historic district. The Historic District includes Bedford Center Road, Church Road, Bell Hill Road, Chandler Road, and portions of North Amherst Road, Ministerial Road, Liberty Hill Road and Meetinghouse Road. Residentially-zoned properties along Route 101 between Bedford Center Road and Wallace Road are also part of the Historic District.

The Historic District incorporates the earliest some of the earliest European settlements in Bedford. A New York Tribune account of the Town of Bedford in 1850 included in The History of Bedford notes "Its main aspects have scarcely altered in thirty years, and the dwellings scattered within sight of the Presbyterian Church in its centre, are about as many as they were then – say forty in all." Many of the structures in the Town Center district remain standing today as they were then, and the Commission's role is to protect the historic and aesthetic character of the district while providing property owners the flexibility to adapt to modern day conditions and enjoy today's conveniences.

The Historic District Commission met six times in 2016, approving six applications. Applications before the Commission in 2016 included window and door

replacements, residential architectural changes, gutter installations, front porch renovations, changes to window and door locations, new fencing, and the installation of replacement siding. The Commission was able to provide several applicants input to improve the historical integrity of proposals, and all applications were ultimately approved by the Commission.

The Historic District Commission is sensitive to upholding its charge of historic preservation in the Town Center district while striving to not overburden private property owners. With that in mind, the Commission reviewed its requirements related to requiring HDC review of changes to siding on structures in the Historic District in 2016 to determine if those changes might be better suited for administrative approval. The Commission ultimately decided to leave the current regulations in place, noting that the Commission incorporates a variety of viewpoints to applicants that might not be afforded during an administrative approval process.

While Bedford is privileged to enjoy such a historic and picturesque Town Center, it is doubly fortunate to boast so many citizens committed to its preservation and longevity. In 2017, the Commission looks forward to offering its counsel to ongoing projects like renovations to the Stevens-Buswell Community Center and the NH Route 101 widening projects as well as for any applications submitted by residents of the District.

Members of the Historic District Commission include Jeff Oxman (Vice-Chair), Judy Perry, Courtney Gray, Charles Fairman (Planning Board representative), Melissa Stevens (Town Council representative), Kelleigh Murphy (Town Council alternate), Rebecca Durrell (alternate member), and myself Janet Tamulevich (Chairman).

Respectfully submitted,

*Janet Tamulevich*

*Historic District Commission Chairwoman*



2016

## SOUTHERN NEW HAMPSHIRE PLANNING COMMISSION

The Southern New Hampshire Planning Commission has a wide range of services and resources available to help dues-paying members deal with a variety of municipal issues. Technical assistance is provided by a professional staff whose expertise is, when necessary, supplemented by consultants selected for their specialized skills or services. Each year, with the approval of appointed representatives, the Commission's staff designs and carries out programs of area-wide significance mandated by New Hampshire and federal laws or regulations, as well as local projects which pertain more exclusively to a specific community.

Technical assistance is provided in a professional and timely manner by staff at the request of the Planning Board and/or Board of Selectmen. The Commission

conducts planning studies and carries out projects of common interest and benefit to all member communities; keeps officials apprised of changes in planning and land use regulation; and in conjunction with the New Hampshire Municipal Association, offers annual training workshops for Planning Board and Zoning Board members.

Services performed for the Town of Bedford during the past year are as follows. Hours listed represent work for the Town only; in projects involving multiple municipalities the total hours spent by SNHPC staff is higher. For example, 14 hours were spent by SNHPC staff working on the Planner's Brown-Bag Round Table Sessions for the 14 municipalities in the region; equally dividing the total hours results in 1 hour of benefits that can be attributed to the Town.

No. Hours Project Description

1.	91	Performed traffic counts at 33 sites in town;
2.	80	Assisted the town with Road Safety Audit (RSA) applications; coordinated and participated in RSA program;
3.	34	Began updating the regional travel demand model, which has been used to forecast traffic volumes on roads in throughout the region;
4.	27.9	Worked on NH Rail Transit Authority Advisory and Governance Boards projects;
5.	27	Developed a Complete Street Toolkit; provided an opportunity for communities to participate in a complete streets pilot project program;
6.	24.1	Represented the interests of the Town on the Region 8 Regional Coordinating Council for the Statewide Coordination of Community Transportation Services Project;
7.	20	Compiled building permit data and certificate of occupancy permit records to record dwelling unit totals from all municipalities in the region;
8.	19	Began working on "Becoming Age-Friendly" Grant to assess how community are addressing aging population and the declining young adult population;



No. Hours Project Description

- |     |     |  |
|-----|-----|--|
| 9.  | 15  | ATR Counts performed at County Road east and west of Liberty Hill Road, and Liberty Hill Road north and south of County Road;  |
| 10. | 12  | Provided staff support to the Regional Trails Coordinating Council: led correspondence efforts, organized meetings, recorded minutes, and assisted in the search for grant opportunities;  |
| 11. | 10  | Provided monthly information to the Planning Board regarding upcoming meetings, project and grant updates, webinars and other training opportunities through the planning commission's quarterly Newsletters, monthly Media Blasts and periodic E-Bulletins;   |
| 12. | 6.4 | Using SHRP2 funds, identified the best data sources for selected performance measures, conducted a trend analysis on the selected measures, and set performance targets for the selected measures;   |
| 13. | 6   | Updated interactive maps displaying traffic count locations and traffic volumes for the Town of Bedford. Maps are now available on the SNHPC.org website;  |
| 14. | 3.1 | Staff started updating the regional travel demand model, which has been using in traffic volumes forecasting on roads in the region for the future;  |
| 15. | 3   | Participated on the NH BPTAC (Bike-Ped Transportation Advisory Committee) Counting Subcommittee, preparing a statewide counting plan and conducting the inaugural counts using shared automated counting equipment;  |
| 16. | 3   | Assisted the Town in monitoring progress on NHDOT Project 13953;   |
| 17. | 2   | Updated ITS architecture for the SNHPC region;   |
| 18. | 2   | Provided staff assistance to Statewide Coordinating Council for Community Transportation (SCC);  |
| 19. | 2   | Facilitated electrical consortiums, meetings, and contracts with the Town to establish a regional electric purchasing cooperative with several other municipalities and school districts;  |
| 20. | 1.7 | The Brownfields Region Wide Assessment Grant is used for environmental studies and investigations to help move contaminated sites to clean up, redevelopment and reuse. Specific investigations include Phase I and Phase II studies, including remedial action plans. Contaminated sites located in town centers and villages and near public water bodies and groundwater drinking sources have a high priority for funding; |
| 21. | 1   | Organized and facilitated a Legislative Event for NH Legislators and local officials in the SNHPC region. This year's topic was Growing a Sustainable Tech Ecosystem;  |
| 22. | 1   | Organized Outreach and Education Events such as our ongoing Planning Roundtable meetings on Accessory Dwelling Units and Benefits of Rain Gardens, bringing in experts from various state agencies. Also organized on-site biking and transit rider event to discuss complete streets issues in our state and around the region.   |

**Town of Bedford Representatives to the Commission**

Karen McGinley - Chair  
 David J. Danielson  
 William Duschatko  
 Barbara Salvatore, Alternate  
 Bill Jean, Alternate  
 Jason Carrier, Alternate







**SHANA POTVIN, CHAIRWOMAN**

### **Library Geothermal Project:**

The development of the Bedford Public Library geothermal proposal was made possible through energy audit assistance provided through the New Hampshire Office of Energy and Planning funded by an American Recovery and Reinvestment Act Energy Efficiency and a Conservation Block Grant, and through energy inventory assistance provided through the New Hampshire Public Utilities Commission Greenhouse Gas Emissions Reduction Fund.

Specifically, the project was funded through the combined financial support of the Governor and Executive Council's award of a \$387,842 New Hampshire Public Utilities Commission Renewable Energy Fund grant and a \$50,000 Energy Efficiency Services Rebate from Eversource Energy, in combination with Town funds previously appropriated for an in kind oil fired HVAC replacement system. This funding combination made it possible to instead install a state of the art closed loop geothermal thermal system at the Bedford Public Library. The operating cost savings achieved are projected to offset the entire amount that would have been spent on a conventionally fueled system in approximately twelve years.

A monitoring system at the library has been installed. A ribbon cutting ceremony is being planned and the public soon will be invited to see the new system working in real time.

### **Current Legislation:**

Net metering cap update:

In 2016 NH doubled the cap from 50 to 100 MW, but the Eversource area has already mostly reached their cap. The Bedford Energy Commission (BEC)

monitors bills that affect this cap, as it would affect homeowners in Bedford if they chose to purchase solar panels.

Ongoing monitoring of legislation:

The BEC continues to remain current on all legislation affecting Energy in the NH legislature. The BEC will testify in Concord when necessary to advocate for policies that affect our municipality with regard to energy policy.

### **Transfer Station Recycling numbers:**

Single Stream Recycling is down to 13.55% from 15.38% from last year (w/ scrap metal added it is 16.73% 2016, vs. 18.41% in 2015).

We have seen our recycling rate going down over the whole year and strive to create viable ways to increase recycling in Bedford.

In October of 2016 we installed a very large sign in the transfer station that urges people to recycle instead of sending recyclables to a landfill. The sign was designed by a Destination Imagination team in Bedford, and was generously produced and donated by Spectrum Marketing.

We installed a solar powered system (monitor, solar panel, and raspberry pi computer) to transmit information to people at the Transfer Station. This project used recycled materials and was produced at no cost to the town. The intent was to communicate recycling information & both the fiscal and environmental benefits of recycling. We also used it to communicate our Solar-Up campaign. Unfortunately the monitor has not been working for quite some time. We are currently applying to a grant that would possibly cover the cost of a new outdoor monitor.

### **School District opportunities:**

The BEC recently received a report of the school district's recycling for 2016: 8 tons of single stream, 96 tons of cardboard & 63 tons of paper. In 2017 the Commission will explore possibilities to increase recycling in the schools.

The BEC has been exploring the possibilities of switching from the styrofoam trays at lunch to biodegradable cardboard. This would add 10 cents per lunch. The Commission looks forward to working with the school board and food service director to try



to integrate this change in the future.

The BEC plans to offer participation in a “Recycle Bowl” in Bedford School District-(a Keep America Beautiful initiative)- we are planning now for participation in Fall of 2017. Information on the “Recycle Bowl” can be found at <https://www.kab.org/recycle-bowl>

### **Portfolio Manager-Eversource:**

The Facilities Manager is working with Eversource to set up Portfolio Manager. The set up will allow Eversource to automatically pass facility electric usage history to the town's Portfolio Manager account. Once the town has this data in Portfolio Manager they will be able to compare their usage with other public buildings of the same shape and size in order to identify any areas for energy improvements. The town can then also use this platform to manage energy use and meet building energy reporting requirements.

### **Green Business Award:**

The BEC seeks to recognize the important efforts and achievements of Bedford businesses that make continuous improvements in their environmental performance. This award will be given to businesses that best demonstrate a commitment to minimizing their impact on the environment and significant success in increasing sustainability. The BEC looks for businesses that place high value on sustainability, implement sustainable practices and demonstrate their commitment to becoming a more sustainable business. The nomination form can be found here:

<https://drive.google.com/filed/0BxMkqH7ls38TZkdzSjRDXzVoME0/view?usp=sharing>

### **Solar opportunities:**

The BEC plans to collect personal stories of residents that participated in our 2015 Solar Up campaign. The Solar Up campaign was a great success and the Energy Commission has discussed offering this campaign again due to ongoing interest in solar power from Bedford citizens. Unfortunately, the Solar Up program has moved on to other regions of NH and does not plan on coming back to our region anytime soon. The BEC is planning on exploring and organizing with HAREI (Hillsborough Area Renewable Energy Initiative) to offer solar options to residents

of Bedford. HAREI is an organization of residents and businesses investing in and promoting solar energy. Information on HAREI can be found here: <http://www.harei.org/home>

Other 2017 BEC focus areas include:

1. Overhaul content on BEC web page, coordinate content with our facebook page.
2. Develop a financial model for Green Energy Initiatives.

Respectfully submitted,

*Shana Potvin, Chairwoman*





# The Bedford Library Geothermal project under construction.



1



2



3



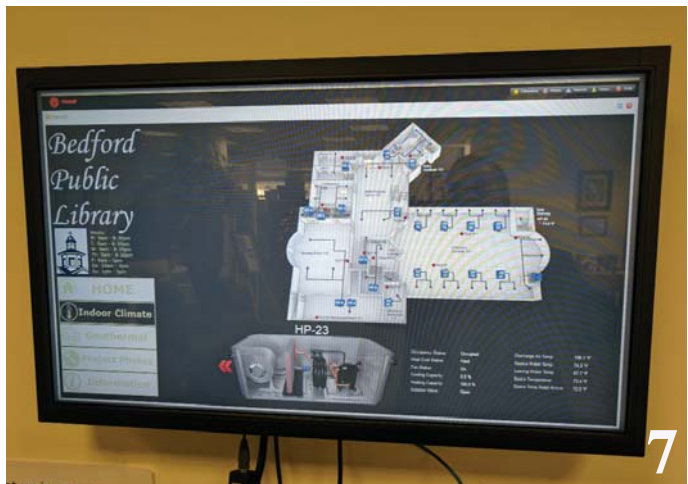
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8



**WILLIAM H. INGALLS, ASSESSOR**

Assessed value totals as of April 1, 2016 are as follows:

Residential.....	\$2,553,192,661
Comm/Ind .....	\$690,078,300
Utilities.....	\$41,715,800
Exempt .....	\$142,785,601
<b>Total.....</b>	<b>\$3,427,772,362</b>

When the 2016 assessed value totals are compared to 2015, it appears the overall gain in assessed value is \$28,074,678 or .83% over 2015. This is a larger increase than the .68% gain 2015 over 2014, and the .55% gain 2014 over 2013, and it represents the third consecutive year of overall value increase in Bedford since the 2013 revaluation and continues to serve as a positive indicator of things to come over the next few years at least. This office anticipates this trend to continue, with moderate overall growth but growth nonetheless. Values that contributed toward the total valuation of Bedford include the following: construction finished in 2016 that began in 2015 or before, projects begun in 2016 partially completed as of April 1, 2016, physical changes to properties noted during 2016 data collection efforts, and any other changes to value determined during the year. Projects approved during 2016 but not started until after April 1, 2016 are not included in any value totals, as they will be included in the numbers for 2017. Total assessed values reflect the state of completion, taxable status, and physical condition of all property as of April 1, 2016.

Property tax exemptions totaled \$14,681,419 while property tax credits of all kinds totaled \$527,000 for a grand total of \$15,208,419 in tax exemptions

and credits. In Bedford the tax credits include the Standard Veteran's Tax Credit at \$500, the Surviving Spouse Tax Credit (surviving spouse of anyone who was killed or died while on active duty in the armed forces) at \$2000, and the Service Connected Total and Permanent Disability Credit at \$2000; it can be noted that Bedford provides the highest veteran's credit amounts allowed by law in New Hampshire. \*For 2017 going forward, the Bedford Town Council immediately adopted the Optional All Veteran's Tax Credit providing the \$500 credit now to all honorably discharged veterans with at least 90 days active duty at any time as well as Reservists and National Guardsmen with at least 90 days active duty service including Title 10 Training for Active Duty\*.

Property tax exemptions include the 65-74 Senior Property Tax Exemption at \$76,350, the 75-79 Senior Property Tax Exemption at \$81,350, and the 80+ Senior Property Tax Exemption at \$120,000. Bedford also provides a Blind Property Tax Exemption of \$35,000, a Deaf/Hearing Impaired Property Tax Exemption of \$35,000, a Disabled Property Tax Exemption of \$52,000, and exemptions for Wind Powered, Solar Powered, and Wood Heated Energy Systems.

Information about the qualifications for property tax credits and exemptions can be found at the Assessing Department area of the town website at [www.bedfordnh.org](http://www.bedfordnh.org), and on video at Bedford Community Television (BCTV) beginning the first week of February.

After a difficult election year not just at the national level but at the local level as well, there is a substantial increase in cautious optimism about the economic future of the country as a whole. It remains to be seen how new public policies progress and affect different segments of the economy but for now at least there is some renewed positive sentiment. Economists are optimistic for New Hampshire for at least the next 2 to 3 years. Here in Bedford there are several projects slated to be completed or at least substantially completed for April 1, 2017. They include the 116 unit Calamar 62+ apartment complex at Technology Drive, the Bluebird Climate Controlled Self Storage facility on South River Road, the 41 unit Kensington





Lane workforce housing apartments at Meetinghouse Road and Kensington Lane, the new Tavern on Route 101 at the Weathervane site, and a new medical office facility at the last lot of the 101/114 Bedford Hills development. The strong demand for apartments continues as evidenced by the two complexes already mentioned along with the completed 144 unit Bedford Hills apartments at 101 and 114, and there are proposals for more units in the future. Bedford continues to enjoy a very low if not the lowest retail vacancy rate in the state compared to communities with substantial amounts of available retail space.

Since April 1, 2013 the real estate market in Bedford continues to show steady increases after an initial burst, through 2016 in the residential sector. The inventory of available homes and residential condominiums continues to decrease, and prices continue to rise at a steady pace. At any point in time nowadays, there are only a few homes marketed in Bedford for less than \$250,000. As always, we maintain that we really are fortunate to live in New Hampshire; a state that has maintained lower unemployment rates than most of the country throughout this entire situation the last several years. As of January 1, 2017, New Hampshire trails only North Dakota in unemployment %. It is also important to note that Bedford continues to out perform neighboring communities; for example in identical fashion to the 2015 year, in 2016 there were only 10 deeded foreclosures or .12%(.0012) of the total number of properties in town over the past year. This represents the fewest deeded foreclosures in many years, in a tie with 2015. It continues to be true that Bedford is a good place to live and conduct business with many highlights including our school system, our increasing commercial development, our access to every corner of the state via the highways, and our "AAA" bond rating.

As of December 31, 2016, the classifications of specific property types in town are as follows:

Single Family Residence.....	6340
Residential Multi Family .....	38
Residential Vacant Lots.....	408
Residential Mobile Home .....	2
Residential Condominiums.....	634
Commercial/Industrial Improved.....	110
Commercial/Industrial Condominiums.....	445
Commercial/Industrial Vacant Lots .....	43
Utilities.....	29
Exempt .....	262

To satisfy the state constitution it is necessary to value anew all property in Bedford at least once every five years; based on market activity in town since 2013 it has become necessary to conduct a statistical valuation update for 2017. This will involve verifying sales data over the past two years, and updating commercial/industrial rents and building operation expenses. As part of the operation there will be brief exterior visits to each property in Bedford during the final review process in the summer, including new photos of homes that need to be updated for one reason or another at various times during the job.

A public access computer terminal is available in the assessing lobby downstairs at the Town Offices along with tax maps for property research. The on line Assessing Database is updated on a weekly basis. For changes on a daily basis the public access terminal will be the most up to date. Assessment information can be seen on line at [www.vgsi.com](http://www.vgsi.com), and maps/abutters lists for individual lots are available at [www.mapsonline.net](http://www.mapsonline.net). Links to both can also be found at the Assessor's Department section of the Town website. Assessing office hours are Monday through Friday 8:00 AM through 4:30 PM.

Respectfully submitted,

*William H. Ingalls, Assessor*





# 2016 PUBLIC WORKS

**JAMES B. STANFORD, P.E.,**

DIRECTOR OF PUBLIC WORKS

**JEFFREY W. FOOTE, P.E.,**

ASSISTANT DIRECTOR/TOWN ENGINEER

Bedford Public Works has six divisions: Administrative, Highway, Solid Waste, Field Maintenance, Wastewater and Building Maintenance. There are 30 Full Time and 4 seasonal employees. The department is responsible for maintaining a large segment of the Town's physical infrastructure as well as delivering important services including solid waste disposal; sewer service; snow/ice removal and treatment; Town events assistance; and new subdivision construction oversight.

The comprehensive roads program continued this year, in part, with funding from the \$13.2 million dollar Infrastructure bond appropriation approved in 2011 and the \$30 million dollar Road bond appropriation in 2014. We continued use of the pavement management system to evaluate and recommend cost effective alternatives for improving the condition of Town roads. In total, just less over thirteen and one half (13 ½) miles of Town roads were improved with rehabilitation or bituminous asphalt treatment. We replaced several culverts and rehabilitated the southern portion of Wallace Road and completed the Old Bedford Road/Holbrook Road Project. In addition to the Roads Program, we completed replacement of Eastman Avenue Bridge over McQuesten Brook and the majority of the South River Road asphalt overlay within the TIF District. The remaining section of Town maintained South River Road overlay from Kilton Road to Meetinghouse Road was delayed while we coordinate work with the Macy's redevelopment site.

Facility Manager Peter Barbuto completed several infrastructure projects including installation of new roofs on the apparatus bay at the Safety Complex and BCTV. The PUC grant funded Library geothermal project was completed. As part of the project, an interactive monitor was installed where Library patrons can view information on system performance.

## HIGHWAY DIVISION

**EMILE LACERTE, SUPERINTENDENT**

During the 2016 winter seasons there were 22 snow and/or ice events. The early winter months yielded below average snow totals, however we began seeing colder temperatures and snow accumulations in the late winter months. Overall for the year, the amount of storms/snowfall totals were below average. These lower snowfall totals combined with above average temperatures during the year, resulted in drought conditions in Town and throughout Southern New Hampshire. We enter the New Year with a healthy snow cover that should help ease drought conditions in 2017.

Highway crews continued to play a key role in our long-range road improvement plan by spending the non-winter months on general road maintenance, brush clearing and drainage system construction. As part of the roads program, crews made numerous drainage system improvements to several areas throughout Town. To aid in the maintenance responsibilities, the Department purchased two (2) 6-wheel dump trucks, one (1) Front-end loader and one (1) skid steer with snow attachments for sidewalk maintenance.

Public Works continued field and pool maintenance responsibilities for the Recreation Department. We completed several projects including contracted turf maintenance and fertilization on all of the playing fields.



## WASTEWATER AND SOLID WASTE DIVISIONS

**JEROME SPOONER,**  
ENVIRONMENTAL COORDINATOR

In 2016 we inspected and cleaned 3 ½ miles of sewer lines in the commercial districts and replaced sewer mains in the TIF District on Hull Road and Eastman Avenue. As part of the municipal agreement with the Town of Merrimack, the second rehabilitation phase was completed on a section of failed sewer/manhole in the Greenfield Farms neighborhood. Other maintenance work included grinder replacement at the Siphon Station and Constitution Drive Pump Station.

We continued to offer single stream recycling at the transfer station. The recycling program enables residents to combine all recyclables and dispose of them in the same container. The value of recyclables decreased during the year, but the overall cost is still substantially less than disposal of ordinary municipal solid waste.

Respectfully submitted,

*James Stanford, P.E. Director*



## 2016 ROADS PROGRAM

TREATMENT	ROAD NAME	FROM	TO
Rehabilitation	Lindahl Road	Hawk Drive	New Boston Road
	Meadow Road	Wallace Road	1000' East
	Old Bedford Road	Leavy Drive	Route 114 Overpass
	Wallace Road	Merrimack Tl	South of Route 101
	Wallace Road	North Amherst Road	Ministerial Road
	Worthley Road	Rundlett Hill Road	Constance Street
Reclaim/Overlay	Back River Road	South River Road	400' South West
	Beards Hill Road	Hickory Lane	End
	Beaudoin Street	South River Road	End
	Bourbon Street	Wallace Road	End
	Circle Drive	Wallace Road	Wallace Road
	Curtis Court	Curtis Lane	End
	Curtis Lane	Curtis Court	End
	Eastman Avenue	South River Road	End
	Galloway Lane	Old Bedford Road	End
	Garrison Drive	Old Bedford Road	End
	Grandview Lane	Hickory Lane	Timberlane Drive
	Hull Road	South River Road	End
	Jackson Square	Wallace Road	Magazine Street
	Lane Drive	Wallace Road	End
	Nathan Cutler Drive	Wallace Road	End
	Olde Lantern Road	Lindahl Road	End
	Park Drive	South River Road	End
	Palomino Lane	South River Road	100' West
	Roblin Road	Holbrook Road	End
	Royal Street	Wallace Road	End
	Rundlett Hill Road	Worthley Road	End
	Rutledge Road	Wallace Road	End
	Wathen Avenue	South River Road	End
Wearing Course	Colby Court	South River Road	End
	Hickory Lane	Holbrook Road	End
	Holbrook Road	Old Bedford Road	New Boston Road
	Olde Bedford Way	Old Bedford Road	Route 101
Timberlane Drive Wallace Road	Holbrook Road	Grandview Lane	
	Ministerial Road	New Boston Road	
	South River Road	Manchester TL	Kilton Road
	South River Road	Meetinghouse Road	Back River Road
Special Projects	Nashua Road Sidewalk	Highway Garage Lot	High School Lot
	Eastman Avenue Bridge over McQuesten Brook		



**JOHN BRYFONSKI, POLICE CHIEF**

I am pleased to report that for calendar year 2016, your Bedford Police Department achieved significant and continued success in delivering an exceptionally high quotient and margin of safety for all residents and visitors to the Town of Bedford. By all measure, the incidence of crime in Bedford is at its lowest in year(s) despite increased calls for service driven by significant residential and commercial growth in one of the safest communities in the State of New Hampshire.

**Crimes Against Property:** In virtually all categories of crime, which is subject to influence by data-driven proactive and deterrent police patrols, your Bedford Police Department recorded noteworthy reductions. In the category of crimes against property, while the Department recorded two (2) additional residential burglaries in 2016 when compared to 2015 the overall incidence of burglary including commercial and residential plus attempted burglary reflected an 18% reduction. While one burglary of a home or commercial property is too many, by comparison, the incidence and rate of both residential and commercial burglary, the most prevalent felony crime investigated by the Department, is at a record low. Only one (1) commercial burglary was recorded during all of 2016; a reduction of five (5) from the previous year and when compared to previous years we find a remarkable 68% reduction in residential burglaries since 2011.

The effort to address burglary is a reflection on the Department's diligent utilization of crime statistics, criminal intelligence and most importantly, intelligence driven proactive patrols. By calculating the incidence of burglary by date, time and location coupled with criminal intelligence, the Department

fielded proactive "directed" patrols by our sector units. To counterbalance the increase in calls for service from the public that reduces the availability of sector patrol units for proactive patrols, the Department augmented sector patrols with additional "directed" patrols conducted by detectives and command staff in a "Special Field Operations Plan." This effort, in combination with specific goal(s) and objective(s) established and continually monitored by the Department's performance measurement system in combination with aggressive investigative work by the Detective Division, resulted, in large part, for the reduction in property crime and especially burglary.

In addition to the overall decline in burglary, other property crimes such as robbery (66% reduction), shoplifting (15% reduction), theft from motor vehicle (5% reduction) and theft-all other (15% reduction) declined during 2016.

**Crimes Against Persons:** In the category of crimes against persons, those which are largely impervious to influence by proactive deterrent police patrol, we still found reductions in sexual assaults (down 64%) and assaults-all other (down 57%), and harassment (down 39%). However, these reductions were somewhat tempered by increases in "simple" assault (up 11%) and domestic/family related calls for service/assaults (up 13%).

**Miscellaneous Crime:** Last year the Department achieved a significant 16% reduction in criminal mischief related calls; however, disorderly conduct calls for service jumped a remarkable 40%. The cause of the significant increase in disorderly conduct calls (144 v. 202/+58) that typically involved altercations and disputes between one or more individuals, is largely unattributed.

**Drug Investigations:** As the state and region continues to grapple with opioid related addiction, the Department launched a new and innovative approach in June 2016; the "Police Partners Program" or "P3". This approach, differing from the "Safe Station" program where addicts voluntarily present themselves for help at a fire station, the "P3" addresses those who suffer with an acute addiction disorder and come to the attention of the Police Department by way of an arrest



or call for service. In these cases, typically, property crime related our officers attempt to determine if the underlying cause of the crime or call is due to an addiction disorder. If so, the officer will offer the immediate services of our partner, Hope 4 NH Recovery, by encouraging and leveraging the window of opportunity at that moment which caused the police to respond. By addressing the underlying reason for their criminal behavior while not dismissing it, the “P3” leverages these moments of opportunity to seek acknowledgement from the individual as to the reason for their behavior and the need to seek treatment. If the individual agrees to submit to treatment, the officer contacts Hope 4 NH Recovery who dispatches a “recovery coach” to the Department and brings the person directly to treatment.

In the first six (6) months of operation, the “P3” facilitated 15 individuals into treatment and while that number pales in comparison to Safe Station, we recognize the different nature and dimension of the problem we face in Bedford that calls for a different approach that is suitable, scalable and efficient. Each one of the 15 individuals referred for treatment represents an opportunity to reclaim if not preserve a life destined for tragedy. In 2015, two (2) Bedford residents succumbed to drug overdoses with 17 non-fatal overdose cases as compared to 2016 that thankfully recorded no fatal overdoses but the same number (17) of non-fatal overdose cases. In addition, the Department increased drug-related investigations by 27% during 2016.

Despite the unchanged number of non-fatal overdose cases between 2015 and 2016, we enthusiastically report that a number of those referred by “P3” successfully completed treatment. Moreover, we learned of a few extraordinary success stories from our referrals; one that involved a young man who, after having been arrested for driving while impaired (drugged), successfully completed treatment; returned to work; repaired his relationship with his family and is now helping others suffering from addiction. The results from just this one case has obvious positive implications for the safety and wellbeing of not only the person involved but also the community at large.

Our mission is to assure the safety and security of Bedford and to make it the best place in New Hampshire to live, work, conduct business and enjoy life. While the Bedford Police Department achieved outstanding success during 2016 in lowering crime to record levels, we also strive to ensure residents and visitors feel safe and secure through our community policing programs. As our community sits astride the largest city in the state and at the crossroads of major interstate and connector routes, we are continually challenged in many ways to achieve this mission. From increased traffic congestion and commuter travel to spill-over crime, we are cognizant that these issues impact the quality of life and so we are aggressively addressing these concerns in a multi-layered, all-hazards approach that relies on statistics, data and a community-based approach as well as our optimally trained and dedicated force to achieve our mission to protect and serve every day, every night and everywhere - all the time in keeping with our BPD tradition of Bravery –Professionalism-Dedication.

## **PATROL DIVISION:**

The Bedford Police Department’s Patrol Division, the largest component of the agency and the primary operational element for the delivery of police services to the public, is responsible for not only answering calls for service from you, the public, but it is also charged with our principal mission of preventing and deterring crime and harm. Additionally, we call upon our Patrol Division officers to investigate crime and collisions as well as perform community policing related missions. To accomplish these goals, the Patrol Division relies upon the best-trained, dedicated and professional cadre of police officers anywhere.

Preventative and deterrent proactive patrol remains the cornerstone of the Patrol Division’s mission to address both crime and highway safety in Bedford. The utilization of data-driven analytics combined with community-based policing, aggressive investigation and our performance measurement program (COMP/Stat) afforded the surgical application of resources to address both crime and highway safety related issues. By using data analytics and directed highway patrols augmented by overtime patrols funded through the Department’s participation in the Department of Public Safety’s Highway Safety Grant Program, the Patrol





Division held the number of motor vehicle crashes in Bedford static when compared to 2015. In fact, despite a projected increase in average miles driven, largely due to lower fuel costs, the total number of collisions in 2016 (687) was remarkably only three (3) more than 2015 (684).

While “holding the line” on the total number of accidents in 2016, this achievement was overshadowed by three (3) fatal motor vehicle accidents and an overall 30% increase in the number of personal injury related collisions. Tragically, the Department responded to two (2) fatal collisions on successive days (July 29 and July 30); the first involved a single vehicle rollover on South River Road, which claimed the life of one of the three occupants in the vehicle. The driver responsible for the crash on South River Road has been charged with negligent homicide amongst other crimes and violations. The following day, a motor vehicle turned in front of an oncoming motorcycle at the intersection of Route 101 and Meetinghouse Road, which resulted in the death of the motorcyclist. The operator of the vehicle involved in the crash on Route 101 was charged with a motor vehicle violation. Another tragic fatality occurred on Election Day in November when a motor vehicle struck two (2) pedestrians on Pembroke Way, which resulted in the death of one pedestrian and serious injury to the other.

Bedford continues to suffer from ever-increasing commuter traffic as more individuals living outside the greater Manchester area commute to and from work each day. In fact, when combining the total number of vehicles driven on Route 101 and South River Road on a 24-hour basis the aggregate volume approaches the volume of the F.E. Everett Turnpike. Each of the 687 collisions recorded last year required investigation and thus presents a significant challenge to the Patrol Division, which must balance crime related calls for service, proactive patrols and community policing with highway patrols and accident investigation.

In keeping with the Department’s overall strategy of harm reduction, the emphasis in 2016 was placed on directed highway patrols at key locations in order to increase compliance with motor vehicle law and reduce specific violations that are the causal factors for a majority of personal injury related collisions.

Moreover, in view of the back-to-back fatalities in July, the Department initiated its “Intensive Traffic Enforcement Program” (ITEP), which focused on specific safety related violations typically found as factors in personal injury related collisions (excessive speed, signal violations, aggressive driving, distracted driving). The goal of the ITEP, which continued into 2017, is to increase compliance and reduce safety related violations to reduce personal injury accidents and collisions overall.

As a result of the ITEP, during 2016 the Patrol Division issued 568 more motor vehicle summonses than 2015 for a remarkable 46% increase in motor vehicle summons issued in 2016. Additionally, Patrol Division officers increased motor vehicle warnings by 18% (+859) and driving while intoxicated (DWI) arrests increased by 23%. The significant increased highway enforcement activity is designed to send a clear message to those driving in Bedford that safety related violations will not be tolerated. We must assure the safety of our residents as well as commuters and especially our pedestrians, bicyclists and motorcyclists as well as the quality of life in Bedford. Unlike other communities, Route 101, essentially an interstate highway handling comparative volume of interstate traffic becomes a two-lane road that bifurcates Bedford and presents quality of life challenges for our residents and the Department. While Route 101 and South River Road carry the majority of our traffic and account for the majority of the collisions, we must not forget our Town roads and streets where our residents, joggers, pedestrians and bicyclists enjoy travel and exercise. Therefore, our ITEP also includes highway enforcement patrols in our residential areas as well. As the Patrol Division looks forward to increased staffing in 2017, we will increase the level of highway patrols and use of our police motorcycle patrol along our Town roads and streets.

Special attention should also be drawn to the Patrol Division’s Technical Accident Reconstruction Team (TAR-Team), which we call upon to investigate fatal as well as non-fatal but serious injury motor vehicle accidents. It is this special unit comprised of Patrol Division officers who volunteer to undergo rigorous technical training to enable them to determine the



cause(s) of the collisions and support charges against those responsible. The investigations conducted by the TAR-Team are amongst the most complex, involved and lengthy investigations conducted by the Department, which involves the use of complex technical and scientific equipment and calculations to determine what actually happened. During 2016, the TAR-Team not only investigated the three (3) fatal collisions noted above but also several serious personal injury accidents that could have resulted in a fatality as well as concluded the investigation of a fatal one-call roll-over accident on Kilton Road that occurred in September 2015. The TAR-Team's investigations have secured wide praise and acclaim from the County Attorney's Office for the thoroughness, accuracy, depth and clarity of their investigations that often go "unchallenged."

The Patrol Division's achievements in preventative and deterrent crime patrols evinced by the reductions in property crimes during 2016 was underscored by its success in the arrest(s) of subjects while engaged in criminal activity. Two examples in 2016 demonstrated the responsiveness of the Patrol Division; one case involved an early morning arrest of three (3) subjects and the recovery of property stolen from unlocked motor vehicles and the second involved the arrest of two (2) subjects by Patrol and Detective Division officers shortly after attempting to commit a daytime residential burglary. In addition, a Patrol Division officer on a traffic detail assignment observed a vehicle that was suspected in "smash and grab" thefts from vehicles during the holiday shopping season. The adroit observation combined with the quick and effective Patrol Division response led to identification, location and arrest of the subject wanted for these crime(s).

The continued overall reduction in burglary and other property crime coupled with the remarkable increase in motor vehicle enforcement exemplifies the dedication and professionalism of the Patrol Division's officers and supervisors. To achieve these results, especially while training new personnel, necessitates greater effort and increased efficiency when confronted with additional calls for service. During 2016, officer initiated activity increased by 15% or 2,812

actions, which accounted for the Division's success in keeping criminal activity at the lowest levels while simultaneously increasing traffic enforcement and maintaining community-policing programs.

The Patrol Division's utilization of data to drive operations continued to assure limited resources was directed at specific issues and when coupled with the Department's performance measurement program and supervisory operations plans we find synergy and results. As the Town of Bedford continues to grow and expand by way of high-density residential housing and commercial properties the Patrol Division will continually examine its posture and deployment to assure the most efficient and effective utilization of our operational resources to protect and serve each day and night.

## COMMUNITY POLICING:

Despite challenges due to shortfalls in staffing during the balance of 2016, the Department continued to deliver high quality, safety related, community policing programs designed to reach every segment of our community; seniors, children/young adults, business/retail and our residential neighborhoods. All of our Community Policing Team members are "volunteers" who organize, administer and participate in various community policing programs and events in addition to their full-time work as Patrol Officers, Communications Specialists, Detectives or Administrative personnel.

The Department continued its very popular "Coffee with a Cop" program during 2016; taking the program "on the road" to various locations in Town. This program affords a monthly opportunity for residents to interact with our officer(s) and provides the Department with an opportunity to discuss important public safety information as well as hear the concerns of our residents. The monthly "Coffee with a Cop" and "Meet the Chief" community policing programs are designed to provide regular forums to share information with our residents but more importantly hear their concerns, which are then translated into direct action. From increased traffic enforcement to changes in how we address certain issues; all of which



came about from information gleaned as a result of these programs.

The Department's Community Policing Team proudly supports "BeBOLD", Bedford Building our Lives Drugfree; the Town's newest substance abuse coalition formed as an outgrowth of the Department's Drug Summit held in November 2015. A dedicated and talented group of Bedford residents, inspired by the Drug Summit, joined together to take action to address the growing drug and substance misuse problem by acknowledging Bedford was not immune. As a result, BeBOLD volunteers formed, structured and established a recognized 501c(3) organization in support of their mission to educate the public about substance misuse. Since its inception in early 2016, BeBOLD set an aggressive pace to reach our residents and students through a number of already successful programs including supporting the Department's prescription drug take-back efforts; planning and organizing educational events at local churches and schools to the establishment of a monthly "Speaker Series" at the Bedford Library. The Department's Community Policing Team supports BeBOLD in its efforts by providing officer(s) who provide education, instruction and presentations for BeBOLD events. In addition, the Chief of Police is a member of BeBOLD's Board of Directors and made presentations at a number of BeBOLD events. In turn, BeBOLD supports the Department's Community Policing efforts through on the ground assistance and organization of Department events.

A signature Community Policing Team program in 2016 supported by BeBOLD was the Department's "From the Border to Our Corner" event in March. Held at the Southeast Regional Education Center (SEREC) in Bedford, the event featured the first local screening of "Chasing the Dragon" a widely acclaimed documentary about drug addiction produced by the Federal Bureau of Investigation and the U.S. Drug Enforcement Administration. Following the screening, a panel of experts including then-US Senator Ayotte joined by the Colonel of the NH State Police as well as DEA and FBI agents in charge for NH and the President of the NH Association of Chiefs of Police guided by Bedford's Chief of Police

discussed the magnitude of the problem facing NH and Bedford. Prior to the event a special session for educators and treatment professionals to gather with law enforcement and legislators to informally discuss the growing drug addiction problem in NH and the region was held supported by a local resident.

From our "Are You OK?" program designed for seniors; our annual bicycle rodeo and safe schools program as well as our popular Neighborhood Watch Program to loss prevention and retail organized crime seminars for our business community; visiting the Farmer's Market; a food drive to benefit the Bedford Food Pantry; providing more than 300 carnations to the mothers in assisted living facilities in Town on Mother's Day; delivering Meals on Wheels; our annual Police Open House; public service announcements to Touch a Truck Day and Olde Towne Day, the Department's Community Policing Team continued to deliver a balanced suite of the very best in crime prevention and safety programs to all segments of Bedford's population.

During 2016, our Administrative Sergeant/Department Training Coordinator and his team conducted 13 Safety Assessments/Critical Incident Response presentations at the request of various Bedford businesses. This important program includes an assessment of the business's physical security as well as their critical incident response plan along with recommendations for improvement and better coordination with the Department in case of a public safety event.

The Department continued its very popular Citizen's Police Academy in 2016, graduating another class of residents who spent 10-weeks "behind the scenes" in learning how the Bedford Police Department delivers public safety services. From budgeting and performance metrics to crime scene investigations, interviewing and interrogation; tactical operations to a mock trial; our Citizen Academy graduates became well versed in modern policing operations through a "hands-on" approach to learning.

Our Civilian Emergency Response Team (CERT) volunteers continued to serve a vital role in assisting





both the Bedford Police and Fire Departments during 2016. From assisting at major traffic accidents and fire events to providing information on preparedness and community outreach services, the Bedford CERT continues to bridge a critical gap in public safety services.

The Department administered internships to several area college students seeking law enforcement or law careers. This important program for both the student and our Department provided invaluable “hands-on” criminal justice experience for the students while also assisting, where appropriate, Department programs.

The Bedford Police Department continued to operate its 24/7/365 prescription drug drop box available in the lobby of the Public Safety Complex. During 2016, the Department collected and destroyed several hundred pounds of unused and unwanted prescription drugs. We know that the prevalence of unused prescription drugs in our homes has fueled the increase in substance abuse and tragedies associated with prescription drug experimentation. We know from teen surveys that many young adults seeking experimentation with prescription drugs, especially pain-killers, often find a ready supply in the home medicine cabinet or the homes of friends, family and even grandparents. The Bedford Police Department strongly encourages all residents to safely discard unused and unwanted prescription drugs by using the Department’s drop box on our lobby.

## **DETECTIVE DIVISION:**

The Detective Division aggressively investigated a number of crimes during 2016 and was successful in arresting subject(s) responsible for the armed robbery of the TD Bank on South River Road as well as the arrests of subjects involved in an attempted daytime burglary and a number of thefts from motor vehicles. The investigative work by detectives also resulted in the recovery and return of several items of stolen property.

In addition, the Detective Division coordinated and organized our very popular 10-week Citizen Academy

Program and maintains the Department’s prescription drug drop-box and drug take-back programs.

The School Resource Officer (SRO) program, which falls under the Detective Division, not only assured the safety and security of students and staff at the Bedford High School/Middle School complex but also provided an important liaison for students and staff. SRO “Spike” Donahue continued to be a “fixture” at the High School and was able to provide invaluable assistance to students, staff and the Department in a variety of ways including positive role modeling; public safety related instruction; informal “advice” and referrals for assistance as well as the investigation of those matters referred by the School District. During 2016 the Department conducted the first-ever K9 search of the Bedford High School. Conducted with the approval and full cooperation of the School District, the K9 search underscored the School’s zero-tolerance for illegal substance(s)/drugs on campus and the Department’s commitment to keeping our schools drug free zones.

On the administrative side, the Detective Division was very busy during 2016 conducting full-field background investigations of our police officer candidates as well as a complete audit and review of our evidence and property program.

Detectives deputized as part of the Hillsborough County Sheriff’s Street Crime Task Force participated in a number of enforcement operations that directly assisted Bedford Police Department investigations as well as those in neighboring communities. In addition, the Department also supports the Internet Crimes Against Children (ICAC) Task Force by assigning a detective to work part-time on selective investigations conducted by the Task Force. During 2016, our own Detective Matt Fleming, a member of the ICAC Task Force joined by Sergeant Tom Grella, Portsmouth Police and supervisor of the ICAC Task Force presented “Social Media – A Predator’s Playground” at the Bedford High School. This 1.5-hour presentation provided parents, educators, residents and teens with critical information regarding the risks and threats posed by various applications and social media sites prowled by child predators seeking



to connect with their prey. The presentation was recorded by BCTV and is available on-line.

The Department also continued to support the Drug Enforcement Administration's (DEA) Task Force; a program whose importance has grown exponentially with the proliferation of heroin and fentanyl, which is responsible for hundreds of deaths in NH. By working with DEA, the Department draws upon the vast resources of the Federal government in support of work to address the supply of illicit drugs and the diversion of pharmaceutical drugs in Bedford and the region.

## COMMUNICATIONS AND RECORDS DIVISION:

The Bedford Police Department's Communications Center (ComCenter); a state-of-the-art 21st century operations control center, is the hub of all first responder and public safety information and intelligence. All calls for service from the public start in our ComCenter as well as activity initiated in the field by patrol officers and detectives. The ComCenter provides the critical life-safety link between citizens, first responder(s) and Headquarters. The ComCenter forges the link between technology and field operations and is staffed by eight communications specialists who receive extensive initial and in-service training on all facets of public safety tel-communications operations.

During 2016, calls handled by the ComCenter (Police/Fire/EMS) reflected an 11% increase (30,822 v. 34,173/+3,351). Additionally, in end-of-year data we find the Police Department responded to 2,084 "911" police-related calls for service and 1,832 "911" fire/medical calls for service for a total of 3,916 police responses to "911" calls. The Communications Center handled 32,244 business line calls during 2016 for a total call aggregate duration of more than 600 hours. The Communications Center staff achieved an average of 90.3% in dispatching police related calls for service in two (2) minutes or less during 2016.

In addition, staff from the Communications and Records Division worked with other Town department

staff during 2016 to develop the Town's new website as well as the Department's own unique page with special content and resources. Powered by "Civic Plus" the new website has a number of important public safety features including an "Alert" function, which depicts important public safety or other information in a banner across the top of the site. The new website also offers a subscription based option that allows you to selectively identify Town Departments to receive their latest news to your email account as soon as its published. Staff from the Communications and Records Division worked diligently to design a more modern looking user-friendly site that provides timely information, contact points and resources. The Division also launched the Department's new crime mapping application on the website that provides residents and users with the ability to see public safety activity in Town by location with street specific crime and call for service information. This new application also provides complete transparency for residents seeking information regarding the Police Department's activities displayed in user-selected formats. Viewing our web site and crime mapping application is a great way for you to keep up with what is happening in Bedford and we encourage all residents to sign up to receive Bedford Police news directly to your email from our website ([www.bedfordpd.com](http://www.bedfordpd.com))

During 2016, the Department continued to expand its use of social media and outreach especially on Facebook and Twitter. Our Facebook page has now acquired more than 2,500 "likes" and is "visited" daily by hundreds of residents as evinced by the number of responses to our stories and public service announcements. In fact, we believe our Facebook page has become the "go to" site for many residents seeking information about the Department and its programs. Our social media program is handled primarily by Records Division staff who author interesting, thoughtful, probing and sometimes lighthearted and heart-warming "posts" that keep our residents informed and sometimes entertained. It's also a vehicle for our staff to say "thank you" to all the wonderful residents who support the Department in so many different ways.

In addition, the Department also achieved an increase in membership to Nixle, which is the Department's





primary platform for timely public safety information. Residents who sign-up to receive “Nixles” via text and or email learn about motor vehicle collisions causing traffic backups soon after they happen. We also use Nixle to advise residents of upcoming community policing and other Town events as well as important public safety alerts, information and tips. Nixle provides notifications via text, email or reverse-dial telephone call directly to your mobile and or home device(s) and its FREE. We also encourage residents to use Nixle to anonymously “text-to-tip” information to the Department 24/7/365. To sign up text “03110” to “888777” and follow the instructions. You can also go to the Department’s website and click “Media Resources” and look for the Nixle link to register. Remember to register your telephone number, cellular and or residential, to receive an emergency “reverse dial” message directly from the Bedford Police Department.

Sign Up Today at [www.nixle.com](http://www.nixle.com) for free public safety information and alerts.

Remember – Keep an Eye on Bedford - “See Something –Say Something”.

The Bedford Police Department became the first local police department in New England authorized to access and utilize the Federal Emergency Management Agency’s (FEMA) Integrated Public Alert and Warning System (IPAWS); an internet-based communications platform Federal, State, territorial, tribal, and local authorities use to issue critical public alerts and warnings directly to citizens via television, radio, cellular and residential telephone(s).

The Division also worked with Bedford School District staff to integrate the District’s new radio system with the ComCenter. The District’s new radio system will improve communication between school staff and first responders during a critical incident. Going forward into 2017, the Division will provide training for school staff in support of this new platform. The Communications Division will continue to expand its capabilities and has several large scale projects planned for 2017 including a Hazardous Materials/Disaster/Evacuation plan for

both the safety complex as well as reviewing our land/mobile radio infrastructure to recommend equipment upgrades and maintenance.

## ADMINISTRATION:

The Department continued its multi-year plan to bring staffing up to meet our increasing call and service volume as well as to comport with national and regional standards. Despite the addition of five (5) new patrol officers to fill pre-existing vacancies during 2016, the Department continued to struggle with staffing due to the retirements of Detective Sean Kilbreth and Patrol Officer Christopher Storti. Not unlike the experience of all NH police departments, we found a shrinking pool of qualified candidates from which to choose that was exacerbated by “competition” from other departments. Despite the addition of new officers, the Patrol Division was understaffed for the bulk of 2016 as new officers were in the 16-week NH Police Academy or were assigned to our 20-week field-training program under the watchful eyes of our Field Training Officers (FTOs).

The Department continuously analyzes data to assure adequate resources are always available to respond to resident’s call(s) for service and to handle both our residential as well as our growing daytime “service” population (population during business hours when commercial establishments are open and accounting for commuter traffic). In addition, we utilize data to conduct an annual “workload analysis” to establish and predict resource requirements. Inasmuch as the recruitment and training process consumes approximately one year (training alone accounts for 36-weeks) the Department must predict future staffing requirements at least one year in advance.

Current on-board staffing as of December 31, 2016 was 36 sworn members (including command staff and supervisors); one (1) below our authorized strength of 37 and three (3) officer(s) below the regional standard of 39 sworn members for a community our size and five (5) officers below the number of sworn personnel recommended by an independent consultant that studied the Department several years ago (41).



A study undertaken by the Department in 2015 indicated the combined loss of hours amongst all five Patrol Division sergeants to internal administrative functions accounted for more than one full-time position during the year. With increased calls for service as well as the complexity and severity of these calls along with the addition of new officers with minimal experience required our sergeants to be “on the road” as opposed to in the station working on administrative duties. With approval from the Town Council and you, the Department added an Administrative Sergeant position during 2016. As a result, the “administrative” time for sergeants declined by a remarkable 52% and patrol hours increased by 22%.

Our new Administrative Sergeant assumed the duties and responsibilities of the Department Training Coordinator (DTC), aggregating and coordinating all Department training functions including recruit (field training), in-service training, roll call training and tactical training. With the Department continuously hiring new sworn personnel, the DTC and the FTOs were very busy in 2016.

The Administrative Sergeant also assumed the duties and responsibilities for the coordination, scheduling, operational plans and supervision of all “special events” as well as the Department’s Community Policing Program and CERT.

During 2016, the Department initiated its Crisis Intervention Team (CIT); a cadre of Patrol Division officers coordinated by a Patrol Sergeant, the CIT will be following up calls for service that involve persons in “crisis” (emotional, physical, psychological, family related, addiction disorder(s), etc.) to assure the person and those also involved are connected with appropriate social services. Our CIT members will be undergoing certification during 2017 and Department members have and will continue to receive “de-escalation training” to assure the most appropriate response is used during calls involving persons in crisis.

The Department continued to prepare for eventual accreditation through continual review and revision to our Operations Manual and Standard Operating

Procedures. During 2016 the Department initiated or revised 14-SOPs encompassing DWI investigations, the utilization of Nixle-IPAWS, Report Writing, Crisis Intervention, Response to Mental Illness to Social Media to name just a few. All of these SOP revisions brought the Department into compliance with law enforcement “best practices” and accepted standards to assure citizen and first-responder safety as well as mitigate liability and ensure only the highest quality public safety services are delivered to our residents and visitors.

### **Training:**

Training continues to be the key element in improving the quality of police service delivery. During 2016, officers and command staff received extensive in-service tactical training; critical incident response training; critical incident management training; training to improve the quality of investigations and investigative reports; technical accident reconstruction; advanced narcotics investigation as well as scenario-based simulation training exercises that included communications specialists. Additional in-service training involved the deployment of a number of new or revised Standard Operating Procedure(s) designed to prepare the Department for eventual accreditation. Our firearms training curriculum was enhanced during 2016 along with the addition of a new certified firearms instructor and we required all members and authorized instructors to recertify in the use of all issued lethal and less than lethal weapons. All Department members received First-Aid, CPR/AED and tactical first aid training including the application of newly issued tourniquets. Our training program is aggressive and comports with industry best practices consistent with national standards and far exceeds NH standards to assure your officers have the necessary skill sets to resolve potential life-threatening situations with the minimal amount of force necessary to minimize the risk of injury to citizens and officers.

### **Summary:**

During 2016, the Department handled 9,207 calls for service (CFS); an increase of 300 CFS when compared to 2015 for an overall 3.3% increase in CFS this year (8,907 v. 9,207/+300). [Note: CFS are defined as



requests for police service(s) from the public resulting in the deployment of police resources.] Officer initiated activity reflected a 15% increase for 2016 (18,153 v. 20,965/+2,812) while total incident report(s) (all activity whether a police response was required or not) are up by 11% (27,059 v. 30,172/+3,113). Calls handled by the Police Department's Communications Center (Police/Fire/EMS) reflected an 11% increase (30,822 v. 34,173/+3,351). Additionally, in end-of-year data we find the Police Department responded to 2,084 "911" police-related calls for service and 1,832 "911" fire/medical calls for service for a total of 3,916 police responses to "911" calls. While the average time on scene decreased the average amount of time per call for service increased during 2016 reflecting an increase in the number of calls that required more complex and thorough investigation.

Notwithstanding the remarkable achievements by the Department in keeping Bedford safe with one of the lowest crime rates while simultaneously facing significant challenges stemming from spill-over crime from our neighboring city; a raging opioid problem that affects property crime as well as highway safety and quality of life issues and increased residential and commercial properties we are positioned with increased and increasing staff to meet the challenges of today and be prepared for the future.

The Department's achievements cannot be fully appreciated by the review of data alone; but rather in the context of public service and our focus on community policing. From the quality of service delivered each day to those that call upon us for assistance to the compassion of our officers who give of themselves to help others, it is the Department's overall integration of all facets of public safety service that produced the significant improvement in safety and security Bedford enjoys.

We are proud to serve our residents in keeping with our tradition of BPD

**B**ravery **P**rofessionalism **D**edication

Respectfully submitted,

*John Bruffonski, Police Chief*



## Bedford Police Department 2016 Annual Statistics

Note:

Values in RED Indicates a Reduction in any Category

Note:

Some categories reflecting increases or reductions are immune to influence by law enforcement activity.

Note:

Calls-For-Service represent requests for police service/resources from external entities wherein Bedford Police Department resources were expended in response to said request(s).

	BEDFORD POLICE DEPARTMENT			
	2015	2016	Difference	Pct +/-
Category:	YTD	YTD		
Calls for Service	8907	9207	300	3.4
Self-Initiated Calls	18153	20965	2812	15.5
Total Incident Reports	27059	30172	3113	11.5
Total Calls handled by CC	30822	34173	3351	11
<b>Crime Stats:</b>				
Arrests:				
Adult	639	628	-11	-1.7
Juvenile	59	45	-14	-24
<b>Assaults:</b>				
Simple	37	41	4	11
Domestic Calls	120	136	16	13.3
Sexual Assaults	14	5	-9	-64
Other Assault	7	3	-4	-57
<b>Burglaries:</b>				
Residential	9	11	2	22.2
Commercial	6	1	-5	-83.3
Attempted	7	6	-1	-14.3
<b>Thefts:</b>				
Willful concealment	190	161	-29	-15.3
Theft from a motor vehicle	103	98	-5	5
Theft all other	183	156	-27	-15
<b>Misc. Crimes:</b>				
Criminal Mischief	86	72	-14	-16.3
Disorderly Conduct	144	202	58	40.3
Drug Violations	71	90	19	27
Fraud/Counterfeit	141	109	-32	-23
Harassment	38	23	-15	-39.5
Internet Crime	0	11	11	1100
Sex Offender Registration	13	16	3	23
Robberies	6	2	-4	-66.6
Homicide	2	2	0	0
<b>Highway Safety:</b>				
Accidents	684	687	3	0.4
Fatal	1	3	2	200
Property Damage	579	555	-24	-4.1
Injury	99	129	30	30.3
Pedestrian	8	6	-2	-25
<b>Motor Vehicle Activity:</b>				
MV Summons Issued	1237	1805	568	46
MV Warnings Issued	4718	5577	859	18.2
Parking Tickets Issued	31	32	1	3.2
MV Complaints	595	660	65	11
DWI's	64	79	15	23.4
<b>Community Policing:</b>				
Business	41	88	47	115
Senior Citizens	19	30	11	58
Juvenile	52	41	-11	-21.1
Neighborhood	17	14	-3	-18
Other	13	8	-5	-38.5
Safe School	114	153	39	34.2
<b>Misc. Calls for Service:</b>				
Civil/Civil Stand-by	108	107	-1	-0.9
Death Investigation	19	20	1	5.3
Found Property	69	60	-9	-13
Highway Conditions	430	420	-10	-2.3
Juvenile Complaints	22	16	-6	-27.2
Littering Complaints	15	26	11	73.3
Lost Property	45	22	-23	-51.1
Suspicious Person/Vehicle	1152	1038	-114	-9.8
<b>Assists:</b>				
Assist Rescue	442	463	21	5
Assist Fire	175	107	-68	-39
Assist Citizen	440	431	-9	-2
Assist Other PD	168	204	36	21.4
Assist Utilities	29	47	18	62
<b>Alarms:</b>	1550	1628	78	5
<b>Animal Control:</b>				
Animal Complaints	356	406	50	14
Dog Complaints	386	383	-3	-0.7
Dog Summonses	41	93	52	126.8
Dog Warnings	56	96	40	71.4





## 2016 Citizens Police Academy



Citizen Academy Students at the Range



Citizen Academy Students at "CSI"

## Community Policing



2016 Annual Open House



"High-5" at Open House



DEA Contributes to the BPD Food Drive



BPD Team Delivers Food to the Bedford Food Pantry





**SCOTT A. WIGGIN, FIRE CHIEF**

This past year has been very interesting for the Fire Department. Bedford experienced a significant increase in ambulance related calls, some of these calls have been related to mutual aid requests to neighboring communities that have been impacted by the opiate drug problems in the region. This is reflected in a 16% increase in ambulance calls from last year's numbers. Weather played an important role with the extended severe drought conditions throughout the region that had a very large impact on our fire suppression sources of water. Many streams, pond and water sources were compromised and were deemed unusable. Where Bedford is roughly 70% unprotected by municipal fire hydrants this is a very concerning issue for fire protection needs for the town. Bedford responded to several mutual aid calls for forest fire responses to Merrimack, Auburn, Amherst and Hooksett.

Bedford was very fortunate that we did not experience any major structure fires in the community during the 2016 calendar year that required any additional alarms. The fire department had very significant increase in shift staffing this year. We increased shift staffing to five during the first half of the year and then to six on the second half of the year. We also added three new firefighter positions in the second half of the year. This added staffing and personnel had a dynamic increase in the amount of times that we could staff our second ambulance for medical calls without calling for outside mutual aid and reducing response times to a patient who is in need of care within the community.

I would like to recognize the hiring of six new firefighters to fill vacancies in the organization. Firefight-

er EMT-A Adam Parent, Firefighter EMT-A Trevor Anderson, Firefighter EMT-P Michael Kelley, Firefighter EMT-P Michael Davenport, Firefighter EMT-A Jonathan Houde and Firefighter EMT-P Christopher Collins. A special recognition to Firefighter EMT-P Richard McLaughlin who retired from the Bedford Fire Department after seventeen years' of dedicated service. Another individual I would like to recognize is Retired Call Lieutenant EMT-B Glenn Wiggin for his 46 years of firefighting service to the Town of Bedford.

We maintain a Full-Time Paramedic Service 24/7, which provides the community with the highest level of pre-hospital care available. We also support some of our neighboring communities in their time of need with a Paramedic Intercept Service for Advance Life Support. Our current shift staffing remains at seven personnel on duty 24/7 when we are at full staff. All four shifts have been actively performing public and life safety inspections at all businesses and public places of assembly.

I would like to acknowledge the following members of the fire department for obtaining advancement in their education and training.

#### FIRE INSPECTOR/A-EMT

Thacher Plante became certified as an Arson Investigator

#### LT/P-EMT

John Leary completed his ICS 400 for Command Staff Officers

#### LT/A-EMT

Keith Folsom completed his ICS 400 for Command Staff Officers

#### LT/A-EMT

Aaron Lambert obtained his Fire Officer Designation by the Center of Public Excellence

#### FF/A-EMT

Craig Fahey obtained Swiftwater Rescue I

#### FF/A-EMT

Adam Parent obtained Swiftwater Rescue I

#### FF/ P-EMT

Ryan O'Hara obtained Fire and Emergency Services Instructor I



## FF/A-EMT

Joshua Cresswell obtained his Fire Officer I and Confined Space Rescue Technician

## FF/P-EMT

Jon Snow was certified as an Intensive Care Provider

A reminder to all citizens that the law requires a written fire permit anytime the ground is not covered with snow or an online permit can be obtained by visiting [www.NHfirepermit.com](http://www.NHfirepermit.com). Also, any portable fireplaces, such as chimineas, steel fire pits, and any devices designed to burn permissible combustible materials other than gas or charcoal are required to have a written permit. The fire department will conduct a site visit and assess the installation and use, and if deemed appropriate, a seasonal permit may be issued.

Homeowners need to maintain annual inspections on heating appliances and maintain adequate clearances to all combustible materials; along with having all smoke and carbon monoxide detectors checked for proper operation. Homeowners need to properly discard ashes in metal covered containers outside and away from any combustible materials. If any citizen has a question or concern regarding the installation and or operation of Smoke or CO detectors, heating appliance, or portable fireplaces, please contact the Bedford Fire Department's Fire Prevention Bureau. I would like to thank the general public for all of their support through donations and letters of appreciation that we have received over the past year.

Respectfully submitted,

*Scott A. Wiggins, Fire Chief*

## DECEMBER 2016 FIRE ALARM MONTHLY ACTIVITY REPORT

	DEC/15	DEC/16	Y-T-D 15	Y-T-D16
<b>FIRE CALLS</b>	<b>48</b>	<b>66</b>	<b>685</b>	<b>661</b>
<b>AMBULANCE</b>	<b>136</b>	<b>189</b>	<b>1789</b>	<b>2035</b>
<b>MISCELLANEOUS</b>				
Service Calls	10	14	132	115
Field Inspections	26	31	653	624
Plan Review	8	5	71	81
Burning permits	40	8	900	858
Blasting Permits	0	0	14	14
<b>SUBTOTAL MISCELLANEOUS</b>	<b>84</b>	<b>58</b>	<b>1770</b>	<b>1692</b>
<b>Total Service Provided</b>	<b>268</b>	<b>313</b>	<b>4244</b>	<b>4388</b>



# REPORT OF FOREST FIRE WARDEN AND STATE FOREST RANGER

Over the past two years, New Hampshire has experienced its busiest fire seasons since 1989. 1,090 acres burned during the 2016 season. The White Mountain National Forest experienced its largest fire since becoming a National Forest, burning 330 acres in the town of Albany in November. Fires falling under state jurisdiction burned 759 acres, with the largest fire of 199 acres occurring in Stoddard. The extremely dry summer led to a busy fall fire season with large fires occurring into mid-November. Drought conditions hampered fire suppression efforts and extended the time needed to extinguish fires. Your local fire departments and the Division of Forests & Lands worked tirelessly throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. Our fire lookouts are credited with keeping many fires small due to their quick and accurate spotting capabilities. The towers fire detection efforts were supplemented by the NH Civil Air Patrol when the fire danger was especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2016 season threatened structures, and a few structures were burned, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

As we prepare for the 2017 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting [www.nhfirepermit.com](http://www.nhfirepermit.com). The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department or DES at 603-271-3503 or [www.des.nh.gov](http://www.des.nh.gov) for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nhdf.org](http://www.nhdf.org).



**2016 FIRE STATISTICS**  
(All fires reported as of December 2016)

**DECEMBER 2016 FIRE ALARM MONTHLY ACTIVITY REPORT**

	DEC/15	DEC/16	Y-T-D 15	Y-T-D16
<b>FIRE CALLS</b>	<b>48</b>	<b>66</b>	<b>685</b>	<b>661</b>
<b>AMBULANCE</b>	<b>136</b>	<b>189</b>	<b>1789</b>	<b>2035</b>
<b>MISCELLANEOUS</b>				
Service Calls	10	14	132	115
Field Inspections	26	31	653	624
Plan Review	8	5	71	81
Burning permits	40	8	900	858
Blasting Permits	0	0	14	14
<b>SUBTOTAL MISCELLANEOUS</b>	<b>84</b>	<b>58</b>	<b>1770</b>	<b>1692</b>
<b>Total Service Provided</b>	<b>268</b>	<b>313</b>	<b>4244</b>	<b>4388</b>

**CAUSES OF FIRES  
REPORTED**

Arson.....	15
Debris.....	85
Campfire.....	35
Children.....	10
Smoking.....	12
Railroad.....	2
Equipment.....	18
Lightning.....	9
Misc.* .....	148

**HISTORICAL DATA**

<b>Year</b>	<b># of Fires</b>	<b>Acres Burned</b>
2016	351	1090
2015	124	635
2014	112	72
2013	182	144
2012	318	206

**REMEMBER,  
ONLY YOU CAN PREVENT  
WILDLAND FIRES!**



**WAYNE RICHARSON,**  
CBO CODE HEALTH OFFICIAL  
**F. TERRY CARTER,**  
CODE/HEALTH INSPECTOR  
**GARY PARISEAU,**  
HEALTH INSPECTOR

## HEALTH DEPARTMENT

In 2016 the health department performed 99 septic plan reviews, 189 food service inspections, 30 public pool & spa inspections, and issued 108 food service licenses. In 2016 there were new food service locations at the Bedford Grand Hotel and the much awaited Whole Foods Market. The year also brought a relocation of Hannaford's from Colby Court to Kilton Road. With the opening of the Bedford Grand Hotel another public bathing facility was brought online. In 2017 we have been informed there will be multiple new food service facilities being brought to Bedford as part of the redevelopment of the Macy's site. In 2017 the new Murphy's Tavern will be opening in late spring or early summer.

The town food licensing & public pool programs continue to operate utilizing best management practices. All of the public bathing facilities have met the "certified pool operator" requirement of the public health ordinance. The benefits of having a Certified Pool Operator maintaining the public pools and spas include: understanding water chemistry and how to keep the water chemistry balanced according to the town rules. Ensure that the filter equipment is working correctly, and when the facilities need to close due to a deficiency. The drought conditions of this past summer did present some operation problems for some of the outdoor pools due to low water levels. New information links have been added to the Health Department's

pool page specifically geared to private pool owners. In 2016 the Bedford Health Department will continue initial opening inspections for outside facilities and compliance inspections for inside and outside facilities throughout the pool season. Food service compliance program continues to improve and attendance of town sponsored education programs for food service establishments remains excellent.

Even with no positive human cases of WNV & EEE in NH this year mosquito borne illnesses continues to be a concern for residents of the state but this should not overshadow the Lyme disease problem in the state. In both cases the Health Department continues to advise all residents your best defense against contracting these diseases is by self-protection. There are information links on the Health Department pages for both of these issues providing excellent guidelines on how to protect yourself, your family, and your pets.

## BUILDING DEPARTMENT

2016 activity continued the trend to an expanding commercial base from new commercial sites and redevelopment of existing commercial sites. The Building Department issued Certificate of Occupancies for the last of the four 36 unit buildings at the mixed use site, the interior fit-up for Whole Foods, the new veterinary clinic on Route 101, Members First Bank, Millennium Running, Bedford Grand Hotel, New Morning School expansion, the relocation of Hannaford Foods to Kilton Rd., and the new Sullivan office building at 262 S. River Rd., Certificate of Occupancies for 18 new single family dwellings were issued during 2016.

Construction at Maple Ridge (over 62 housing on Technology Drive), is in the final stages with an anticipated completion of early spring. The Dakota Partners project on Kensington Lane is well under way and we have received information the LCB Senior living project is moving forward after some delays due to changes in the partnership structure.





Permits were issued for Murphy's Tavern, the medical office building at the mixed use site, and the 3 story storage facility on South River Rd, Bluebird Storage, with 2017 completions ranging from late spring to late summer.

On the residential side of the department solar PV panels and stand-by generators moved out of the limelight and were over shadowed by sunrooms and screen porch remodels on existing homes. 2016 was a very different year from 2015. 2015 was the big year for alternative energy sources (solar PV) and emergency preparedness (stand by generators) whereas 2016 the numbers for the same type of projects were 10% and 20% respectively. Overall the department issued 500 permits (this number does not include all sub-permits for projects) with a construction value of \$54,585,408.00 for the year.

The attempt in 2016 to move the state to the 2015 building codes did not pass. There is a new attempt in the 2017 session to have the legislature adopt the 2015 codes. Should this attempt be successful the building department will be developing and holding code update seminars for the contractors in our area in anticipation of the new codes becoming effective. The Building Department continues to encourage residents, contractors, and developers to visit our web pages for the information contained there. We continually make improvements and add new items of interest for everyone. The single most important page on our web site is the web link to view the current building codes online, located on the resources page. This link allows everyone to view the building codes at no charge and you may do so anonymously if you wish thereby reducing the risk of being inundated by advertisements from ICC. If you haven't been to the new website please visit it. Take a tour and let us know what you like or don't like. If you know of other links with information that may be helpful to others please let us know. There are direct emails links to the staff so you are able contact us directly.

If you have questions about permits, when and if they are required or questions about food service establishments please visit the department web pages on the town web site or give us a call at 472-3838 with your questions or e-mail them directly to the person you wish to contact:

mailto:wrichardson@bedfordnh.org, mailto:tcarter@bedfordnh.org mailto:gpariseau@bedfordnhorg.

Respectfully submitted,

*Wayne Richardson, CBO Code Health Official*



# 2016 BEDFORD PUBLIC LIBRARY

**MARY ANN SENATRO, DIRECTOR**  
**TRUSTEES: EDWARD MORAN, CHAIRMAN**  
**ANTHONY FREDERICK, WALTER GALLO**

The Bedford Public Library runs on geothermal energy from the earth! Over the years we had completed extensive energy efficiency improvements to the library and needed to replace an old, inefficient, oil-powered HVAC system. The town had appropriated funds to replace the library's boiler and cooling tower and to design and install a new heat pump system. The engineers provided options for the replacement system including installing a newer version of the oil fired system and changing to a geothermal system. The rate of return (ROI) analysis performed by the engineering firm indicated that a geothermal HVAC system design for the library would have the most favorable return on investment and be the least invasive.

The success of this project was made possible by the joint efforts of many Bedford town groups including: Library Trustees, Head of Public Works Department, Facilities Manager, Town Manager, Energy Commission and Bedford Town Council.

The groundbreaking was held in March, 2016 and the project was completed by July, 2016 on time and on budget. During the interior construction phase, library services continued on the lower level



throughout the project. A mini-library was set up for patrons to pick up holds, browse a selection of new materials seek reference assistance and children's services.

A touch screen monitor highlighting the Bedford Library Geothermal Project is on view for the public to learn about our geothermal system, see a working diagram of the system and the current room temperatures in real time, and a time line of photos of the project from start to finish.



The Bedford Public Library is committed to welcoming visitors and making information available about its experience in the construction and performance of the geothermal system so that other public and commercial institutions can better consider and evaluate whether a closed loop geothermal system is their best choice for a new or replacement HVAC system. For more details, see the Bedford Energy Commission Report in this document.

The Children's Summer Reading Program was a great success this year with 976 children signed up to participate. The theme this summer was, "On Your Mark, Get Set...Read!" The children recorded what they have read and report at the "Fuel up Tent". They receive a small incentive prize and many also make the craft of the week.

Total books read: .....	21,691
Total visits to reporting station: .....	2,755
Total visits to craft center: .....	1,964
Total event attendance/participation: .....	2,100
Junior Librarians: .....	111



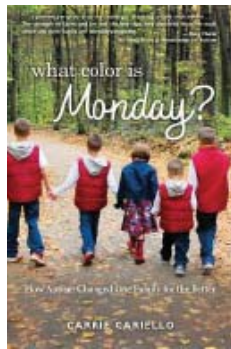


The Teen Summer Reading Program, “Take Time to Read” had 55 participants and the Adult Summer Reading Program had 152. We received 465 book reviews from the participants.

For Outreach this year we started a new program in partnership with Parks and Recreation at the Bedford Town Pool. A selection books donated to the library were brought to the town pool each week and placed in bins for people to pick up for free. Each item had a “Take Time to READ Visit Your Library” sticker on it. About 400 items were picked up, about half were children’s books.

In September we were part of a Big Read Grant from the National Endowment for the Arts and the New Hampshire Humanities Council to read and discuss the Pulitzer Prize winning novel, “The Grapes of Wrath” by John Steinbeck. We partnered with the Hillstown Coop to offer book discussions and events in many communities in Southern NH from Bedford to Mason. Farmers from Bedford’s Common Earth Farm shared with us insights into the local refugee population who practice their traditional farming methods and grow otherwise unavailable ethnic foods to earn income.

Other programming highlights this year for adults included: Money Smart Week; Leen Lecture speaker, Carrie Cariello, Bedford author of *What Color is Monday?*; Knitting Fashion Show with host Marci Richardson of the Elegant Ewe; Library Foundation Gala with author, Sy Montgomery; the Bedford Boomers Model Train Show; Friends of the Library Sunday Concert Series; New Hampshire Humanities programs; and three ongoing book discussion groups.



We welcomed Kerri Coffey to our staff in 2016 as a part-time Library Clerk.

Registration through our online catalog was set up on September 1st for patrons to sign up for a temporary library card. The temporary number is valid for 30

days. They are encouraged to come to the library during that time to get their new library card. Access to online databases is available with the temporary card.

September was Library Card Sign Up month and we issued 100 new library cards during the month!

We are grateful to the volunteers who assist the staff behind the scenes at the library. Many thanks to our volunteers this year: Laurie Heinz, Gene Holley, Jean McGiffin and Barbara Potter. Volunteers help sort book donations, organize the book sale room, cover new books, stamp book pockets and clean DVDs as well as other support tasks.

We are so thankful for the enduring support throughout the year of our patrons, staff, donors, Friends of the Bedford Library and Bedford Library Foundation Board. This support ensures a relevant, vibrant library that the community can be proud of. The Rotary Club of Bedford assisted with funding for performers and supplies for the Summer Reading Programs. The Bedford PTG sponsored the Museum of Science pass and the Bedford Women’s Club and the Friends of the Library co-sponsored the NE Aquarium pass. The Bedford Garden Club supplied the pass to the Fells Historic Estate and Gardens and ensured that the library entryways were graced with beautiful flowers or wreaths every season. The Library Foundation raises funds during National Library week each year to purchase items for the library. In 2016, some of the many items they funded were: Blu-Ray DVDs, Playaway audiobooks, e-book collection, and the printing of the “Reference Guide to the Library” brochure. The Foundation sponsors the majority of the discount museum passes available to Bedford cardholders: Canterbury Shaker Village, Castle in the Clouds, Children’s Museum of New Hampshire, Currier Museum of Art, Isabella Stewart Gardner Museum, Manchester Historic Association, Millyard Museum, Museum of Fine Arts, Boston, Peabody Essex Museum, Seacoast Science Center SEE Science Center, Squam Lakes Natural Science Center, Strawberry Banke, Woodman Museum and Worcester Art Museum.



We are grateful to the generous donation by Hannaford Supermarket at their Grand Opening on Kilton Rd. to assist in funding the Children's Summer Reading activities. As you enter the store and look up to the left and you will see a posterized image in two tones of a photo of Bedford Old Town Hall which we assisted in researching for them.

A substantial donation from the Barker Foundation funded refurbishing the staff room and adding a new refrigerator.

Many organizations donate books in memory of loved ones, in particular, the Bedford Women's Club and the Bedford Garden Club. We are grateful to all of the local groups that donate to the library and appreciate their continued support.

We are proud to be a model of energy efficiency in Bedford and look forward to the savings for the community in the years to come. We are here to support lifelong learning in the community through the materials we offer, the professional staff ready to help, programming and through the many resources on our website.

I will share with you a message posted on our Facebook page about the library: "Always find a great book to read. An hour spent on a Saturday morning is a most pleasant time. It's good for the soul. There is a wide range of subject matter, lots of newspapers, journals, magazines of all flavors, DVD videos foreign, TV and domestic movies. They have 4 telescopes for loan from NHAS's creative library telescope program. Stunning kids section on the lower level. Please come visit. You shall find something, promise!"

Respectfully submitted,

*Mary Ann Senatro, Library Director*





## Library Statistics 2016

Books on accession (12/31/2015) .....	71,250
Books purchased: .....	4,478
Books donated:.....	361
Sub-total:.....	76,089
Books withdrawn: .....	4,468
Books on accession (12/31/2016) .....	71,621
Number of registered borrowers .....	10,662

## Library holdings (12/31/2016)

Books .....	71,621
Magazines .....	2,478
Audio books .....	2,822
Videos/DVDs .....	5,669
Compact discs .....	2,617
Total .....	85,207

## Subscriptions

Magazines (titles).....	111
Newspapers (titles).....	12
Microfilm (1 title) .....	39 rolls

## 2016 Circulation Statistics

Books .....	246,231
Ebooks.....	14,618
Magazines .....	13,865
Compact Discs .....	9,810
Videos/DVDs .....	73,637
Audio Books .....	21,999
Museum Passes .....	1,231
Total .....	381,391
Electronic Resources Usage.....	201,823

## Bedford Public Library Special Account

Cash on hand 1/1/16.....	55,585.84
Income:	
Book Sale .....	3,784.72
Copies/Fax/Printing .....	2,333.60
Gifts.....	5,796.00
Fines.....	7,222.69
Non-Resident Fees .....	500.00
Replacements .....	2,202.74
Interest.....	41.22

Total Income: ..... 21,880.97

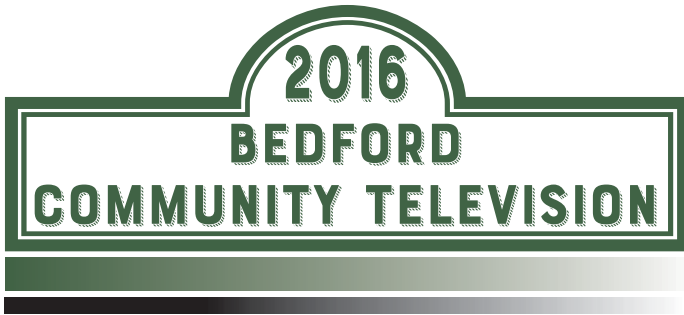
## Disbursements:

Books and Media .....	6,437.24
Copiers/Printers.....	1,508.73
Library Enhancements .....	7,173.88
Miscellaneous .....	944.12
Programs .....	1,560.77
Dues/Training.....	1,874.84

Total disbursements: ..... 19,499.58

Cash on hand 12/31/16..... 57,967.23

Osberg Bequest Balance ..... 66,878.93



**BILL JENNINGS,**  
STATION MANAGER  
**COLEEN RICHARDSON,**  
ASSISTANT STATION MANAGER  
**DICK RAWLINGS,**  
BCTV CHAIRMAN  
**HARRY KOZLOWSKI,**  
WBNH RADIO PROGRAM DIRECTOR  
**BOB THOMAS,**  
WBNH BOARD CHAIRMAN  
**BCTV-CHANNELS 16, 22, & 23**  
**WBNH-105.1 FM RADIO**

In 2016, BCTV added a non-commercial 100w FCC approved low power FM radio station as part of its community media services operation. WBNH 105.1FM radio began live radio broadcast in February, 2016. BCTV provides the funding for the radio station and has overall operational responsibility. The mission of WBNH is to provide public safety radio services to the Town of Bedford; however, it offers much more. Music, high school sports, talk shows as well as public services announcements are all available on the town's non-commercial radio station. Harry Kozlowski is the radio station program director.

The radio station is owned and licensed to the Town of Bedford by the FCC. As an FCC radio station there are more public restrictions on its use than BCTV. To learn more about the use of BCTV and WBNH radio please go to [www.bedfordtv.com](http://www.bedfordtv.com) and/or [wnh.bedfordnh.org](http://wnh.bedfordnh.org)

BCTV and WBNH have two separate boards that provide policy and procedural guidance. Each separate board is composed of seven residents, one town council liaison and one school board liaison.

Neither board has operational responsibility. Anyone interested in becoming a board member should go to the town website at [www.bedfordnh.org](http://www.bedfordnh.org)

Bedford Community Television (BCTV) is the Town's local Public, Education and Government access community television station. BCTV has three channels. Channel 16 is for public programming; Channel 22 is for government programming and Channel 23 is for school education and information programming. Community television stations are referred to as "PEG Access" stations, which is an acronym for Public, Education, Government programming

Channel 16, the public channel is for general programs that entertain, inform and cover topics of interest that are produced by residents and non-profit organizations in the community. Programs produced by other communities in the state as well as throughout the country are also incorporated into the schedule.

Channel 22 is dedicated to government programming. All town government meetings are broadcast live on Channel 22. All government meetings are rebroadcast on an average of twice a day. The live meetings are streamed simultaneously on the station website and are also available for later viewing through the station's video on demand feature.

Channel 23, the education channel, broadcasts all Bedford school district related programming. School Board meetings are broadcast live on the channel and then scheduled for rebroadcast on Channel 23. School sports, concerts, non-copyright plays, talent shows, classroom activities, graduations as well as educational lectures are broadcast on the channel. Live broadcasting capability exists at the high school field press box, theater, and gym.

All government and school board meetings are rebroadcast through BCTV's video on demand feature. The meetings are also indexed so viewers can go to an agenda item for quick video access.



BCTV also runs a community bulletin board for public service announcements. Any non-profit organization can have their notices posted. BCTV is a non-commercial station. Simply go to the BCTV website for guidance; [www.bedfordtv.com](http://www.bedfordtv.com)

BCTV works closely with the Emergency Operations Center. Equipment has been installed which will allow for live broadcasts during times of emergency. The EOC has the capability to override all three channels in time of emergencies providing the community with live broadcast updates.

In 2016, BCTV completed the upgrade of the station's broadcast control room to SDI capability. This allows BCTV to broadcast in a higher quality level. Comcast does not provide HD broadcast capability for PEG stations, but the SDI upgrade positions BCTV to quickly move to the HD platform whenever the service becomes available.

In late October 2016, BCTV upgraded its video on demand and on line streaming services which greatly improved the streaming and video on demand quality. Accessing both live and VOD services from mobile and desktop devices was drastically improved.

How is BCTV and WBNH radio funded? Cable franchise fees collected from cable subscribers by Comcast, fund the operation of the station. Equipment purchases and all operational costs are paid for with franchise fees. Franchise fees are also used to cover all costs for the town meeting room where all government meetings are held. This includes computers, video/audio equipment, lighting and room maintenance. Fees are also used to cover all building costs to include general repair maintenance both inside and outside of the building; heating and electrical costs, and all property repairs. Any major repairs or additions to the building are covered by these fees as well. No tax dollars are used to support the station facility.

The cable franchise agreement between Comcast and the town of Bedford does not preclude other cable providers from offering their services to the town and competing for the business. In fact it is encouraged.

However, no other cable provider has shown interest. The current agreement expires December 1st, 2018.

BCTV offers a wide variety of programming and encourages residents to volunteer to help cover events in town or simply to be a host or to learn how use the television equipment to produce your own show. Training is free and the staff is always here to help you get started quickly.

To learn more about BCTV and how you can get involved, contact either Bill Jennings or Coleen Richardson by calling 472-8288 or emailing us at [bctv@bedfordtv.com](mailto:bctv@bedfordtv.com)

For WBNH 105.1FM radio, contact Harry Kozlowski, WBNH Program Director, at 472-5242 extension 293 or email, [hkoslowski@bedfordnh.org](mailto:hkoslowski@bedfordnh.org)

Respectfully submitted,

*Bill Jennings, Station Manager*





**MICHELLE CASALE,**

CHAIRWOMAN

**JANE O'BRIEN,**

PARKS AND RECREATION MANAGER

The Parks and Recreation system for the Town is a combination of three groups, the Parks & Recreation Commission, the Parks & Recreation Department and the Parks Division which is part of the Public Works Department. All three entities play vital roles in fostering a sense of community for the Bedford residents.

The Parks and Recreation Commission is comprised of Bedford residents who volunteer their time to aid the Department in bringing programs and policies to the community. Through their efforts, all aspects of the Department's services, including passive and active recreation, are improved. The Commission has helped establish policies for the Town which they recommend to the Town Council for approval. The Commission has been supportive of their sub-committee (M.O.L.D.) Members of Outdoor League Discussion group who helps with field issues and field scheduling which the Commission then approves.

The Recreation Department helps provide programs to residents to meet and socialize with other organizations like the NH Fish & Game Department who offered to our community a presentation in January entitled "Let's Go Fishing – Basic of Ice Fishing" which included classroom time as well as a fishing field trip was well attended by residents of Bedford.

The Department strives to bring in new and exciting programs for people of all ages. The Department offers a wide variety of recreational programs and offered this past year included fitness programs like new programs like Barre Basics and ongoing fitness programs including: Tai Chi, Zumba GOLD and Drop-In

Meditation classes for Adults. Youth programs that included; Horseback Riding Lessons with the Walnut Hollow Farm, Girls on the Run teams at Peter Woodbury School and Riddle Brook School as well as Wicked Cool for Kids programs at McKelvie School. Ongoing Department favorites have included; Family Archery, Ballroom Dancing various levels and Beginners Bridge as well as Morning Yoga with Jen.

The Recreation Department and the VFW Richard K. Harvell Post #8401 worked together to organize our Town's only parade which is held on the Sunday before Memorial Day. We had many participants including members of the Bedford Town Council, Color Guards from the VFW Post, Bedford Fire Department and the Boy Scouts. Following the parade this year we had the NH National Guard Alumni Band performed on the McKelvie stage. This year's parade is scheduled for Sunday, May 28th @ 1 PM. Participants are always welcome just contact the Recreation Department for more information.

As the summer months approach the Recreation Department doesn't slow down as we offer many summer programs to residents. We offer a variety of summer camps including half-days or full days including our own Recreation Department Summer Day Camp known as Camp Witzel which offers 7-weeks of fun for boys and girls ages 6-13. We also offer a Counselor-In-Training (C.I.T.) program for teen's ages 14-16.

We also offer many specialty summer camps both half-day and full-days which are held at the Bedford Town Hall which included "Let Go Your Mind" a robotics summer camp with topics like: Lego Space Adventures, Lego Space Adventures & Stop Motion Animation as well as Minecraft & Remote Control Lego Robots. We were also able to offer summer sessions with "Wicked Cool for Kids" summer STEM programs including Wicked Cool for Kids-Med School, LEGO Engineering and Rocket Science 2016.

The Bedford Memorial Pool opened again in June offering public swim times Monday-Friday from 10 a.m. to 7 p.m. and weekend hours noon-5 p.m. The pool was also able to accommodate early morning and evening lap swimmers by offering two sessions, one





at 7 a.m. and at 7 p.m. This is open to residents and non-residents ages 16+ for a half-hour lap swim. The Bedford Memorial Pool brings families together for some wholesome, affordable family entertainment. The facility allows visitors of all ages to enjoy swimming and safe water play with our kiddie splash pool and water slide.

The Family Cultural Series celebrated its 26th season and the children and parents in Town came out on Tuesday nights for family musical entertainment by entertainers like Ben Rudnick & Friends, Judy Pancoast, Greg & Alex Show and UNH students "The Little Red Wagon" touring cast performed ".

On Thursday nights at the Bedford Village Common on the Market Basket Bandstand we held "Concerts in the Park" which was well attended with musical groups including: Manchester Community School, King Chrome Acoustics, Temple Community Band, The 39th NH Army National Guard Band, Windham Swing Band, 4-Ever Fab and Bedford Big Band to round out our series. Thank you to Danielle Basora, Recreation Assistant who handled the logistics for these weekly Thursday night summer concerts. Visit the Recreation Department website at [www.BedfordRecOnline.com](http://www.BedfordRecOnline.com) for the 2017 summer musical series.

On Tuesday, August 2nd, we held our seventh annual "National Night Out" which is held the second Tuesday of August and promoted as America's Night Out Against Crime. This event allows an opportunity to promote police-community partnerships. This is a national event dates back to 1984 which is held the first Tuesday of August. The Town of Bedford started celebrating this event in 2010 with our first softball game participants matched up with the Bedford Police Department versus the Co-Ed Industrial Softball League. This year's event matched up two teams, the Bedford Police Department playing against members of the Bedford Fire Department. We had a great evening of musical entertainment with the help of our emcee Steve Grocott, President of the Bedford Girls Softball League. Thank you to all who attended and looking to get more community support out there to cheer at our eighth annual event which will be held August 1, 2017.

Another big part of the Recreation Department is our Parks Division which falls under the supervision of the Public Works Director, Jim Stanford the Parks Division provides routine maintenance for all the Town's Recreational Facilities including the parks, trails, playground, athletic fields and pool. They also lend a hand with extra support for special Town-wide events like the Rotary Road Race, Memorial Day Parade and Bedford Olde Towne Day. A special thank you goes out to our Peter Barbuto, Facilities Manager as well as our Parks Division employees which includes Parks Foreman Michael Fortier, Craig Blaise and Rene Lavalliere for an excellent job maintaining the Town's facilities this past year.

Respectfully submitted,

*Jane O'Brien, Parks and Recreation Manager*



**TRUSTEES: LORI RADKE, CHAIRWOMAN**  
**DAVID C. BAILEY**  
**MELINDE LUTZ BYRNE, SECRETARY**

The Cemetery Trustees' Board, Chairman Lori Radke, Secretary Melinde Lutz Byrne, and David C Bailey, held seven specially scheduled meetings during 2016. The three trustees walked Bedford Center Cemetery numerous times between March and November and took note of needed repairs.

There were fourteen sale transactions in 2016: four single plots, three two-place plots, and seven four-place plots. One lot was returned.

One trustee attended the 2016 Municipal Trustees Seminar for Cemetery Trustees by the Charitable Trusts Unit of the New Hampshire Attorney General and shared the documentation received there with the other Bedford trustees.

Some of the 2016 accomplishments include:

- ◆ Continued maintenance
- ◆ Identification of damaged and fallen stones
- ◆ Ordering of repairs
- ◆ Cleaning of selected stones
- ◆ Testimony to Town Council on cemetery conditions

The trustees would like to thank PJ Flower Shop, Bedford Garden Club, Friends of the Town of Bedford Cemeteries, Jim Stanford, Paul Belanger, and the Department of Public Works for their many generous actions that have enhanced Bedford's cemeteries.

7 cremation burials and four casket burials:

**Cremations:**

Stephen Brem	Lot 436	Grave 3	4-22-16
Beatrice G. Miller	Lot 74	Grave 2	5-14-16
William Burleigh	Lot in Old Section		5-26-16
Donald Burrill	Lot 158		5-28-16
Noble and Beatrice Emery	Lot 271	one urn	6-1-16
Jacquelyne A. Aumann	Lot 520B		9-7-16

**Full Burial:**

Jenelle Callahan	Lot 196	5-15-16
Arthur Morehead	Lot 472	Grave 2 5-5-16
George Wiggin	Lot 469	Grave 3 6-1-16
George Christy	Lot 340	7-20-16

**LOTS SOLD**

Armiretto	1 place	\$750	HT365
Aumann	2 place	\$1,500	Sec 3520B
Blake	4 place	\$3,000	HT206
Bonyman	1 place	\$750	HT357
Bullock	4 place	\$3,000	HT06
Callahan	2 place	\$1,500	HT196
Dessanti	4 place	\$3,000	HT217
Dessanti	4 place	\$3,000	HT241
Dessanti	4 place	\$3,000	HT218
Dessanti	4 place	\$3,000	HT242
Johnston	2 place	\$1,500	HT101
Sakelarios	4 place	\$3,000	HT254
Tanng	1 place	\$750	HT322
Underwood	1 place	\$750	HT327
<b>TOTAL</b>			<b>\$28,500</b>

**LOTS RETURNED**

Lot 353

Respectfully submitted,

*Melinde Lutz Byrne,*  
*Secretary*



**JOAN MACMAHAN, CHAIRWOMAN**  
**SUSAN FAHEY**  
**ELLEN BOSTWICK**

The Supervisors would like to thank the Town Clerk and Clerks for their assistance in the registration application process throughout the year.

Respectfully submitted,  
*Joan MacMahan, Chairman*  
*Susan Fahey*  
*Ellen Bostwick*

As of December, 2016, the Checklist recorded the following:

3,784 Democrats  
8,058 Republicans  
5,705 Undeclared

For a total of 17,547 Registered Voters

Current checklists are available at the Library and in the lobby of the Town Offices.

Supervisors of the Checklist hold evening and Saturday sessions for voter registration applications and corrections to the checklist prior to each election. These sessions are posted in the Town Office, the Library, on the Town website ([www.bedfordnh.org](http://www.bedfordnh.org)), on BCTV and advertised in a local newspaper in compliance with state law. Residents are welcome to apply for voter registration and make name, address and party changes at the Town Offices during regular business hours. Bedford residents may register and vote at the Polls on Election Day.

For further information regarding the duties of the Supervisors of the Checklist please visit the Town website, contact the Supervisors through e-mail at [checklist@bedfordnh.org](mailto:checklist@bedfordnh.org) or call 603 792-1329.



# 2016 TOWN CLERK

**LORI RADKE, TOWN CLERK**

In 2016 we licensed 3,615 dogs and conducted one town/school election and three state/federal elections. The office administered 550 vital records and 74 marriage licenses.

Ronan was voted in as TOP DOG for 2016. He did a great job representing the town. On April 23rd we held



our 7th Annual Bow Wow Bedford Rabies Clinic at the Animal Rescue League.

It was a huge success. The town of Goffstown was also in attendance. I would like to thank Steve Paul, Animal Control Officer, Ashley Schoff, Debra

Zemaitis, and Lee Boissonneault, window clerks, for all their help in licensing dogs and educating the public. A special thank you to Kathy Russell for all her help in not only licensing dogs but administering vital records on my behalf.

I would like to thank Brian Shaughnessy, Town Moderator, Bill Klein, School District Moderator, all the Assistant Moderators, Ballot Clerks, Supervisors of the Checklist, Bedford Police, Public Works Departments, and School Custodians for all their hard work in making our state, federal, town and school elections run smoothly and without incident.

I would like to thank Rick Sawyer, Town Manager, the Bedford Town Council and Dawn Boufford, Executive Assistant, for their assistance throughout the year. A special thank you Gloria MacVane, Assistant Town Clerk, for her help during all four elections.

As with all presidential election years, the Town Clerk's Office was extremely busy with the processing a record number of absentee ballots and voter registrations. We survived 2016!

Respectfully submitted,

*Lori Radke, Town Clerk*

## TOWN CLERK ACCOUNTS

### Debits:

UCC Filings.....	3,225.00
Certified Copies.....	3,829.00
Marriage Licenses.....	904.00
Miscellaneous.....	2,575.00
Total Debits .....	\$10,533.00

## DOG LICENSE ACCOUNT

### Debits:

Licenses Issued.....	15,989.00
License Penalties/Violations.....	672.00
Total Debits .....	\$16,661.00

**Grand Total Remitted to Treasurer .....\$27,194.00**

## ELECTION RESULTS

### Presidential Primary -February 9, 2016

Registered Voters .....	15,513
Total Ballots Cast.....	10,493
Absentee Voters .....	1,173
Same Day Registrants.....	845

### Annual Town Meeting-March 8, 2016

Registered Voters .....	16,068
Total Ballots Cast.....	3,558
Absentee Voters .....	150
Same Day Registrants.....	61

### State Primary-September 13, 2016

Registered Voters .....	16,285
Total Ballots Cast.....	3,947
Absentee Voters .....	335
Same Day Registrants.....	54

### General/Presidential- November 8, 2016

Registered Voters .....	16,752
Total Ballots Cast.....	13,659
Absentee Voters .....	2,750
Same Day Registrants.....	820



DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

## Resident Birth Report

Town of Bedford, NH



2016 Annual Report

01/01/2016-12/31/2016

## RESIDENT BIRTH REPORT

01/01/2016-12/31/2016

-BEDFORD--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
SULJEVIC, ADEM	01/06/2016	NASHUA, NH	SULJEVIC, ADNAN	SULJEVIC, ALMIRA
BRAASCH, HALLIE CATE	01/21/2016	MANCHESTER, NH	BRAASCH, DANIEL	BRAASCH, MICHELLE
BROOKS, KILEY NEVE	02/03/2016	MANCHESTER, NH	BROOKS, JASON	BROOKS, JENNIFER
LUCAS, MARY ELIZABETH	02/07/2016	MANCHESTER, NH	LUCAS, ANDREW	LUCAS, AMY
SANTORO, LOGAN MICHAEL	02/21/2016	MANCHESTER, NH	SANTORO, MICHAEL	SANTORO, EMILY
GOURLEY, RYAN HUNTER	02/27/2016	MANCHESTER, NH	GOURLEY, ADAM	GOURLEY, JULIE
KELLETT, CHARLES WILLIAM	03/03/2016	MANCHESTER, NH	KELLETT, CHRISTOPHER	KELLETT, ADA
SANTOS, NATHAN JAMES	03/04/2016	MANCHESTER, NH	SANTOS, JOSHUA	SANTOS, KARA
BAKER, WILLIAM RUSSELL	03/10/2016	MANCHESTER, NH	BAKER, DAVID	BAKER, JORDAN
STECKER, KINSLEY AUDREY	03/11/2016	MANCHESTER, NH	STECKER, LUCAS	TOMLINSON, KATHRYN
BERUBE, MADELYN MAE	03/14/2016	NASHUA, NH	BERUBE, BENJAMIN	BERUBE, ANNE
VINCENT, MICAELA FAITH	03/14/2016	MANCHESTER, NH	VINCENT, PETER	VINCENT, ERIN
WORKINGER, ADELYN MARY	03/21/2016	MANCHESTER, NH	WORKINGER, BENJAMIN	WORKINGER, SARAH
LAGUARDIA, LIV ISABELLA	03/23/2016	MANCHESTER, NH	LAGUARDIA, JAMISON	LAGUARDIA, LANI
DUPERRON, CARTER LANE	03/24/2016	MANCHESTER, NH	DUPERRON, KEITH	DUPERRON, GWEN
CARAS, BENJAMIN MATTHEW	03/30/2016	NASHUA, NH	CARAS, MATTHEW	CARAS, ALISON
LANGFORD, AXL DAVID	04/07/2016	NASHUA, NH	LANGFORD, NATHAN	BARREIRA, NICOLE
SHAW, LEO JAMES	04/10/2016	MANCHESTER, NH	SHAW, COREY	SHAW, KELLI
MORDECAI, ASHER GRAHAM	04/13/2016	MANCHESTER, NH	MORDECAI, ADAM	MORDECAI, KATHRYN
BRYAN, ELLA MARIA	04/18/2016	NASHUA, NH	BRYAN, TODD	BRYAN, AMANDA
HOGAN, LIAM ROGER	04/22/2016	MANCHESTER, NH	HOGAN, MATTHEW	HOGAN, SHANNON
STONE, BLAKE SHERWOOD	05/01/2016	MANCHESTER, NH	STONE, AARON	STONE, SARAH
ARBACHESKI, LANA JEANNE	05/11/2016	MANCHESTER, NH	ARBACHESKI, RYAN	MORSHEAD, ANDREA
TECER, SKYLAR JADE	06/04/2016	NASHUA, NH	TECER, MEHMET	WHALEN, SUSAN
MILILLO, BROOKLYN HALL	06/05/2016	MANCHESTER, NH	MILILLO, PETER	MILILLO, SHANNON
BOUCHER, CHRISTIAN STEPHEN	06/06/2016	MANCHESTER, NH	BOUCHER, MATTHEW	BOUCHER, CHASTITY
BRODEUR, LINCOLN JOSEPH	06/10/2016	MANCHESTER, NH	BRODEUR, DYLAN	BRODEUR, KELSEY
LAROCHELLE, CECILIA-LEE ANTOINETTE	06/21/2016	MANCHESTER, NH	LAROCHELLE, TIMOTHY	LAROCHELLE, KATHARINE-LEE
YERUKONDA, KRITHVIK SAI	06/24/2016	MANCHESTER, NH	YERUKONDA, VENKATA RAMANA	YERUKONDA, SINDHU
BENSON, VICTORIA ROSE	07/06/2016	MANCHESTER, NH	BENSON, BRIAN	BENSON, CANDICE
SPITTLE, JACKSON JAMES	07/08/2016	MANCHESTER, NH	SPITTLE, STEVEN	SPITTLE, JAMIE
DEML, RYAN CHRISTOPHER	08/03/2016	MILFORD, NH	DEML JR, ROBERT	DEML, JENNIFER
ROXO, ZACHARY ALEXANDER	08/20/2016	NASHUA, NH	ROXO, NATHANIEL	CARVER, MEGAN
NGUYEN, WILLIAM VUONG	09/08/2016	MANCHESTER, NH	NGUYEN, CALVIN	BUN, LYDA
MORRIS, MATTHEW MARCIN	09/10/2016	MANCHESTER, NH	MORRIS, MATTHEW	MORRIS, DANIELLE

2/6/2017

Resident Birth Report

Town of Bedford, NH



2016 Annual Report

01/01/2016-12/31/2016

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DEPARTMENT OF STATE

DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT BIRTH REPORT

01/01/2016-12/31/2016

--BEDFORD--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
RIDLEY, JACIE DIANE	09/10/2016	MANCHESTER,NH	RIDLEY, JEMAR	RIDLEY, ANYOLINA
ANZA, AUSTIN JAMES	09/20/2016	NASHUA,NH	ANZA III, JAMES	ANZA, KAREN ANN
MACFARLAND, RYAN DAVID	09/29/2016	DERRY,NH	MACFARLAND, SCOTT	MACFARLAND, RENEE
CROWLEY, LANGSTON TOBIAS	10/05/2016	MANCHESTER,NH	CROWLEY, DAVID	CROWLEY, ERIN
KLINGSEISEN, NOLAN JAMES	10/08/2016	MANCHESTER,NH	KLINGSEISEN, TRAVIS	KLINGSEISEN, ASHLEY
DRIVAS, EMMA ASHLEIGH	10/20/2016	MANCHESTER,NH	DRIVAS III, PETER	DRIVAS, MICHAELA
CLANCY, AUTUMN HLI	10/24/2016	MANCHESTER,NH	CLANCY, ARTHUR	CLANCY, MAI
SHARMA, ANAAYA	11/10/2016	MANCHESTER,NH	SHARMA, AJIT	SHARMA, SHRUTI
LEWIS, ELLI ANNE	11/19/2016	NASHUA,NH	LEWIS, PETER	CREEDEN, KERRY
CLAYDON, SYDNEY ROSE	11/23/2016	NASHUA,NH	CLAYDON, MICHAEL	CLAYDON, KAITLIN
RACZKA, JOSEPH OBRIEN	12/08/2016	MANCHESTER,NH	RACZKA, JOSEPH	RACZKA, CHRISTINA
RYZEWSKI, DIANA GRACE	12/12/2016	MANCHESTER,NH	RYZEWSKI, MATTHEW	RYZEWSKI, KATHLEEN

Total number of records 47

**DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION**

**RESIDENT MARRIAGE REPORT**

01/01/2016 - 12/31/2016

-- BEDFORD --

# Resident Marriage Report

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Town of Bedford, NH



2016 Annual Report

01/01/2016-12/31/2016

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
PRESTON, LISA S BEDFORD, NH	SWEEN, JOHN R MERRIMACK, NH	BEDFORD	BEDFORD	01/01/2016
COVEY, APRIL K BEDFORD, NH	O'CONNELL, PATRICK A BEDFORD, NH	BEDFORD	MANCHESTER	01/01/2016
SOUZA, DEE DEE D BEDFORD, NH	FLOOD, CHRISTOPHER W BEDFORD, NH	BEDFORD	BEDFORD	01/02/2016
BRODSKY, STEPHEN I BEDFORD, NH	LAFORGE, LOIS E BEDFORD, NH	BEDFORD	BEDFORD	01/14/2016
WEINBERG, NEIL G BEDFORD, NH	RIoux, ALICE N BEDFORD, NH	BEDFORD	MANCHESTER	01/16/2016
FRENCH, IAN D BEDFORD, NH	KING, KATHERINE E BEDFORD, NH	BEDFORD	BEDFORD	01/16/2016
RISO, JOHN V BEDFORD, NH	PELLETIER, TINA L BEDFORD, NH	BEDFORD	MANCHESTER	02/05/2016
BIRCHARD, NATALIE M BEDFORD, NH	BELLEAU, JESSE K BEDFORD, NH	BEDFORD	MANCHESTER	02/20/2016
GALLO, MICHAEL R BEDFORD, NH	LAHEY, CAILIN F BEDFORD, NH	BEDFORD	MANCHESTER	03/02/2016
BURKE, BRYCE C BEDFORD, NH	RANK, AMANDA D LITCHFIELD, NH	BEDFORD	SALEM	03/05/2016
FERRARO, COURTNEY BEDFORD, NH	KEANE, GARRETT P BEDFORD, NH	BEDFORD	AMHERST	04/16/2016

**DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION**

**RESIDENT MARRIAGE REPORT**

01/01/2016 - 12/31/2016

-- BEDFORD --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
MAYORSKA, LYUDMYLA BEDFORD, NH	HOFFMAN, ROBERT A BEDFORD, NH	BEDFORD	HART'S LOCATION	04/22/2016
OSWALD, MARK J BEDFORD, NH	CASSISTA, SAMANTHA J BEDFORD, NH	NASHUA	NASHUA	04/30/2016
FORTIER, WILLIAM F BEDFORD, NH	FURUSHO, JENNIFER J BEDFORD, NH	BEDFORD	MANCHESTER	05/27/2016
LAMOUREUX, BRADY P CONCORD, NH	HILCHEY, JENNIFER M BEDFORD, NH	BEDFORD	BEDFORD	05/28/2016
BARTHELEMY, KIMBERLY R BEDFORD, NH	KULESZA, THOMAS C DOUGLAS, MA	BEDFORD	ALLENSTOWN	05/29/2016
AJZENMAN, HEATHER F BEDFORD, NH	TRIMM, MICHAEL A BEDFORD, NH	BEDFORD	LINCOLN	06/03/2016
MAZNEK, LAWRENCE E BEDFORD, NH	ADAMS, PATRICE E BEDFORD, NH	BEDFORD	BEDFORD	06/04/2016
KABAT, JACLYN J BEDFORD, NH	HIEKEN, BRIAN K BEDFORD, NH	BEDFORD	BEDFORD	06/04/2016
PAQUETTE, KATIE M BEDFORD, NH	WALLACE, TIMOTHY J BEDFORD, NH	BEDFORD	CONCORD	06/11/2016
MORROW, JAMES M AUSTIN, TX	ACKER, KRISTEN D BEDFORD, NH	BEDFORD	SUGAR HILL	06/29/2016
MAHER III, JAMES J BEDFORD, NH	HOWE, RACHEL M BEDFORD, NH	BEDFORD	RYE	07/02/2016





**DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION**

**RESIDENT MARRIAGE REPORT**

01/01/2016 - 12/31/2016

-- BEDFORD --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
CARPENTER, CHRISTOPHER J BEDFORD, NH	COPPINGER, JENNIFER R HOOKSETT, NH	BEDFORD	WOLFEBORO	07/10/2016
KUNCIK, JESSICA L BEDFORD, NH	MARA, STEPHEN T BEDFORD, NH	BEDFORD	BEDFORD	07/23/2016
DINGLE, ASHLEY A BEDFORD, NH	BELLEMORE, NICHOLAS J BEDFORD, NH	BEDFORD	MANCHESTER	07/23/2016
GEDDES, MATTHEW L BEDFORD, NH	COTTLE, MOLLY M BEDFORD, NH	BEDFORD	MANCHESTER	07/26/2016
DONELLI, AMY J BEDFORD, NH	CARRIER, JASON J BEDFORD, NH	BEDFORD	MANCHESTER	08/13/2016
ADAMS, ROBERT K BEDFORD, NH	SIERRA, MARTHA C BEDFORD, NH	BEDFORD	BEDFORD	08/20/2016
PERRY, KATHARINE L BEDFORD, NH	SOUTER III, ROBERT M BEDFORD, NH	BEDFORD	BEDFORD	08/20/2016
DESJARDINS, SHAWN A BEDFORD, NH	BARNES, BRITTANY L BEDFORD, NH	BEDFORD	CANDIA	08/27/2016
ENOS, MORGAN E BEDFORD, NH	TAYLOR, EVAN S STRAFFORD, NH	BEDFORD	RYE	09/03/2016
COULT, RONALD B BEDFORD, NH	GAUDET, PATRICIA A BEDFORD, NH	BEDFORD	BEDFORD	09/17/2016
CELAYA, ANA M BEDFORD, NH	MORGAN, DANIEL C BEDFORD, NH	BEDFORD	HANOVER	09/24/2016

Resident Marriage Report

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Town of Bedford, NH



2016 Annual Report

01/01/2016-12/31/2016

**DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION**

**RESIDENT MARRIAGE REPORT**

01/01/2016 - 12/31/2016

-- BEDFORD --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
WEILBRENNER, DANIELE BEDFORD, NH	CALASCIBETTA, CHRISTINE M BEDFORD, NH	BEDFORD	BEDFORD	09/25/2016
GIMILARO, SARAH E BEDFORD, NH	HOCKING, JASON P MANCHESTER, NH	BROOKLINE	BRETTON WOODS	10/15/2016
LEVESQUE, TARA A BEDFORD, NH	BROWN, STEFFAN C BEDFORD, NH	BEDFORD	CAMPTON	10/15/2016
HAGEN, MATTHEW H BEDFORD, NH	DODSON, BRIDGET E BEDFORD, NH	BEDFORD	BEDFORD	10/22/2016
FINE, WILLIAM E BEDFORD, NH	BERRY, NANCY J BEDFORD, NH	BEDFORD	BEDFORD	12/23/2016
SERCEL, DANA K BEDFORD, NH	STEARNS, JOSHUA T BEDFORD, NH	BEDFORD	BEDFORD	12/26/2016

Total number of records 39





**DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION**

**RESIDENT DEATH REPORT**

01/01/2016 - 12/31/2016

--BEDFORD, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
PHILIBERT, LILLIAN	01/08/2016	BEDFORD	DUROST, WINSLOW	BARLOW, FLORENCE	N
SAPIENZA, MARY	01/09/2016	BEDFORD	BOWLES, GEORGE	POIRIER, MARGARET	N
GARCIA, BARBARA	01/13/2016	BEDFORD	ENDERSON, EVERETT	LONG, MARION	N
GIFFORD, KATHERINE	01/13/2016	BEDFORD	GIFFORD, HOWARD	KRAIDICH, ANNE	N
NEWMAN, LAURA	01/21/2016	MILFORD	SAFRIN, DAVID	DRUCKER, GUSSIE	N
HANAS, PAUL	01/22/2016	BEDFORD	HANAS, MICHAEL	UNKNOWN, MARY	Y
COTE, BERNARD	01/23/2016	BEDFORD	COTE, ALPHONSE	COTE, EVA	N
PAPAKOSTAS, GLYKERIA	01/25/2016	BEDFORD	KARANIKOLAS, EFTHYMIOS	GIANNACOU LIS, VAIA	N
MILLER, LORETTE	01/27/2016	MANCHESTER	ST HILAIRE, JOSEPH	DEMERS, RITA	N
BAKIOS, MARY	01/29/2016	BEDFORD	SYLVESTER, DELMER	STROUT, ADA	N
JOLICOEUR, RONALD	01/30/2016	MANCHESTER	JOLICOEUR, DONAT	GELINAS, JEANNETTE	N
BULLOCK, ROBERT	01/31/2016	GOFFSTOWN	BULLOCK, ROBERT	FECHNER, MARTHA	Y
OBER, ROBERT	01/31/2016	BEDFORD	OBER, ERIC	HAMMOND, BARBARA	Y
SZPAK, ROZALIA	02/03/2016	BEDFORD	OCLON, JOSEF	CZARNIK, KATARZYNA	N
OLIVIER, RICHARD	02/05/2016	BEDFORD	OLIVIER, ROMEO	UNKNOWN, RUBY	Y
PRATT JR, ELLIOT	02/05/2016	BEDFORD	PRATT, ELLIOT	BROWN, CHARLOTTE	N
DARGIE, LYNN	02/05/2016	MANCHESTER	DARGIE, RAYMOND	CHOLETTE, MARIE	Y
APOSTOLOS, ELENI	02/08/2016	MANCHESTER	APOSTOLOS, ELIAS	RIGGAS, AGORITSA	N





DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

## RESIDENT DEATH REPORT

01/01/2016 - 12/31/2016

--BEDFORD, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
BRENNAN, FRANCES	02/09/2016	MERRIMACK	DONAHUE, CHARLES	CLOWREY, VICTORINE	N
KUSHIN, JOANNA	02/10/2016	BEDFORD	PIORKOWSKI, TONY	LUCZYK, BARBARA	N
REYNOLDS, ROBERT	02/10/2016	BEDFORD	REYNOLDS, JOHN	MCDANIEL, GLADYZ	Y
CHURCHILL, MARY	02/12/2016	BEDFORD	MCCART, JOHN	HOGUET, JANE	N
HARSCH, GEORGE	02/18/2016	BEDFORD	HARSCH, FRANK	KUNZ, MARIE	Y
SINAMARK, RYAN	02/18/2016	MANCHESTER	SINAMARK, EDWIN	GREEN, DEBORAH	N
VALADE, RICHARD	02/19/2016	BEDFORD	VALADE, JOSEPH	ROCHELEAU, IRENE	Y
CARDIN, PAUL	02/20/2016	MANCHESTER	CARDIN JR, PAUL	BURL, KATHLEEN	N
WATSON, JIM	02/20/2016	BEDFORD	WATSON, LOUIE	CROCKETT, MAXINE	Y
THERRIEN, MADELEINE	02/21/2016	MERRIMACK	BREAULT, ADRIEN	TURCOTTE, DIANA	N
STOUDT, PATRICIA	02/22/2016	BEDFORD	BENNETT, PERCY	ERIKSEN, SIGRID	N
MILLER, PATRICIA	02/22/2016	BEDFORD	ROCKWOOD, JOHN	PAUL, JOSEPHINE	N
SAVAGE, JANE	02/24/2016	BEDFORD	COMSTOCK, LEONARD	DIBBLE, MARION	N
SZKUTNIK, VERNA	02/24/2016	BEDFORD	CAMPBELL, HAROLD	CAMPBELL, EUNICE	N
GERAGHTY, JAMES	02/27/2016	BEDFORD	GERAGHTY SR, MICHAEL	CUNNINGHAM, GRACE	Y
DIMARTINO, LUCILLE	02/29/2016	BEDFORD	CIAMPA, ALFONSO	DESTAFANO, LUCY	N
HICKEY SR, EDWARD	02/29/2016	MANCHESTER	HICKEY, EDWARD	LINDER, ANNA	Y
SEABER, HELEN	03/02/2016	BEDFORD	SLOUGH, WILLIAM	ODELL, ANNIE	N



## Resident Death Report

01/01/2016-12/31/2016



**DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION**

**RESIDENT DEATH REPORT**

01/01/2016 - 12/31/2016

--BEDFORD, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
STRAW, JANET	03/06/2016	BEDFORD	STRAW, NEIL	SMITH, HELEN	N
ARMIOTTO, MARJORIE	03/09/2016	GOFFSTOWN	GREEN, ROBERT	BECKWITH, MARION	N
MARSH, CLIFFORD	03/13/2016	BEDFORD	MARSH, MILTON	MOFFITT, CAROL	N
COLSIA, RITA	03/13/2016	BEDFORD	SECORD, ARTHUR	OLIVIER, EDOUARDINE	N
FITZGERALD, EUGENIA	03/17/2016	BEDFORD	SMITH, LOYAL	NELSON, DOROTHY	N
BERKELEY, JACQUELINE	03/17/2016	CONCORD	POPE, RALPH	LEVIGNE, ILONA	N
KELLEY, DOROTHY	03/20/2016	MERRIMACK	KELLY, WILLIAM	GRAVEL, BEATRICE	N
LYNCH, CAROL	03/24/2016	BEDFORD	MCHUGH, JAMES	RAFFERTY, EDYTHE	N
JALILI, MAJEDIN	03/25/2016	MILFORD	JALILI, MOSTAFA	JALILI, ZEYNAB	N
FARRAR, ALICE	03/26/2016	BEDFORD	FARRAR, ELBERT	FLOYD, IVA	N
SMITH, MARK	04/01/2016	BEDFORD	SMITH, ROBERT	SAINT, MARY	N
THERRIEN, PATRICE	04/03/2016	BEDFORD	THERRIEN, AIME	BEDARD, CECILE	N
BENNETT, MARGARET	04/11/2016	MANCHESTER	PERRY, ANDREW	AMIREAULT, LOUISE	N
WELCH, ANGELINA	04/12/2016	BEDFORD	DAPOLITO, RALPH	MAZZARELLA, MANUELLA	N
WHEELER, ELEANOR	04/13/2016	MANCHESTER	CARLSON, GERALD	LINDSEHT, CECILIA	N
MARSHALL, NANCY	04/14/2016	BEDFORD	DONNELLY, HAROLD	HAMEL, RUTH	N
ISRAEL, WILLIAM	04/17/2016	BEDFORD	ISRAEL, WILLIAM	ROBERTSON, ELSPEETH	N
PARIS, MARGUERITE	04/20/2016	BEDFORD	PELLERIN, JOSEPH	GAGNON, EVA	N



## Resident Death Report

01/01/2016-12/31/2016





**DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION**

**RESIDENT DEATH REPORT**

01/01/2016 - 12/31/2016

--BEDFORD, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
BOUCHER, DONALD	04/23/2016	BEDFORD	BOUCHER, PAULIDOR	GELINAS, CECILE	Y
RACINE, MONIQUE	04/24/2016	BEDFORD	GRONDIN, NAPOLEON	BOLDUC, BLANCHE	N
IANNIRUBERTO, MARY ELLEN	04/25/2016	BEDFORD	DOYLE SR, JAMES	DUPRE, ROSALMA	N
ROSE, ANGELA	04/26/2016	BEDFORD	LUONGO, JOHN	LOVUOLO, ERMINIA	N
RINALDI, MARY ANN	05/03/2016	MANCHESTER	D'ALLURA, JOSEPH	LIVIA, MARY	N
THOMOPOULOS, MARY	05/18/2016	BEDFORD	LEAVITT, ALBERT	BRUCE, CECILIA	N
WILUSZ, YVETTE	05/20/2016	MANCHESTER	NAULT, WILFRED	BILODEAU, MARIE	N
TIROLLO, ANTHONY	05/21/2016	MANCHESTER	TIROLLO SR, JOSEPH	TIROLLO, ANGELINA	N
MCLAUGHLIN, KAREN	05/24/2016	BEDFORD	MCLAUGHLIN, WILLIAM	BRATT, THELMA	N
LEMAY, IRENE	05/29/2016	BEDFORD	CHICOINE, ARTHUR	DROULETTE, EMERANDE	N
YIN, SHANG-CHIEN	05/31/2016	BEDFORD	YIN, KON-SAN	YEE, CHIEN-PING	N
BRISSON, VIVIAN	06/01/2016	MANCHESTER	KLINE, JERRY	MOQUIN, ROSEANAH	N
IZBICKI, ELEANOR	06/02/2016	DOVER	VAUTIER, GEORGE	POIRIER, EVA	N
CLOUGH, CECILIA	06/06/2016	BEDFORD	CIAK, JACOB	ADAMCZYK, AGNES	N
GUIDABONI SR, ROBERT	06/07/2016	MANCHESTER	GUIDABONI, CAESAR	CHAVES, ANGELA	Y
PROULX, DAVID	06/10/2016	MANCHESTER	PROULX, LOUIS	CHAGNON, CECILA	N
ROBINSON, JEAN	06/11/2016	MANCHESTER	CALLHAN, UNKNOWN	STACKPOLE, GLADYS	N
MAKMANN, MICHAEL	06/17/2016	BEDFORD	MAKMANN, MICHAEL	RENO, MILLIE	N



02/06/2017



DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT DEATH REPORT

01/01/2016 - 12/31/2016

--BEDFORD, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
PARRY, ARLENE	06/18/2016	BEDFORD	URTZ, JOHN	WILBURT, MATILDA	N
PRATT, STEVEN	06/21/2016	BEDFORD	PRATT, WILLIAM	LEONARD, LANI	N
WILLOUGHBY, ALLEN	06/24/2016	BEDFORD	WILLOUGHBY, FRANK	RIPLEY, HAZEL	N
KILBRIDE, LUCILLE	06/29/2016	BEDFORD	TANGUAY, ROSAIRE	MATHIEU, ALBERTINE	N
MCCARRON, JULIA	07/01/2016	BEDFORD	MCCARTHY, JOHN	GIVERN, ELLEN	N
BOURGEOIS, WILLIAM	07/01/2016	BEDFORD	BOURGEOIS, WILLIAM	OLIVIER, LUCILLE	Y
STUART, DOUGLAS	07/06/2016	MANCHESTER	UNKNOWN, UNKNOWN	KNAPP, MARY	Y
SIMPSON JR, WILBUR	07/08/2016	BEDFORD	SIMPSON SR, WILBUR	HOWELL, RUTH	N
ARCHAMBEAULT, LUCILLE	07/13/2016	BEDFORD	GELINAS, ERNEST	FAY, DELIA	N
SIMPSON JR, CHARLES	07/25/2016	BEDFORD	SIMPSON, CHARLES	GANCARSKI, MARY	Y
KANE, JANICE	07/26/2016	BEDFORD	KROCHMAL, JOHN	KLAPSA, WANDA	N
MORIN SR, DAVID	07/26/2016	BEDFORD	MORIN, ROBERT	ST HILAIRE, NOELLA	Y
BISSONNETTE JR, HENRY	07/30/2016	BEDFORD	BISSONNETTE, HENRY	WILMOT, GRACE	Y
RIVERA RODRIGUEZ, EVELYN	07/30/2016	BEDFORD	RIVERA, OSCAR	RODRIGUEZ, MARIA	N
HOUSTON, MABEL	08/05/2016	BEDFORD	GRAHAM, ROICE	HICKMAN, EDITH	N
KRATTENSTEIN, MARILYN	08/07/2016	BEDFORD	GRUBER, JACK	STONE, BESSIE	N
JOLICOEUR, THOMAS	08/09/2016	BEDFORD	JOLICOEUR, RONALD	BLANCHART, CAROL	N
JACOB, ELSIE	08/10/2016	BEDFORD	ESCHRICH, FREDERICK	TREMBLAY, EGLANTINE	N

Town of Bedford, NH



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--BEDFORD, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
CLARK, MARIE LOUISE	08/11/2016	BEDFORD	CLARK SR, RICHARD	THIBODEAU, CORA	N
POULIN, CHERYL	08/11/2016	MANCHESTER	COMEY, THOMAS	SILVA, MARY	N
OLIVER, FRANK	08/11/2016	MANCHESTER	OLIVER, FRANK	UNKNOWN, MARY	N
CROWELL, FLORIDA	08/16/2016	BEDFORD	BAUTISTA, JUAN	BACLEB, MAGDALENA	N
JULIANO, MARY	08/16/2016	BEDFORD	VETROMILE, ROBERT	BURKE, MARY	N
ROY, LIONEL	08/17/2016	BEDFORD	ROY, ARTHUR	PLANTE, VICTORINE	N
CARRIER, LEON	08/19/2016	BEDFORD	CARRIER, CORNELIUS	MAURER, LOUISE	Y
MEYER, MARIA	08/21/2016	MERRIMACK	DURRER, WALTER	WAGNER, HEDWIG	N
COCONIS, KIMBERLY	08/22/2016	BEDFORD	COCONIS, MICHAEL	SOUZA, JENNIE	Y
PICARD, JOSEPH	08/25/2016	BEDFORD	PICARD, HYPOLITE	PELLETIER, ELISE	Y
BILAL, SYED	08/26/2016	STARK	RAFIQUE, SYED	BILAL, SALVA	N
ASBURY, EDNA	08/29/2016	BEDFORD	RIENDEAU, ZEPHYR	BELANGER, CHAMILLE	N
AKINS, CAROLYN	08/30/2016	BEDFORD	STANBERG, JOHN	MATTSON, WILHELMINIA	N
MARQUIS, PHYLLIS	09/02/2016	BEDFORD	HOWARD, RUSSELL	DEAN, MURIEL	N
ROGERS, ALICE	09/05/2016	BEDFORD	CONWAY, EDWARD	HARDMAN, AGNES	N
PAUL, GORDON	09/08/2016	BEDFORD	PAUL, ARTHUR	DEERING, ELSIE	N
MITCHELL, ROGER	09/09/2016	BEDFORD	MITCHELL, ANDREW	DOYON, FLEURETTE	Y
LODOLCE, MARY	09/14/2016	MANCHESTER	PANGRAZZI, VICTOR	VALENTINI, JULIA	N





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01/01/2016 - 12/31/2016

--BEDFORD, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
LEARY, ROBERT	09/15/2016	BEDFORD	LEARY, JOSEPH	MORAN, HELEN	Y
CONWAY, GWENDOLYN	09/15/2016	BEDFORD	OSBORNE, GEORGE	HART, ISABELLE	N
HELLER, MAURICE	09/15/2016	BEDFORD	HELLER, MAURICE	GRANT, MARIETTA	N
LAJOIE, MAURICE	09/16/2016	BEDFORD	LAJOIE, GEORGE	WINHAM, LILLIAN	Y
NOURY, JANET	09/17/2016	BEDFORD	BROWN, JAMES	FORREST, EUPHEMIA	N
HARNADEK, FRANCES	09/21/2016	BEDFORD	JANDRO, FRANK	ABBOTT, CATHERINE	N
MCCABE, MARK	09/23/2016	MANCHESTER	MCCABE, MARK	CONKLIN, RUTH	Y
ZISSI, GEORGIA	09/23/2016	BEDFORD	STAVROS, LUCAS	DEMETRY, AGATHI	N
BODINGTON, BARBARA	09/27/2016	BEDFORD	MORTON, ALBERT	BARTON, FRANCES	N
KASSARAS, CHRISTOS	09/27/2016	BEDFORD	KASSARAS, STERGIOUS	KURES, VAIA	Y
LAINESSE, MARTHA	09/30/2016	BEDFORD	NADEAU, ARMAND	FRECHETTE, EMMA	N
LEACH, JERRY	10/03/2016	BEDFORD	LEACH, GLEN	KEENE, GENEVA	N
RHEAUME, ROGER	10/05/2016	BEDFORD	RHEAUME, DAVID	PERREAULT, MARY ANNE	Y
MASSOUD, JACQUELINE	10/07/2016	BEDFORD	PERRAULT, BENJAMIN	LAJOIE, ALICE	N
JOHNSON, GERALD	10/08/2016	MANCHESTER	JOHNSON, LAWRENCE	RUSSO, ELENOR	N
JOHNSON, LAURA	10/09/2016	BEDFORD	JOHNSON, ALBERT	AIKEN, LAURA	N
WILLIAMS, JEFFREY	10/10/2016	MANCHESTER	WILLIAMS, HAROLD	LEOUTSAKOS, JOAN	N
SAUCIER, GEORGETTE	10/10/2016	BEDFORD	BARON, PATRICK	DESAULNIERS, EVA	N



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DIVISION OF VITAL RECORDS ADMINISTRATION

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--BEDFORD, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
NEFF, ROLAND	10/15/2016	BEDFORD	NEFF, PERLEY	JENNISON, VERA	N
RAYMOND, ROBERT	10/17/2016	BEDFORD	RAYMOND, ALFRED	MAES, MARY	Y
SCHERER, RUDOLPH	10/19/2016	BEDFORD	SCHERER, PAUL	UNKNOWN, MARIE	Y
WILSON, HENRY	10/22/2016	BEDFORD	WILSON, PETER	AGULHON, BLANCHE	N
KELSALL, CHRISTOPHER	10/25/2016	EXETER	KELSALL, ROBERT	ARMETTA, ROSE	N
VAN DEUSEN, EVANGELINE	10/28/2016	BEDFORD	MILLIARD, ALDERIC	DIONNE, IDA	N
LOGAN, VIRGINIA	10/29/2016	BEDFORD	SWOPE, ROBERT	MACGRIFF, HAZEL	N
PECK, MARGARET	11/01/2016	BEDFORD	CARLYLE, JAMES	MATHESON, MARY	N
STAFFORD, CARL	11/03/2016	MERRIMACK	STAFFORD, CARL	WEARE, LOUISE	N
GILMAN, ALBERT	11/09/2016	BEDFORD	GILMAN, RESTES	DAVIS, IRENE	N
PATTERSON, DANIEL	11/11/2016	BEDFORD	PATTERSON, LAWRENCE	MCANUAL, HELENE	N
SILVER, REGINALD	11/12/2016	BEDFORD	SILVER, ARTHUR	RICHARDSON, RACHEL	Y
REAGAN, MARK	11/21/2016	BEDFORD	REAGAN, OREN	SHEILS, ANNE	Y
MEEHAN, THOMAS	11/26/2016	BEDFORD	MEEHAN, JAMES	STEWART, ELIZABETH	Y
BROCKETT, MARION	11/26/2016	BEDFORD	RICHE, MELVIN	ZIEGLER, HELEN	N
MARTIN, TRAVIS	11/27/2016	MANCHESTER	MARTIN, IVAR	NOLAN, JANE	N
HINES, JOAN	12/03/2016	BEDFORD	PETTIT, JOSEPH	DESBOIS, VIOLA	N
MURPHY JR, FRANCIS	12/09/2016	BEDFORD	MURPHY, FRANCIS	LOUTH, MARGARET	Y





02/06/2017



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RESIDENT DEATH REPORT

01/01/2016 - 12/31/2016

--BEDFORD, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
BOLSTER, MAUREEN	12/13/2016	BEDFORD	MCCARTHY, MAURICE	HASKINS, OLIVE	N
BOLDUC, RITA	12/23/2016	BEDFORD	COTE, JOSEPH	DELISLE, LILLIAN	N
KENNEY, JOHN	12/24/2016	MANCHESTER	KENNEY, JOHN	COLTON, MARY	N
KILARI, AKASH	12/24/2016	MANCHESTER	KILARI, SIVARAM	PATIBANDL, UDAYASREE	N
SHEA, GERTRUDE	12/26/2016	BEDFORD	EISOLD, RICHARD	HAMMETT, MILDRED	N
AREL, ROGER	12/27/2016	MANCHESTER	AREL, ROLAND	NADEAU, LILLENNE	N
GOUDREAU, BERNADETTE	12/27/2016	BEDFORD	LEROUX, EDWARD	MARCOUX, ROSE	N
RODRIGUEZ, DOMINGO	12/27/2016	BEDFORD	RODRIGUEZ, MANUEL	ESCRIBANO, MARIA	N
BOUCHARD, YVONNE	12/30/2016	BEDFORD	BERTHAUME, CHARLES	BERNARD, THERESE	N
BERK, ADAM	12/31/2016	BEDFORD	BERK, LAWRENCE	BORTOLOTTI, ROBIN	N

Total number of records 154

Town of Bedford, NH



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**TOWN OF BEDFORD, NEW HAMPSHIRE  
2017 MUNICIPAL WARRANT**

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To the inhabitants of the Town of Bedford in the County of Hillsborough in the State of New Hampshire qualified to vote on Town Affairs:

You are hereby notified to meet at the Bedford Middle/High School on Tuesday, March 14, 2017 at 7 o'clock in the forenoon to act on the following Articles 1 through 3. Polls are to close no later than 7:00 p.m. Action on Articles 4, 5 and 6 will be held at the Budgetary Town Meeting on Wednesday, March 15, 2017 at 7:00 p.m. at the Bedford Middle/High School (47 Nashua Road).

**Article 1. Election of Town Officers**

To elect 2 Town Councilors for three-year terms, 1 Library Trustee for a three-year term, 1 Trustee of the Trust Funds for a three-year term, 1 Town Clerk for a three-year term.

**Article 2. Zoning Amendments Proposed by the Planning Board**

**Amendment No. 1**

Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Bedford Zoning Ordinance to amend Article 275-7 District names, by deleting the text entirely and replacing the text as summarized below:

To establish descriptive statements for each zoning district in Bedford.

[This amendment is intended to add a brief description of each zoning district. The existing ordinance lists the districts but does not provide a descriptive statement. There are no changes to the name, type, or boundaries for each zoning district. The complete text of the 2-page amendment is on file for public viewing at the Town Clerk's Office and on the Town's Website.]

**Amendment No. 2**

Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Bedford Zoning Ordinance to amend Article 275-21I Accessory Attached Apartments, Subsection 3 by deleting the words shown in the strikethrough and adding the words in bold as follows:

~~At least one interior connecting door or other interior access for persons to pass between the~~ **The** primary residence and the accessory apartment shall be connected by ~~either an interior doorway such that the accessory apartment is attached to the primary residence through habitable interior space.~~

[This is a housekeeping amendment intended to clarify the manner in which accessory apartments need to be attached to the primary residence.]



**TOWN OF BEDFORD, NEW HAMPSHIRE  
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Amendment No. 3

Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the Bedford Zoning Ordinance to amend Article 275-6 Definitions by deleting the words shown in the strikethrough and adding the words in bold below to amend the definition for DWELLING, ACCESSORY ATTACHED APARTMENT.

DWELLING, ACCESSORY ATTACHED APARTMENT – ~~An accessory attached dwelling unit~~ **A residential living unit that is within or attached to a single-family dwelling, and that provides independent living facilities for one or more persons including provisions for sleeping, eating, cooking, and sanitation on the same parcel of land as the principal dwelling unit it accompanies,** consisting of not more than 1,000 square feet., ~~constructed within or attached to a single detached residence.~~  
~~Accessory attached apartments may be granted by special exception from the Zoning Board of Adjustment and must meet all of the criteria listed in Section 275-21C(2).~~

[This is a housekeeping amendment intended to make the Town's definition consistent with a recent state law change that will take effect on June 1, 2017.]

Amendment No. 4

Are you in favor of the adoption of Amendment No. 4 as proposed by the Planning Board for the Bedford Zoning Ordinance to amend Article 275-6 Definitions by adding the words in bold below and to amend the definitions for ACCESSORY BUILDING and ACCESSORY USE.

ACCESSORY BUILDING (STRUCTURE) – A building or structure, detached from but located on the same lot **and within the same zoning district**, which is customarily incidental and subordinate to the principal building. Accessory buildings shall not contain bedrooms.

ACCESSORY USES – A use which exists on the same lot **and within the same zoning district** and which is customarily incident and subordinate to the principal use.

[This amendment is intended to require Accessory Uses or Accessory Buildings to be located on the same lot and within the same zoning district as the principal use or building.]

Amendment No. 5

Are you in favor of the adoption of Amendment No. 5 as proposed by the Planning Board for the Bedford Zoning Ordinance to amend Article 275-41, Required documentation for Zoning Board of Adjustment special exception, Subsection D by deleting the words shown in the strikethrough and adding the words in bold below.

Viewshed Analysis. A viewshed analysis, including photographs of a crane ~~test~~ **or a balloon** moored at the site indicating the visibility of the proposed structure from all abutting streets and other key locations as determined by the Zoning Administrator. **The use of a crane or balloon shall be at the choice of the Zoning Board of Adjustment.**



**TOWN OF BEDFORD, NEW HAMPSHIRE  
2017 MUNICIPAL WARRANT**

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Public notification is required seven days in advance in the local daily newspaper of wide circulation.

[This amendment clarifies that a balloon or crane may be used to conduct the viewshed analysis for a wireless telecommunication facility (cellphone tower). The type of test selected would be at the discretion of the Zoning Board of Adjustment.]

Amendment No. 6

Are you in favor of the adoption of Amendment No. 6 as proposed by the Planning Board for the Bedford Zoning Ordinance to amend Attachment 2 – Table 2, Table of Uses, to permit research and development facilities in the Office District; to permit light manufacturing as an accessory use in the Office District subject to the restriction that light manufacturing is limited to the manufacturing and fabrication of parts from previously prepared materials; and to permit warehousing facilities as an accessory use in the Office District as summarized below:

To permit research and development facilities in the Office District and to permit light manufacturing and warehousing facilities as accessory uses in the Office District.

[This amendment is intended to add research and development facilities as a permitted use in the Office District and to add light manufacturing and warehousing facilities as permitted accessory uses in the Office District. The complete text of the 1-page amendment is on file for public viewing at the Town Clerk's Office and on the Town's Website.]

Amendment No. 7

Are you in favor of the adoption of Amendment No. 7 as proposed by the Planning Board for the Bedford Zoning Ordinance to amend Articles 275-73, 275-74 and 275-22, Table of Dimensional Regulations, to correct typographical errors as summarized below:

To amend three sections of the Zoning Ordinance to correct typographical errors.

[This amendment is intended to be a housekeeping amendment to correct three typographical errors found in Zoning Ordinance. The complete text of the 1-page amendment is on file for public viewing at the Town Clerk's Office and on the Town's Website.]

**ZONING AMENDMENT SUBMITTED BY CITIZEN PETITION:**

Amendment No. 8

Are you in favor of the adoption of Amendment No. 8 as proposed by petition of Old Bedford Road Realty, LLC and others to amend the Town of Bedford Code, Chapter 275, ZONING, Article II, ESTABLISHMENT OF DISTRICTS, Section 275-8, Location of Districts, as follows: To amend the Official Zoning Map of the Town of Bedford, New Hampshire by Rezoning the following parcels of land from the current zoning classification of Residential/Agricultural (R&A) to Commercial (CO): 18 Olde Bedford Way Tax Map/Lot 10-50-5, 20 Olde Bedford Way Tax Map/Lot 10-50-6, and 24 Old Bedford Road Tax Map/Lot 10-50-3, which three (3) lots consist of a combined total of 19.55 acres. Each lot currently has a single family house located



**TOWN OF BEDFORD, NEW HAMPSHIRE  
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on it. The lots are bordered by The Grand at the Bedford Village Inn on the south and the Bedford Hills mixed use development on the east, which are both zoned Commercial, and by homes on the west and the north, which are zoned Residential/Agricultural. The owner of record is Old Bedford Road Realty, LLC.

*THE PLANNING BOARD DOES NOT SUPPORT PASSAGE OF THIS AMENDMENT*

Article 3. **Charter Amendment Proposed by the Town Council**

**CURRENT CHARTER PROVISION**

**Article VI, Section C6-3 Compensation, Subparagraph B**

Changes in compensation of Council members. The rate of compensation of Council members may only be changed by a Charter amendment approved by the voters and shall not take effect until the first day of the next fiscal year. No vote on this matter may be taken within 90 days of the Town election.

**PROPOSED CHARTER PROVISION**

**Article VI, Section C6-3 Compensation, Subparagraph B**

Changes in compensation of Council members. The rate of compensation of Council members may only be changed by a Charter amendment approved by the voters and shall not take effect until the first day of the next fiscal year.

**Purpose** – The amendment would remove the last sentence from Section C6-3B which has been interpreted by the town attorney to mean that a special election must be held to consider a change to the compensation of Town Council members. The amendment would make any future amendment to Town Council member compensation, which is set by Town Charter Section C3-6, to be handled in the same process as any other Charter amendment. No change in compensation is proposed at this time.





**TOWN OF BEDFORD, NEW HAMPSHIRE  
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**Article 4. – Collective Bargaining Agreement – Police**

In accordance with RSA 273-A:3, To see if the Town will vote to approve the cost item included in the amendment to the collective bargaining agreement reached between the Council and the Bedford Police Union, State Employees' Association of NH, Inc., SEIU Local 1984, Chapter 64 for calendar year 2017, which calls for the following estimated increases in salaries at the current staffing level:

<i>Year</i>	<i>Estimated Increase</i>
<b>2017</b>	<b>\$111,683</b>

***NOTE:** This article does not raise additional appropriations in the 2017 budget. Adequate funding has been included in the recommended budget as a result of estimates made during the budget preparation process and based on the proposal assumptions made by management during the negotiation process.*

**PURPOSE OF TOWN MEETING VOTE:**

In accordance with NH RSA 273-A, the financial terms of the agreement, referred to as 'cost items' in the RSA, must be submitted to the legislative body for approval.

The addendum to the current agreement, as permitted by the agreement effective January 1, 2014 to December 31, 2017, reached between the Town and the Union is a one year modification (2017).

**CONTRACT COST ITEMS:**

<b>ITEM</b>	<b>Current Contract Language</b>	<b>Amendment Proposed</b>
<b>WAGES</b> Section 10.2.1	2.5% increase for 2016 subject to the maximum. No other changes to Section 10.2	1-7.4% increase for 2017 subject to the maximum. No other changes to Section 10.2  Entry level wages increased and position pay adjusted to reflect compensation study
<b>HEALTH INSURANCE</b> Section 12.1	Employee pays 5% of HMO and 10% of Point of Service	No change in plans.



**TOWN OF BEDFORD, NEW HAMPSHIRE  
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**Article 5. – Capital Reserve Fund**

To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA35:1 for the blanket purpose of accounting for the approved Capital Improvement Projects and Equipment. Additionally, to raise and appropriate \$3,674,538. \$3,056,420 is to come from General Fund Balance from amounts previously appropriated and \$618,118 is to come from new taxation and is included in the proposed budget.

***NOTE:** The specific equipment and projects are identified in the following report titled “2017 Recommended Capital Reserve Funding” and detailed in the Town’s written Capital Improvement Plan. Funding for the Capital Improvement Plan has been appropriated annually and has been included in the recommended budget as a result of estimates made during the budget preparation process. Funding has been accounted for in Fund Balance. This vote will eliminate re-appropriating the annual deposits when the project or equipment purchase is ready to move forward. The Town voted in 2004 to establish the Town Council as authorized agents for the purpose of expending the funds.*

***This requires a majority vote.***

**PURPOSE OF TOWN MEETING VOTE:**

In accordance with NH RSA 35:3; 35:5, it takes two elements of action by the town meeting that include creating a Capital Reserve Fund and stating the purpose for which the fund is being established as well as and an appropriation of a specific dollar amount into the fund. Fund Balance may be transferred to a reserve fund by Town vote.



**TOWN OF BEDFORD, NEW HAMPSHIRE  
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<b>2017 Recommended Capital Reserve Funding</b>		
<b>Reserve Account</b>	<b>From Fund Balance</b>	<b>Proposed 2017 Additional Appropriations</b>
Conservation Commission		
Land Reserve	38,229	
Town Office Building	80,295	5,000
Commercial Revaluation	90,023	
Document Imaging	40,187	
Town Wide Security Upgrade		105,000
Safety Complex	41,560	5,000
Ambulance Replacement	200,819	80,000
Fire Equipment Reserve	78,175	17,600
Fire Engine Replacement	1,168	82,000
Ladder Truck Replacement	376,313	103,700
Parks Equipment	27,129	
Field Development/Repairs	94,822	
Pool Building/Equipment	28,635	5,000
Skid Steer	3,750	4,750
Kubota Tractor Replacement	42,372	14,000
Library Parking Lot	75,368	37,500
Library Septic System	53,635	3,500
Library Carpet Replacement	77	
Library Boiler	25	
Master Plan	141,382	17,500
Rte. 3 Improvements	10,678	
Planning Impact Fee Study	16,503	4,500
Solid Waste Backhoe	97,597	
Transfer Station Improvements	438,347	
Transfer Station Equipment	14	
Traffic Signal Improvements	9,975	5,000
Pick Up Trust Resever	30,281	
One Ton Trucks	80,941	
Ten Wheel Dump Truck	107,041	
All Purpose Tractor	62,522	
Front End Load Replacement	36,687	
Loader/Backhoe	102,783	
Sweeper Replacement	70,257	
Roadside Mower	55,099	
Bulldozer	119	
Compressor Replacement	59,324	
Chipper	35,027	
Grader	134,801	
Six Wheel Dump Truck	1	
Sidewalk Reserve	142	
Building Addition	39,189	10,143
IT Software Licensing	159	
Police Command Vehicle <i>new</i>		16,675
Radio Console Reserve	15,084	15,000
PD Communication Network	75,092	
Police Communications Network	44,847	
Portable Police Radios	45,008	15,000
PD Weapon Replacement	22,504	7,500
Police Taser Replacement	24,936	12,500
IT In frastructure	17,500	41,250
Safety Complex Generator	10,000	10,000
<b>Total</b>	<b>3,056,420</b>	<b>618,118</b>



**TOWN OF BEDFORD, NEW HAMPSHIRE  
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**Article 6. - Town Operating Budget**

To see if the Town will vote to raise and appropriate such sums of money as may be necessary to defray the Town charges for the ensuing year.

General Fund	\$26,151,884
Special Revenue Funds	38,000
Recreation Day Camp	85,114
Bedford Comm. TV	451,521
Sewer Fund	1,715,165
<b>Total Appropriations</b>	<b>\$28,441,684</b>

Given under our hands and seal this 22nd day of February 2017

*Kelleigh Murphy*  
\_\_\_\_\_  
*Kelleigh Murphy, Chairwoman*

*Jim Aguiar*  
\_\_\_\_\_  
*Jim Aguiar, Vice Chairman*



## 2017 Town Council - Proposed Budget Summary

The estimated Town portion of the tax rate is **\$4.93 per \$1,000**. It reflects a **\$0.04** decrease from 2016 to 2017.

Highlighted below are the more significant projects and/or equipment included within departmental budgets:

- The **Overall** budget for personnel costs includes an increase of a 2.5% pay increase for nonunion and Public Works union employees. Additionally, funding is provided for the cost items included in the collective bargaining agreement reached between the Council and the Bedford Police Union, State Employees' Association of NH, Inc., SEIU Local 1984, Chapter 64 for calendar 2017. Further, the budget provides for 3 additional staff in various departments needed to provide effective service to the Town of Bedford. Those departments include Police (1), Public Works (1), and BCTV (1).

Also important to note, as documented on page 10, the 2017 proposed budget increases the General Fund's Capital Improvement Plan (CIP) reserves of \$3.05 million by a \$618k deposit. \$343k of reserves is expected to be spent in 2017.

- In 2017 the elected Town Clerk salary range has been set at \$49k to \$65k with \$61,500 included in the budget. The elected official will receive the following pay and benefits:
  - Employer Contributions to the NH Retirement System if qualified
  - The choice of health, dental, life, short and long term disability coverage. The benefit and town provided portion will be the same as offered to non-union Town employees.
  - A one-time payout of accrued time benefits for \$11,901.
  - No other benefits shall apply
  - A salary shall be set based on the election and experience
- The **Information Technology** reflects an overall increase of 2.51%. The budget reflects a \$21k savings in internet cost as well as a \$41k deposit to the capital reserve is budgeted for future infrastructure upgrades.
- New in 2017, The **Tax Collector Budget** has been merged with the Finance and Personnel Budget. Staff in the department carry responsibilities in both areas. The combination better reflects the true workings of the department.
- The **Assessing** budget includes \$52,500 in appropriations for revaluation work to begin in 2017. This amount along with savings from the reserves will fund the project that is expected to be completed in the Fall 2017.
- The **Legal** budget provides for general legal, assessing appeals and labor negotiations with the Public Works and Police.
- **Insurance** provides for both the employee coverages as well as the Town's property and Liability. The Town was informed that it can be expected to incur a 15.9% increase to the majority of the health plans.
- The **Planning Department** budget includes a \$17,500 deposit to the capital reserve for a Town-wide master plan next scheduled for 2020 (work begins in 2018) and a \$4,500 deposit for an impact fee study for 2018.
- The **Building Maintenance** budget reflects expected energy savings of \$30k due to the new geothermal system. In addition the budget includes reserve deposits for general repairs and additions (\$15k), library





parking lot repair (\$37k), library septic system (\$3,500), safety complex reserve and generator (\$20k) and a town-wide security upgrade (\$105k).

- The **Police Detectives** budget includes full funding for an additional School Resource Officer that is partially offset with a COPs grant and school contributions.
- The **Police Communications** budget includes \$15k in capital reserve deposits for the dispatch radio console and communications network. Additionally, the department includes funding (\$11k) for a maintenance and support agreement that provides 24/7/365 emergency response, regular maintenance and software upgrades.
- The **Police Patrol** budget includes funding for one new Patrol position needed for the increasing needs of the Town. This budget also includes a capital reserve deposit that provides for Mobile Radios (\$15k), Handgun Replacement (\$7.5k), Taser Replacement (\$12.5k) as well as an initial savings (\$16k) for the command vehicle replacement.
- The **Fire Operations** budget provides full funding for the 3 additional firefighters added in 2016 as well as the increased minimum staffing coverage. Additionally, capital reserve deposits of \$17,600 and \$80k is budgeted for SCBA replacement, an \$80k ambulance reserve and \$103k for ambulance and ladder truck reserves.
- The **Public Works Local Road Maintenance** budget includes \$1.05 million for local road maintenance.
- The **Public Works Highway** budget includes funding for one new equipment operator position. No capital reserve funding has been budgeted for 2017. Instead funding already available from prior established deposits will be available for the departments' capital program.
- The **Public Works Winter Maintenance** remains relatively unchanged but is entirely weather dependent.
- The **Public Works Recreation Field Maintenance** includes \$120,000 to implement paved permitted parking spots for the Bedford High School students at the Little League Complex, Riley Field and pool parking lots. There is an additional \$3,500 budgeted for permits and maintenance and is offset by \$11,250 in permit revenues. Permits will cost \$125.
- The **Transfer Station** budget, like the PW Highway does not include a capital reserve deposit. Instead funding already available from prior established deposits will be available for the departments' capital needs.
- The **Library** budget provides continuing efforts to manage the hours of the part time and full time staff to the benefit of the residents and the Town.
- The **Conservation Commission** budget includes funds for the purchase of conservation land if any becomes available. The amount available has no impact on the tax rate as it is funded through a portion of the Current Use Tax charge.
- The **Debt Service** budget includes a \$1.2k decrease as two bonds were paid off in 2016. However \$11 million in previously authorized Road Bonds will be issued in 2017 resulting in an additional \$110k in interest costs and \$60k in expected bond issuance costs. The initial principal payment will be included in the 2018 budget. All General Fund debt service principal and interest payments of the general fund including Safety Complex, Local Road Maintenance, Infrastructure, Landfill Closure and the Library are reflected in this line (details are provided on the bottom of page 12).
- The budget also includes \$550k of **Unassigned Fund Balance** to reduce the amount needing to be raised by Taxes. There are additional projected revenue increases in the Tax Collector's **Motor Vehicle Registration**, along with Fire's **Ambulance Income** and a return of liability premium that further help to reduce the amount to be raised by Taxes.



<b>Tax Effect of Budget Increases/(Decreases):</b>				
<i>Based on Assessed Value of \$3,286,304,042</i>				
<b>\$ Change to Budget</b>	<b>\$ Tax Impact</b>	<b>Additional \$ Cost to Taxpayer with:</b>		
		<b>\$300k</b>	<b>\$400k</b>	<b>\$500k</b>
25,000	0.008	2.28	3.04	3.80
50,000	0.015	4.56	6.09	7.61
75,000	0.023	6.85	9.13	11.41
100,000	0.030	9.13	12.17	15.21
250,000	0.076	22.82	30.43	38.04
500,000	0.152	45.64	60.86	76.07
750,000	0.228	68.47	91.29	114.11
1,000,000	0.304	91.29	121.72	152.15

### BREAKDOWN OF YOUR TAX DOLLAR



**Total School – 72%**

**County – 6%**

**Municipal – 22%**  
Portion of your tax dollar being decided upon at Town Meeting.



			<b>Town of Bedford</b>		
			<b>2017 PROPOSED APPROPRIATIONS</b>		
DEPARTMENTS :			2016 ADOPTED	2017 MANAGER	2017 TOWN COUNCIL
	ORG #		BUDGET	RECOMMENDED	RECOMMENDED
<b>TOWN COUNCIL</b>	<b>10010202</b>		15,829	15,855	15,855
<b>TOWN MANAGER</b>	<b>10010204</b>		257,937	296,676	296,676
<b>VOTER REGISTRATION</b>	<b>10010206</b>		20,528	7,865	7,865
<b>ELECTIONS</b>	<b>10010208</b>		22,453	10,330	10,330
<b>TOWN CLERK</b>	<b>10010210</b>		96,309	87,890	101,575
<b>INFORMATION SYSTEMS</b>	<b>10010216</b>		541,293	554,903	552,703
<b>CEMETERIES</b>	<b>10010234</b>		29,300	37,900	37,900
<b>LEGAL</b>	<b>10010238</b>		132,000	135,000	135,000
<b>NHMA</b>	<b>10010240</b>		22,286	23,177	23,177
<b>UNALLOCATED RESERVE</b>	<b>10010252</b>		25,000	25,000	25,000
<b>TAX COLLECTOR</b>	<b>10010312</b>		157,718	-	-
<b>FINANCE &amp; PERSONNEL</b>	<b>10010314</b>		498,853	757,276	682,776
<b>ASSESSING</b>	<b>10010318</b>		310,699	323,688	323,688
<b>INSURANCE</b>	<b>10010336</b>		2,618,306	2,825,790	2,825,790
<b>PLANNING BOARD</b>	<b>10010420</b>		15,901	15,439	15,439
<b>ZONING BOARD</b>	<b>10010422</b>		5,027	5,021	5,021
<b>HISTORIC DISTRICT</b>	<b>10010424</b>		622	1,429	1,429
<b>PLANNING DEPARTMENT</b>	<b>10010426</b>		339,994	320,095	320,095
<b>SOUTHERN NH PLANNING</b>	<b>10010442</b>		13,750	14,787	14,787
<b>PUBLIC SAFETY COMPLEX</b>	<b>10010532</b>		15,337	-	-
<b>BUILDING MAINTENANCE</b>	<b>10010730</b>		854,379	1,170,426	970,426
<b>TOWN HALL</b>	<b>10010828</b>		-	-	-
<b>SPECIAL DETAIL</b>	<b>10020200</b>		315,727	319,232	319,232
<b>POLICE</b>					
<b>ADMINISTRATION</b>	<b>10030554</b>		802,256	670,730	774,613
<b>COMMUNICATIONS</b>	<b>10030556</b>		746,498	871,222	871,222
<b>PATROL</b>	<b>10030558</b>		2,611,669	2,813,930	2,820,930
<b>DETECTIVES</b>	<b>10030560</b>		794,335	816,331	819,331
<b>ANIMAL CONTROL</b>	<b>10030562</b>		51,795	53,064	53,064
<b>SUBTOTAL POLICE</b>			5,006,553	5,225,277	5,339,160
<b>FIRE</b>					
<b>ADMINISTRATION</b>	<b>10030654</b>		285,001	256,620	256,620
<b>OPERATIONS</b>	<b>10030664</b>		3,318,664	3,592,793	3,566,398
<b>INSPECTION</b>	<b>10030666</b>		170,049	175,060	175,060
<b>HEALTH INSPECTOR</b>	<b>10030668</b>		27,266	27,852	27,852
<b>FIRE HYDRANT RENTALS</b>	<b>10030670</b>		289,172	298,267	298,267
<b>SUBTOTAL FIRE</b>			4,090,152	4,350,592	4,324,197

**2017 Appropriations continued:**

			<b>Town of Bedford</b>		
			<b>2017 PROPOSED APPROPRIATIONS</b>		
<b>DEPARTMENTS :</b>			<b>2016 ADOPTED BUDGET</b>	<b>2017 MANAGER RECOMMENDED</b>	<b>2017 TOWN COUNCIL RECOMMENDED</b>
	<b>ORG #</b>				
<b>PUBLIC WORKS</b>					
ADMINISTRATION	10050754		439,749	455,930	455,930
LOCAL ROAD MNTC	10050772		1,000,000	1,102,338	1,055,838
HIGHWAY	10050774		2,020,090	1,899,577	1,899,577
WINTER MNTC	10050776		578,567	579,875	579,875
TRAFFIC CONTROL	10050778		89,500	84,500	84,500
TRANSFER STATION	10070780		988,317	1,031,650	1,031,650
RECREATION FIELD MNTC	10110790		261,700	317,550	317,550
SUBTOTAL PUBLIC WORKS			5,377,923	5,471,420	5,424,920
GENERAL ASSISTANCE	10090382		15,000	7,500	7,500
<b>RECREATION</b>					
ADMINISTRATION	10110854		102,039	103,905	103,905
PROGRAMS	10110886		36,500	37,500	37,500
POOL	10110888		196,901	66,571	66,571
SUBTOTAL RECREATION			335,440	207,976	207,976
TOWN EVENTS	10110894		4,000	4,000	4,000
BEDFORD PUBLIC LIBRARY	10110992		942,173	975,080	975,080
CONSERVATION COMMISSION	10152100		318,411	318,851	458,591
<b>TOTAL GF BEFORE LONG TERM DEBT</b>			<b>22,398,900</b>	<b>23,508,475</b>	<b>23,426,189</b>
<b>LONG TERM DEBT</b>	<b>10152100</b>				
LIBRARY BOND			112,063	-	-
LANDFILL CLOSURE			106,600	99,650	99,650
2006 ROAD BOND			1,248,000	-	-
2011 INFRASTRUCTURE BOND			740,644	727,344	727,344
2013 INFRASTRUCTURE BOND			828,000	711,900	711,900
2015 ROAD BOND			1,019,602	1,016,800	1,016,800
2017 ROAD BOND				110,000	110,000
ALLOCATED TO SRR TIF			(103,500)		
BOND ISSUANCE COSTS				60,000	60,000
SUBTOTAL LONG TERM DEBT			3,951,409	2,725,695	2,725,695
<b>TOTAL GENERAL FUND</b>			<b>26,350,309</b>	<b>26,234,170</b>	<b>26,151,884</b>
<b>ENTERPRISE AND SPECIAL REVENUE FUNDS:</b>					
DAY CAMP 22	22530800		85,000	85,114	85,114
SPECIAL REVENUE			158,000	38,000	38,000
BEDFORD COMMUNITY TV & RADIO 27	27554100		407,149	435,022	451,521
SEWER 81	81570700		1,713,434	1,715,165	1,715,165
<b>TOTAL ALL FUNDS</b>			<b>28,713,892</b>	<b>28,507,471</b>	<b>28,441,684</b>



<b>TOWN OF BEDFORD</b>			
<b>2017 PROPOSED REVENUES</b>			
<b>DEPARTMENT</b>	<b>2016 APPROVED BUDGET</b>	<b>2017 MANAGER RECOMMENDED</b>	<b>2017 COUNCIL RECOMMENDED</b>
<b>GENERAL GOVERNMENT</b>			
TOWN COUNCIL	-	-	-
TOWN MANAGER	(1,500)	(1,500)	(1,500)
TAX COLLECTOR	(5,091,950)	-	-
PROPERTY TAXES	(15,703,934)	-	-
TOWN CLERK	(28,750)	(28,500)	(28,500)
FINANCE/PERSONNEL/TAX	(1,218,616)	(6,636,440)	(6,639,970)
PROPERTY TAXES		(15,937,267)	(15,715,240)
INFORMATION SYSTEMS	(24,000)	-	-
ASSESSING	-	-	-
PLANNING BOARD	(30,000)	(30,000)	(30,000)
ZONING BOARD	(7,000)	(7,000)	(7,000)
HISTORIC DISTRICT COMMISSION	(1,000)	(1,000)	(1,000)
PLANNING	-	-	-
TOWN HALL	(1,000)	(1,000)	(1,000)
BUILDING MAINTENANCE	(24,000)	(25,585)	(25,585)
PUBLIC SAFETY COMPLEX	(95,000)	(91,175)	(91,175)
CEMETERIES	(10,000)	(12,000)	(12,000)
POLICE SPECIAL DETAIL	(339,984)	(305,000)	(305,000)
POLICE			
ADMINISTRATION	(252,133)	(153,750)	(153,750)
PATROL	(94,430)	(124,998)	(124,998)
<b>SUBTOTAL POLICE</b>	<b>\$ (346,563)</b>	<b>\$ (278,748)</b>	<b>\$ (278,748)</b>
<b>FIRE</b>			
ADMINISTRATION	(1,074,003)	(930,000)	(930,000)
OPERATIONS	-	-	-
BUILDING/HEALTH INSPECTIONS	(240,300)	(190,300)	(190,300)
<b>SUBTOTAL FIRE</b>	<b>\$ (1,314,303)</b>	<b>\$ (1,120,300)</b>	<b>\$ (1,120,300)</b>
<b>PUBLIC WORKS</b>			
ADMINISTRATION	(585,986)	(631,500)	(631,500)
HIGHWAY	(313,500)	(80,000)	(80,000)
TRANSFER STATION	(124,500)	(97,500)	(97,500)
<b>SUBTOTAL PUBLIC WORKS</b>	<b>\$ (1,023,986)</b>	<b>\$ (809,000)</b>	<b>\$ (809,000)</b>
<b>GENERAL ASSISTANCE</b>	-	-	-
<b>RECREATION</b>			
ADMINISTRATION	(15,000)	(15,000)	(15,000)
PROGRAMS	(22,000)	(18,000)	(18,000)
FIELDS	(60,500)	(12,250)	(12,250)
POOLS	(175,900)	(36,000)	(36,000)
<b>SUBTOTAL RECREATION</b>	<b>\$ (273,400)</b>	<b>\$ (81,250)</b>	<b>\$ (81,250)</b>
LIBRARY	(1)	-	-
CONSERVATION COMMISSION	(315,322)	(318,851)	(455,061)
USE OF UNASSIGNED FUND BALANCE	(500,000)	(549,555)	(549,555)
<b>TOTAL GENERAL FUND REVENUES</b>	<b>\$ (26,350,309)</b>	<b>\$ (26,234,171)</b>	<b>\$ (26,151,884)</b>
<b>ENTERPRISE FUNDS</b>			
RECREATION DAY CAMP	(85,000)	(85,114)	(85,114)
BEDFORD COMM TV & RADIO	(407,149)	(435,021)	(451,521)
SEWER FUND	(1,713,434)	(1,715,165)	(1,715,165)
<b>SPECIAL REVENUE FUND</b>			
OTHER SPECIAL REVENUES	(158,000)	(38,000)	(38,000)
<b>TOTAL MUNICIPAL BUDGET REVENUES</b>	<b>\$ (28,713,892)</b>	<b>\$ (28,507,471)</b>	<b>\$ (28,441,684)</b>





New Hampshire  
Department of  
Revenue Administration

2017  
MS-636

## Budget of the Town of Bedford

Form Due Date: 20 Days after the Town Meeting

This form was posted with the warrant on: 1/30/2017

For Assistance Please Contact:

NH DRA Municipal and Property Division

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

### GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Governing Body Certifications		
Printed Name	Position	Signature
David L Gilbert	Town Councilor	David L Gilbert
Melissa Stevens	town councilor	M Stevens
Jim Aguiar	Town Councilor	Jim Aguiar
William L. DUSCHATKO	Town Councilor	William L. Duschatko
John Schneller	Town Councilor	John Schneller
Christopher Bandazian	Town Councilor	Christopher Bandazian
Leleigh Murphy	Town Councilor	Leleigh Murphy

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

## Appropriations

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
<b>General Government</b>						
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0
4130-4139	Executive	6	\$273,766	\$236,890	\$312,531	\$0
4140-4149	Election, Registration, and Vital Statistics	6	\$139,290	\$126,892	\$119,770	\$0
4150-4151	Financial Administration	6	\$1,184,364	\$1,049,698	\$1,194,230	\$0
4152	Revaluation of Property	6	\$263,199	\$260,723	\$323,688	\$0
4153	Legal Expense	6	\$132,000	\$99,558	\$135,000	\$0
4155-4159	Personnel Administration		\$0	\$0	\$0	\$0
4191-4193	Planning and Zoning	6	\$339,544	\$279,091	\$319,984	\$0
4194	General Government Buildings	6	\$822,716	\$689,357	\$789,283	\$0
4195	Cemeteries	6	\$29,300	\$22,005	\$37,900	\$0
4196	Insurance	6	\$2,618,306	\$2,376,298	\$2,825,790	\$0
4197	Advertising and Regional Association	6	\$36,036	\$36,035	\$37,964	\$0
4199	Other General Government	6	\$25,000	\$0	\$25,000	\$0
<b>Public Safety</b>						
4210-4214	Police	6	\$4,540,782	\$4,313,265	\$4,720,495	\$0
4215-4219	Ambulance		\$0	\$0	\$0	\$0
4220-4229	Fire	6	\$3,795,237	\$3,408,009	\$3,865,837	\$0
4240-4249	Building Inspection	6	\$197,315	\$171,960	\$175,060	\$0
4290-4298	Emergency Management		\$0	\$0	\$0	\$0
4299	Other (Including Communications)	6	\$701,498	\$751,625	\$871,222	\$0
<b>Airport/Aviation Center</b>						
4301-4309	Airport Operations		\$0	\$0	\$0	\$0
<b>Highways and Streets</b>						
4311	Administration	6	\$439,749	\$417,494	\$455,930	\$0
4312	Highways and Streets	6	\$3,489,407	\$3,074,514	\$3,530,290	\$0
4313	Bridges		\$0	\$0	\$0	\$0
4316	Street Lighting	6	\$84,500	\$89,650	\$84,500	\$0
4319	Other		\$0	\$0	\$0	\$0
<b>Sanitation</b>						
4321	Administration		\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	6	\$968,317	\$982,016	\$1,031,650	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal	6	\$1,713,434	\$941,576	\$1,715,165	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0
<b>Water Distribution and Treatment</b>						
4331	Administration		\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0
4335	Water Treatment		\$0	\$0	\$0	\$0
4338-4339	Water Conservation and Other		\$0	\$0	\$0	\$0



Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0
<b>Total Proposed Appropriations</b>			<b>\$28,713,892</b>	<b>\$25,612,240</b>	<b>\$28,441,684</b>	<b>\$0</b>

### Special Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Fund		\$0	\$0	\$0	\$0
<b>Special Articles Recommended</b>						

### Individual Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
<b>Individual Articles Recommended</b>						



Account Code	Source of Revenue	Warrant Article #	PY Estimated Revenues	PY Actual Revenues	Estimated Revenues Ensuing Fiscal Year
<b>Other Financing Sources</b>					
3934	Proceeds from Long Term Bonds and Notes	6	\$0	\$0	\$170,000
9998	Amount Voted from Fund Balance		\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes	6	\$0	\$0	\$549,555
<b>Total Estimated Revenues and Credits</b>			<b>\$13,019,849</b>	<b>\$13,146,464</b>	<b>\$12,726,444</b>

### Budget Summary

Item	Prior Year	Ensuing Year
Operating Budget Appropriations Recommended	\$28,713,892	\$28,441,684
Special Warrant Articles Recommended	\$0	\$0
Individual Warrant Articles Recommended	\$0	\$0
TOTAL Appropriations Recommended	\$28,713,892	\$28,441,684
Less: Amount of Estimated Revenues & Credits	\$13,009,957	\$12,726,444
Estimated Amount of Taxes to be Raised	\$15,703,935	\$15,715,240





# 2016 ANNUAL REPORT

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Town of Bedford  
24 North Amherst Road  
Bedford, New Hampshire  
(603) 472-5242 Fax (603) 472-4573